

**Chapter: Agency Supports and Controls**  
**Subchapter:**  
**Rule: Right of Access to Information**

**Effective Date:** 3/25/02, T-50  
**Page:** 1 of 1  
**New**

ACA Standard(s):

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(a) **Policy.**

- (1) The Texas Youth Commission (TYC) complies with Chapter 559 of the Texas Government Code, which requires a statement on all paper forms and electronic forms that individuals complete and file with TYC personally or by means of an Internet site.
  - (2) The required statement must have the following information on TYC forms:
    - (A) With few exceptions, an individual is entitled, upon request, to be informed about the information that TYC collects about the individual;
    - (B) Under Sections 552.021 and 552.023 of the Texas Government Code, the individual is entitled to receive and review the information; and
    - (C) Under Sections 559.004 of the Texas Government Code, the individual is entitled to have TYC correct information about the individual that is incorrect.
  - (3) TYC will not charge an individual to correct any information about the individual, according to Section 559.005 of the Texas Government Code.
  - (4) An individual who desires to correct any information TYC has about the individual must contact the central office human resources management department.
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