

Chapter: General Financial Provisions
Rule: Vending Machines and Pay Telephones

Effective Date: 12/31/96, T-40

Page: 1 of 1

Replaces: GOP.25.05

Dated: 3/1/89, T-25

ACA Standard(s): 3-JTS-1B-17

(a) **Policy.**

The Texas Youth Commission (TYC) Board authorizes the director of business services to approve the installation of vending machines and pay telephones in TYC facilities. Revenue from contract vending machines and telephones is deposited in the student benefit fund of the facility.

(b) **Rules.**

- (1) The program administrator or business manager solicits proposals or issues an invitation for bid for these services if a statewide contract does not exist. He/she completes the BSD-105 form and sends the contract to the central office business services department. See GAP.111.1.
 - (2) Profits are accounted for as state revenue and deposited in the facility's student benefit fund.
 - (3) Applicable state sales tax is collected and reported according to the Accounting Manual procedures.
-
-