

BOARD MEETINGS

August 6-7, 2020

Austin, Texas



TEXAS
JUVENILE  JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Virtual Board Meeting

<https://www.tjjd.texas.gov/index.php/board#board-meetings>

Friday, August 7, 2020 – 9:00 a.m.

1. Call to order
Chairman Ritchey
2. Prayer
Chairman Ritchey
3. Pledge
Chairman Ritchey
4. Discussion, consideration, and possible approval regarding excused absences (Action)
Chairman Ritchey
5. Discussion, consideration, and possible approval regarding the May 15, 2020 Board meeting minutes (Action)
Chairman Ritchey / Page 10
6. Discussion, consideration, and possible approval regarding the July 10, 2020 Board meeting minutes (Action)
Chairman Ritchey / Page 16
7. Report from the chairman
Chairman Ritchey
8. Public comments (must email Jeannette.Cantu@tjjd.texas.gov by 5:00 p.m. on August 6, 2020, to register for public comment)
Chairman Ritchey
9. Report from the executive director
Camille Cain
10. Report from The Advisory Council on Juvenile Services
Chief Ed Cockerell / Page 20
11. Report from the chief inspector general
Chief Forrest Mitchell / Page 23
12. Report from the Trust Committee
Jimmy Smith

13. Discussion, consideration, and possible approval of Parrie Haynes and John C. Wende Trust Fund FY 2021 Budgets (Action)
Emily Anderson / Page 42
14. Report from the Finance and Audit Committee
Chairman Ritchey
15. Discussion, consideration, and possible approval regarding an acknowledgement of gifts (Action)
Emily Anderson / Page 48
16. Discussion, consideration, and possible approval of the FY 2021 Operating Budget (Action)
Emily Anderson / Page 50
17. Discussion, consideration, and possible approval of the County Grants Audit Report (Action)
Eleazar Garcia / Page 54
18. Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)
Christian von Wupperfeld / Page 69
19. Report from the Programs Committee
Chief Edeska Barnes
20. Report from the Safety and Security Committee
Judge Lisa Jarrett
21. Discussion, consideration, and possible approval regarding the discipline of certified officers – Agreed Orders (Action)
Kaci Singer / Page 75
 - a. Ramon Montanya, Certification No. 31248, 20-31248-190300
 - b. Katrice Cole, Certification No. 34257, 20-34257-200085
 - c. Yancy Angeles, Certification No. 29159, 20-29159-200071
 - d. Ethan Farmer, Certification No. 30506, 20- 30506-200071
 - e. Marcus Allen, Certification No. 25996, 20-25996-200053
 - f. Derhl Pratt, Certification No. 34007, 20-34007-200050
 - g. Jessica Heaney, Certification No. 34485, 20-34485-200002
 - h. Jacklyn Medellin, Certification No. 34150, 20-34150-200094
 - i. Kimberly Thomas, Certification No. 34586, 20-34586-200094
 - j. Dennis Porter, Certification No. 20522, 20-20522-200121
22. Discussion, consideration, and possible approval regarding the discipline of certified officers- Default Orders (Action)
Kaci Singer / Page 80
 - a. Laura De Los Santos, Certification No. 34334, 20-34334-200110
 - b. Robert O Hill, Certification No. 10513, 20-10513-200133
 - c. Eurie Merritt, Certification No. 34591, 20-34591-200048
 - d. Eric Moore, Certification No., 19351, 20-19351-200048
 - e. Osvaldo Villalobos, Certification No. 31603, 20-31603-200120
 - f. Shirley Burr, Certification No. 33545, 20-33545
 - g. Graciela Castillo, Certification No. 23210, 2020-0044-23210
 - h. Guadalupe Chapa, Certification No. 26743, 2020-0044-26743

- i. Guadalupe Garcia, Certification No. 30664, 2020-0044-30664
- j. Robert Garza, Certification No. 34735, 2020-0044-34735
- k. Nelissa Gonzalez, Certification No. 32719, 2020-0044-32719
- l. Ruben Gonzalez, Certification No. 34700, 2020-0044-34700
- m. Humberto Hernandez, Certification No. 11544, 2020-0044-11544
- n. Chelsea Morales, Certification No. 27849, 2020-0044-27849
- o. Christy Morin, Certification No. 34736, 2020-0044-34736
- p. Pedro Ochoa, Certification No. 23212, 2020-0044-23212
- q. Georgia Parr, Certification No. 32629, 14311, 2020-0044-32629, 14311
- r. Amando Reyes, Certification No. 34284, 2020-0044-34284
- s. Vanessa Reyes, Certification No. 33822, 2020-0044-33822
- t. Daniel Sanchez, Certification No. 34573, 2020-0044-34573
- u. Juan Sanchez, Certification No. 27869, 2020-0044-27869
- v. Annie Tanguma, Certification No. 29011, 2020-0044-29011
- w. Mary Jo Vidal, Certification No. 11543, 2020-0044-11543
- x. Angel Santiago Mendoza, Certification No. 34207, 20-34207-190342
- y. Charles Durst, Certification No. 32173, 20-32173-190276
- z. Morris Kelly, Certification No. 32424, 20-32424-200091
- aa. Courtney Macon, Certification No. 31948, 20-31948-190260
- bb. Arthur McGuire, Certification No. 27588, 20-27588-200019
- cc. Nathan Martinez, Certification No. 34288, 20-34288-190314
- dd. Charles Smith, Jr., Certification No. 33709, 20-33709-200047
- ee. Juan Celedon, Certification No. 34906, 20-34906-200154

23. Closed Session – Executive Session

Chairman Ritchey

- a. Government Code §551.071 Consultation with attorney regarding litigation (see footnote)
- b. Government Code §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts)
- c. Government Code §551.074 Discussion regarding personnel matters

24. Reconvene in Open Session

Chairman Ritchey

25. Discussion, consideration, and possible action regarding agenda items discussed in Executive Session (Action)

Chairman Ritchey

26. Adjourn

Chairman Ritchey

- The Texas Juvenile Justice Board reserves the right to limit the time and scope of public comments as deemed appropriate by the Board.
- The Texas Juvenile Justice Board reserves the right to take formal Board action on any posted agenda item if necessary.
- Items may not necessarily be considered in the order in which they appear on the agenda.
- The Texas Juvenile Justice Board may go into closed session with respect to any item as authorized by the Texas Open Meetings Act, as codified in Texas Government Code Section 551.071.
- If ADA accommodations are needed, please contact Jeannette Cantu at 512.490.7004 or Jeannette.Cantu@tjjd.texas.gov
- The Texas Juvenile Justice Board reserves the right to broadcast its meeting live.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Virtual Trust Committee Meeting

<https://www.tjjd.texas.gov/index.php/board#board-meetings>

Thursday, August 6, 2020 – 10:00 a.m.

Trust Committee: Jimmy Smith – Chair, James Castro, Ann Lattimore, Allison Palmer, Mona Lisa Chambers

1. Call to order
Jimmy Smith
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Jimmy Smith
3. Discussion, consideration, and possible approval regarding the January 23, 2020, meeting minutes (Action)
Jimmy Smith / Page 93
4. Discussion, consideration, and possible approval of Parrie Haynes and John C. Wende Trust Fund FY 2021 Budgets (Action)
Emily Anderson / Page 42
5. Update on the John C. Wende and Parrie Haynes trust activities
Linda Butler Arigucci
6. Update on the John C. Wende and Parrie Haynes educational assistance programs
Linda Butler Arigucci / Page 96
7. Adjourn
Jimmy Smith

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- Committee meetings may include a quorum of the Board in attendance.
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TEXAS
JUVENILE JUSTICE
DEPARTMENT

Virtual Finance and Audit Committee Meeting

<https://www.tjjd.texas.gov/index.php/board#board-meetings>

Thursday, August 6, 2020 – 11:00 a.m.

Finance & Audit Committee: Scott Matthew – Chair, Vincent Morales, Jr., Wes Ritchey, Melissa Martin

1. Call to order
Chief Scott Matthew
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chief Scott Matthew
3. Discussion, consideration, and possible approval regarding the January 23, 2020, meeting minutes (Action)
Chief Scott Matthew / Page 101
4. Updates from the chief information officer
Nathan Jackson / Page 105
5. Updates from the chief financial and operations officer
Emily Anderson / Page 108
6. Discussion, consideration, and possible approval regarding an acknowledgement of gifts (Action)
Emily Anderson / Page 48
7. Discussion, consideration, and possible approval of the FY 2021 Operating Budget (Action)
Emily Anderson / Page 50
8. Discussion, consideration, and possible approval of the County Grants Audit Report (Action)
Eleazar Garcia / Page 54
9. Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)
Christian von Wupperfeld / Page 69
10. Adjourn
Chief Scott Matthew

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TEXAS
JUVENILE JUSTICE
DEPARTMENT

Virtual Programs Committee Meeting

<https://www.tjjd.texas.gov/index.php/board#board-meetings>

Thursday, August 6, 2020 – 1:30 p.m.

Programs Committee: Edeska Barnes – Chair, James Castro, Pama Hencerling, Jimmy Smith, Melissa Martin, Mona Lisa Chambers

1. Call to order
Chief Edeska Barnes
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Chief Edeska Barnes
3. Discussion, consideration, and possible approval regarding the January 23, 2020, meeting minutes (Action)
Chief Edeska Barnes / Page 134
4. Updates from the deputy executive director for probation services
Louis Serrano / Page 141
5. Updates from the deputy executive director for state services
Shandra Carter / Page 146
6. The Texas Model: Building and Maintaining a Culture of Connection
Dr. Emily Knox / Page 148
7. Adjourn
Chief Edeska Barnes

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TEXAS
JUVENILE JUSTICE
DEPARTMENT

Virtual Safety and Security Committee Meeting

<https://www.tjjd.texas.gov/index.php/board#board-meetings>

Thursday, August 6, 2020 –3:00 p.m.

Safety & Security Committee: Lisa Jarrett – Chair, James Castro, Scott Matthew, Allison Palmer, Pama Hencerling

1. Call to order
Judge Lisa Jarrett
2. Discussion, consideration, and possible approval regarding excused absences (Action)
Judge Lisa Jarrett
3. Discussion, consideration, and possible approval regarding the January 23, 2020, meeting minutes (Action)
Judge Lisa Jarrett / Page 165
4. Updates from the chief inspector general
Chief Forrest Mitchell / Page 23
5. Updates from the ombudsman's office
J.D. Robertson
6. Discussion, consideration, and possible approval regarding the discipline of certified officers – Agreed Orders (Action)
Kaci Singer / Page 75
 - a. Ramon Montanya, Certification No. 31248, 20-31248-190300
 - b. Katrice Cole, Certification No. 34257, 20-34257-200085
 - c. Yancy Angeles, Certification No. 29159, 20-29159-200071
 - d. Ethan Farmer, Certification No. 30506, 20- 30506-200071
 - e. Marcus Allen, Certification No. 25996, 20-25996-200053
 - f. Derhl Pratt, Certification No. 34007, 20-34007-200050
 - g. Jessica Heaney, Certification No. 34485, 20-34485-200002
 - h. Jacklyn Medellin, Certification No. 34150, 20-34150-200094
 - i. Kimberly Thomas, Certification No. 34586, 20-34586-200094
 - j. Dennis Porter, Certification No. 20522, 20-20522-200121

7. Discussion, consideration, and possible approval regarding the discipline of certified officers- Default Orders (Action)

Kaci Singer / Page 80

- a. Laura De Los Santos, Certification No. 34334, 20-34334-200110
- b. Robert O Hill, Certification No. 10513, 20-10513-200133
- c. Eurie Merritt, Certification No. 34591, 20-34591-200048
- d. Eric Moore, Certification No., 19351, 20-19351-200048
- e. Osvaldo Villalobos, Certification No. 31603, 20-31603-200120
- f. Shirley Burr, Certification No. 33545, 20-33545
- g. Graciela Castillo, Certification No. 23210, 2020-0044-23210
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- i. Guadalupe Garcia, Certification No. 30664, 2020-0044-30664
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- o. Christy Morin, Certification No. 34736, 2020-0044-34736
- p. Pedro Ochoa, Certification No. 23212, 2020-0044-23212
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- v. Annie Tanguma, Certification No. 29011, 2020-0044-29011
- w. Mary Jo Vidal, Certification No. 11543, 2020-0044-11543
- x. Angel Santiago Mendoza, Certification No. 34207, 20-34207-190342
- y. Charles Durst, Certification No. 32173, 20-32173-190276
- z. Morris Kelly, Certification No. 32424, 20-32424-200091
- aa. Courtney Macon, Certification No. 31948, 20-31948-190260
- bb. Arthur McGuire, Certification No. 27588, 20-27588-200019
- cc. Nathan Martinez, Certification No. 34288, 20-34288-190314
- dd. Charles Smith, Jr., Certification No. 33709, 20-33709-200047
- ee. Juan Celedon, Certification No. 34906, 20-34906-200154

8. Adjourn

Judge Lisa Jarrett

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TEXAS JUVENILE JUSTICE DEPARTMENT

Virtual Board Meeting

<https://www.tjtd.texas.gov/index.php/board#upcoming-meetings>

Friday, May 15, 2020 – 9:00 a.m.

Call to order

Chairman Ritchey called the meeting to order at 9:00 a.m.

Prayer

Chairman Ritchey provided the board prayer.

Pledge

Chairman Ritchey recited the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

Discussion, consideration, and possible approval regarding excused absences (Action)

A roll call was taken and all members were present.

Discussion, consideration, and possible approval regarding the January 24, 2020 Board meeting minutes (Action)

Judge Jarrett moved to approve the minutes. Chief Hencerling seconded. A roll call vote was taken and the motion passed.

Report from the chairman

Chairman Ritchey said these were unprecedented times and he thanked Ms. Cain for the regular updates to the board. He thanked her and the executive team for what's being done to keep this organization running and keeping youth and staff safe. He thanked the probation officers out in the field to keep in contact with the youth in the communities. He said he could not be prouder of the things being done as an organization.

Public comments

There were no public comments.

Report from the executive director

Ms. Camille Cain first made staffing announcements. Sean Grove is now our Chief of Staff. Dr. Lori Robinson has left TJJD to join another agency. Dr. Warren will be our new Director of Integrated Treatment. Cynthia Brown has accepted the role of Director of Human Resources. Anthony Kibble is our new South Regional Parole director.

Ms. Cain sent her first message out related to the corona virus on March 10, 2020. She described to the board all that is being done to keep this organization running while keeping youth and staff safe, including work at home efforts.

These are unprecedented times with unrepresented measures. She thanked the staff for showing up and keeping our mission moving forward. She also thanked the leadership of TJJD.

Ms. Cain provided the board with operational updates including secure population numbers, staffing improvements, the hiring of Texas Model mentors, and the opening of a new halfway house.

Report from the chief inspector general

Forrest Mitchell, Chief Inspector General, went over OIG statistics for the last quarter. The OIG reporting begins on page 12 of your board materials. On Page 12 you will see the number of calls received in the Incident Report Center of OIG, along with the various call types. During the 2nd quarter, the IRC handled nearly 5,000 calls. 3,205 were classified as complaints within the TJJJ system. 672 of those calls were classified and processed as County Abuse, Neglect, and Exploitation. 139 were classified as After-hour ombudsmen's office calls, and the remaining 926 dealt with other state business. It also covers the types of open and closed criminal investigations from the various facilities. You can also see the Prosecution Data for OIG in the lower left corner. Just a few numbers that I would like to draw the board's attention to include the number of cases submitted to prosecution: 117, 101 Arrests, 51 Indictments, 90 Convictions, 31 Declinations And 92 Cases taken into consideration with other cases.

Moving on to Page 17 of your board materials, you can see the number of OIG state administrative investigations involving abuse, neglect, and exploitation. The overall reduction in the number of cases is based in the blending of the two investigative teams, and the cross training of staff. This has also reduced the average days to closure on these state administrative investigations as well.

Moving on to page 19 of your board materials, you can see the number of OIG county abuse, neglect, and exploitation investigations conducted by the OIG. The numbers remain relatively consistent between the calendar years, though there are a few numbers on page 20 that I would like to bring to your attention. There were more serious physical abuse cases in the 2nd Quarter between years, 9 as compared to 0. This is also much higher than the 1st Quarter of this fiscal year, which was 3.

On a positive note, the number of county-reported attempted suicides declined significantly. This is also following a decline from the previous quarter as well.

One number that concerns for us, is the number of county serious incident reports filed involving youth on youth sexual contact. This number has nearly doubled between years, though it is consistent with the first quarter of this fiscal year.

The last number I would like to point out is the average days to close county cases. This again rose to 114 between quarters, and it is something we pay close attention to at OIG. I am pleased to report however that the average number of days to close for April is now down to 68 for county investigations.

Moving on to the area of operations, there are just a few things that I would like to highlight.

Working in partnership with TJJJ, the OIG is assisting in in the COVID19 response.

First, the 24-hr, Incident Reporting Center is intaking reports of callers reporting symptoms, quarantine orders of family members, high risk contacts, and test results through the IRC process. This information is then forwarded to relevant divisions for action.

Second, the IRC telecommunications operators have been assisting with the notifications of placement or intake holds through secure messaging with county detention facilities throughout the state.

Lastly, the OIG uniformed security detail has been conducting daily screenings of all persons entering the secure facilities, as well as distributing TJJJ masks to staff. To supplement this team, OIG investigators have filled the gaps whenever needed.

Of course, COVID19 continues to increase overtime costs for OIG staff, though we hope to get some federal assistance with those costs. COVID19 has impacted the investigations and prosecutions of criminal and delinquent conduct occurring at TJJJ facilities. Whether it is jails restricting intakes, bonding non-violent offenses, delay in grand jury presentations, or the closure of courts, OIG investigations have been impacted. These delays could have impacts in other areas of OIG and TJJJ operations, but it is too early to tell how significant or long term those will be.

In regards to the requested OIG revisions to the TJJJ Strategic Plan, the revisions that envisioned by OIG remove components from two different current strategies (A and E), and to combine them into one new strategy (G) which is consistent with the changes to the OIG enabling statute in the 86th legislative session, as well as the accompanying budget rider.

Discussion, consideration and possible approval regarding the acknowledgement of gifts (Action)

Emily Anderson, Chief Financial and Operating Officer, presented a gift for \$500 for the Gainesville State School Clothes Closet. Chief Matthew moved to approve this gift. Judge Jarrett seconded. A roll call vote was taken and the motion passed.

A second gift of \$600 was given to the Ayres Halfway House. Anne Lattimore moved to approve the gift. Jimmy Smith seconded. A roll call vote was taken and the motion passed.

Discussion, consideration and possible approval regarding the Human Resources Audit (Action)

Eleazar Garcia, Chief Internal Auditor, presented this audit as part of the 2020 audit plan. The objective was to determine if operations over employee leave benefits are functioning as intended. The scope included review of the Family Medical Leave Act (FMLA), management of the sick leave pool, administration of employee-to-employee sick leave donations, and leave reporting. The period for the audit covered July 1st, 2018 through February 1st, 2020.

As we progressed and completed the audit, it became evident, there was a need to improve policies and/or controls over operations related to the Family Medical Leave Act and Code of Federal Regulations, Texas Government Code Chapter 661, management of the Sick Leave pool Hours, Agency's External Reporting on Investigation leave taken, and IT Access to CAPPS HR.

The following were noted:

- The review and approval process for leave pertaining to the Family Medical Leave Act, should be formalized to ensure adherence to the Code of Federal Regulations.
- The employee to employee sick leave donation process should be formalized to ensure adherence to the Texas Government Code Chapter 661.
- The Sick Leave Pool should be managed to ensure availability of pool hours.
- External reporting on Investigation Leave should be completed as required.
- Access to CAPPS HR should be reviewed to ensure protection of employee records.

Management concurs, with our findings, and responses, to the recommendations, can be found, on page 47 of the Board Packet. Judge Jarrett moved to approve the audit. Anne Lattimore seconded. A roll call vote was taken and the motion passed.

Discussion regarding the Internal Audit Follow-Up Report

Eleazar Garcia stated the Audit standards require we review the disposition of audit findings and ensure management actions are effectively implemented. We previously reported on Follow-up in January, so this a semi-annual report. The report includes review of 18 recommendations Reported by Management as implemented. It includes 7 internal audits, and 1 external audit from the State Auditor’s Office (SAO).

The two charts on page 54, reflect the results of the verification work for the 18 recommendations. 50% of the 16 Internal Audit recommendations were “Closed-Verified” as a result of the verification tests. You will also note 7 were returned to “Underway” as results of the testing did not support implementation.

And 50% of the 2 external audit recommendations (SAO) were closed as a result of the verification work completed.

Looking at the top of page 55, the Chart identifies the 8 audits reviewed for the 18 recommendations. The bottom chart illustrates the overall status of 308 recommendations currently captured in our tracking database. If you will notice, 81% of the recommendations are closed-verified, very indicative of the work done by the agency and audit staff.

Starting on page 56, we detail the 10 recommendations closed during this report.

Discussion regarding the Internal Audit Status Update

Eleazar Garcia stated section I identified the completed projects to date. Section II reports the projects started and their expected completion dates. We are currently working on 3 internal audits. While not Included here, he added there are currently, two State Auditor Audits ongoing for the agency, one on Complaint handling at TJJJ and the other is a classification audit for IT positions at TJJJ. Section III reports the 2 facility audits not yet started but are part of the 2020 audit plan. We are currently evaluating the proper approach for our facility audits. Moving on to Page 60, we are reporting the current status of the 4 performance measures

Discussion, consideration, and possible approval regarding contract renewal for Willoughby Management, LLC, requiring board approval pursuant to GAP.385.1101 (Action)

Christian von Wupperfeld, General Counsel, presented this contract renewal. This is a 2-year lease extension. Chief Hencerling moved to approve the contract renewal. Judge Jarrett seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval regarding contract extension(s) for Consolidated Telecom, Inc., requiring board approval pursuant to GAP.385.1101 (Action)

Christian von Wupperfeld, presented this contract extension. This is a (2) 6-month options to extend the contract. They are the providers of phone services at the facilities. Judge Jarrett moved to approve the contract extension. Chief Barnes seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval regarding the FY 2021 probation funding allocations (Action)

Amy Miller, Director of Probation Services, presented the agencies recommendations for FY 2021 probation funding allocations and methodologies for state aid formula funding and targeted and reimbursement grant funding. Chief Matthew moved to approve the budget. Chief Barnes seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval regarding the FY 2021-2025 Strategic Plan (Action)

Sean Grove, Chief of Staff, presented the proposed strategic plan for TJJJ. Every two years agencies must develop and adopt a 5-year strategic plan that takes us through the next legislative session. The agency goals

and action plans are almost identical to what was adopted in 2018. The difference is in the steps we've taken to implement the Texas Model. We've taken significant steps to implementing this goal. Expansion of the Phoenix Program and improving supervision ratios will remain a priority for this agency. Chief Hencerling moved to approve. Chief Barnes seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval regarding the naming of a Texas Juvenile Justice Department Halfway House (Action)

Sean Grove stated the agency is requesting approval from the board to name a new halfway house after Dr. Karyn Purvis. Jimmy Smith moved to approve the naming. Judge Jarrett seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval to publish the following in the Texas Register for a 30-day public comment period and possible conditional approval to adopt the repeals and final rules: Repeal of 37 TAC §§380.9501, 380.9502, 380.9517, and 380.9535 (concerning behavior management); new §380.9502 and §380.9510 (concerning behavior management); and revisions to §§380.9503, 380.9504, 380.9520, 380.9551, 380.9555, and 380.9557 (concerning behavior management and due process hearings) (Action)

Sean Grove and Kaci Singer, Deputy General Counsel for County Matters, presented the rules. Mr. Grove provided a high-level summary of the proposed changes. Chief Matthew moved to approve. James Castro seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible approval to publish revision to 37 TAC §380.9183 (concerning Health Care Services for Youth) and §380.9188 (concerning Suicide Alert for High Restriction Facilities) in the Texas Register for a 30-day public comment period and possible conditional approval to adopt the final rules (Action)

This item was withdrawn from the agenda.

Discussion, consideration, and possible approval regarding the discipline of certified officers - Default Orders (Action)

a. Grisel Ayala, Certification No. 33878, 20-33878-190284

b. Fernando X Moreno, Certification No. 32077, 20-32077-190301

Kaci Singer, Deputy General Counsel for County Matters, presented the default orders. We are asking that you impose the discipline on each officer. Allison Palmer moved to approve. Commissioner Morales seconded. A roll call vote was taken and the motion passed.

The board took a 10-minute break and then convened in closed session.

Closed Session – Executive Session

1) Government Code §551.071 Consultation with attorney (see footnote);

a. Discussion regarding settlement of Hudson Insurance Company a/s/o Sunset Logistics' claim against TJJD; and

b. Discussion regarding settlement of lawsuit PHI Inc. v. TJJD.

2) Government Code §551.072 Deliberation regarding real property (John C. Wende and Parrie Haynes trusts); and

3) Government Code §551.074 Discussion regarding personnel.

The board reconvened in Open Session at 11:00 a.m.

Discussion, consideration, and possible action regarding settlement approval of Sunset Logistics' claim against TJJJ (Action)

Judge Jarrett moved to approve. Jimmy Smith seconded. A roll call vote was taken and the motion passed.

Discussion, consideration, and possible action regarding settlement approval of a lawsuit with Phi Inc. v. TJJJ (Action)

Chief Matthew moved to approve. Chief Hencerling seconded. A roll call vote was taken and the motion passed.

The meeting adjourned.



TEXAS JUVENILE JUSTICE DEPARTMENT

Virtual Board Meeting

<https://www.tjjd.texas.gov/index.php/board#upcoming-meetings>

Friday, July 10, 2020 – 9:00 a.m.

Call to order

Chairman Ritchey called the meeting to order at 9:00 a.m.

Prayer

Chairman Ritchey provided the board prayer.

Pledge

Chairman Ritchey recited the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

Discussion, consideration, and possible approval regarding excused absences (Action)

A roll call was taken and all members were present.

Report from the chairman

Chairman Ritchey thanked the board members and staff for being available for this emergency meeting. He reminded the board that all comments and questions must only be regarding the items on the agenda.

Public comments

There were no public comments.

Report from the executive director

Camille Cain, Executive Director, stated we have had a difficult few weeks at TJJD. Around the middle of June, we began seeing a significant increase in cases of COVID-19 on our campuses and on June 22, our first youth tested positive. Since then, we have lost a member of the TJJD family. Coach Sean Wilson, from our Giddings campus, passed away on June 28. Also, I know several staff continue to work through their recovery and would ask that we keep all of them in our thoughts and prayers. I am pleased to say that all of our youth remained on campus for treatment and have responded well.

Since the beginning of the pandemic, we have had 215 cases of COVID among staff and youth in our secure facilities and halfway houses. As of this morning, 118 of those cases are still active, meaning that the staff member has been on one of our campuses in the past 14 days or the youth has not yet been deemed as recovered using CDC standards.

Evins and Gainesville, two of the three campuses with the most significant numbers of youth positives, currently have no active youth cases. And Gainesville has gone from a campus of significant concern to one of the best in terms of numbers of active cases. As of this morning, there is only one active case at Gainesville and that staff member has been off campus for 13 days. That means that as of tomorrow, if all goes well, Gainesville will be free of COVID cases. Giddings, our largest campus, remains a concern with 77 active cases. At Giddings, after mass testing, we were able to identify some dorms with zero cases of COVID-19 and 32 of those youth were moved to Ron Jackson and Mart to allow for greater focus and concentration of available staffing at Giddings.

While some of that is all good news, we are conducting mass testing of all staff and youth in our secure and nonsecure facilities and it is extremely likely that more asymptomatic positive cases will be discovered as that continues. However, for the remaining secure facilities, it means that we can better handle those cases because we will be beginning from a medical infrastructure that is not already seriously taxed.

As COVID-19 has shown signs of growth, we have grown our response as well. Facilities are using KN95 masks, medical dorm staff will be using fit-tested N95s, and all youth are issued masks. Facilities also have all other PPE needed to protect themselves and others including face shields, gloves, gowns, and other needed supplies.

TJJD's staffing numbers had steadily improved prior to this pandemic. But as you can imagine, as COVID grows, staffing shrinks. As cases began to appear on campuses, other staff were quarantined. In some cases, this was one or two other staff, in other cases, the impact was very high. Additionally, for a short period, need began to outpace available Quarantine Response Team resources. We needed help and we sought it out. An emergency response non-profit BCFS, which is used widely by the State of Texas to respond to disasters, mass shootings, and during this critical time to provide much needed medical support where it is lacking throughout Texas, was able to provide us with two sets of resources. First, is supplemental staffing. These staff will fill spots on our campuses that do not require direct interaction with youth, freeing our staff to fill the most critical roles. Second is medical support, the Department of State Health Services has approved our use of medical support for two purposes. They will man our medical dorms, working directly with COVID-positive youth alongside our Quarantine Response Team members. They will also provide direct medical support to assist UTMB in providing medical care on our campuses. This critical need is the reason for today's meeting and the question before you today.

On June 23rd we had to temporarily stop all intake from counties. We do not take this decision lightly but we cannot risk more youth becoming ill. We are monitoring the situation with an eye toward being able to begin some level of intake. After we complete the mass testing of all secure facilities, we will be in a much better situation to judge the safety of our campuses.

We know that our county colleagues are also going through a rough time. Through July 8, there have reports of 207 staff and 49 youth who have tested positive. There are 21 juvenile facilities and 46 adult jails with active COVID cases.

I would be remiss in not mentioning that our situation would be better and our ability to continue intake would be more secure if we did have more facilities with smaller populations. Our ability to manage and contain would be improved for the overall population. This is yet another example of why smaller facilities make more sense for our population.

And finally, I'd like to leave you with an announcement. Our superintendent at Evins, Kathryn Ellerman, has just had a baby boy. Carter Lee Sparks was born on July 5.

My thanks to the TJJD team for their dedication to meeting these challenges and their tireless work. I'm blessed to work with this team. Thank you, Mr. Chairman, that completes my report.

Report from the chief inspector general

Forrest Mitchell, Chief Inspector General, reported that the OIG continues to work all types of criminal investigations and administrative investigations involving abuse, neglect, and exploitation at all types of facilities throughout the state despite COVID19. COVID19 has impacted our law enforcement operations greatly however.

When we had infections at Evins and Giddings, I suspended the booking of TJJD committed offenders for new OIG charges at the Lee and Hidalgo County jails. Last week, with infections at all five facilities, I suspended

booking TJJJ committed offenders for all five counties without supervisor approval. This was done to reduce the potential of COVID19 infection during transport, booking, and temporary detention from other facilities.

As Director Cain indicated in her report, there are dozens of county jails and juvenile detention facilities all throughout Texas that have confirmed cases of COVID19, and these lists are changing daily. OIG will reassess this situation next week to determine if the practice should be continued. Regardless of the booking process, OIG continues to file criminal cases and reports of delinquent conduct with the Special Prosecutions Unit. The criminal prosecution of those cases by SPU has been impacted by COVID19 by delays in presenting cases to a local grand jury, in person hearings, or proceedings. Since COVID19 has caused delays in judicial proceedings, other impacts include the delay of potential recommitment of indeterminate offenders on determinate sentences, transfer of TJJJ committed offenders to TDCJ on OIG cases, the expiration of the statute of limitations in some cases, and even parole decisions. Additionally, OIG has been called upon to transport TJJJ committed offenders that had been housed in county jails on new charges back into TJJJ custody when they were facing non-violent offenses. We have also transported TJJJ parolees back to secure facilities on directives to apprehend issued by the TJJJ Parole Division. We continue to utilize OIG criminal and administrative investigators to assist the OIG gatehouse security detail by conducting gatehouse screening when contractors are not available, TJJJ staff are not available, or OIG has insufficient uniformed personnel to handle the large volume during shift changes on campus.

I would like to thank Chris Ellison and his great team for helping the Giddings facility with pre-entry COVID19 screening. So far, this additional responsibility has not greatly impacted the length or time of investigations, but that is something we remain cognizant of and watch regularly.

In June alone, the IRC handled a total of 4227 calls. That is nearly the entire total of Q2 in one month. Q2 had a total of 4941 calls for three months combined. With the calls already received during the first week of July, the IRC is on track to handle more calls than either the first or second quarters. In fact, estimates are that the IRC is on track to have its highest call volume since 2008. Many of these calls are for COVID19 infections and exposures, at work and in the community.

As of this morning, the IRC has tracked 670 state facility COVID19 related events and reports. One confirmed infection report can result in more than a dozen additional calls.

As I briefed you in May, these calls are the beginning of TJJJ's efforts in managing staffing and mitigating infection risk and spread. We are concerned about the high call volume and wait times so we are working on strategies to reduce those.

Hopefully, since the OIO has started taking their own calls again during normal business hours, fewer calls will be in the queue, and therefore callers won't have to wait long.

We have also utilized some email reporting to hopefully reduce the number of calls.

Obviously, workplace safety is a concern for the IRC staff, and one infected IRC employee can significantly impact IRC operations.

Thanks to the IT Division, we are working on spreading the team out between additional cubicles, and providing some remote working capabilities.

I would also like to thank the County Probation Team under Lou Serrano for his team's assistance in handling the large volume of calls now coming in from county facilities and programs.

Working together, and with information from the Texas Jail Standards, TJJJ is able to have a complete picture every day which facilities and programs are impacted by staff, juveniles, or both with infection.

When new facilities or programs are identified, the IRC then sends secure messages through the Texas Law Enforcement Telecommunication System (TLETS)

In conclusion, OIG staffing is steady with only eight security vacancies between the five facilities right now, and two additional vacancies in OIG central office. The additional operational responsibilities and new realities are however beginning to stretch and strain our existing personnel resources.

Discussion, consideration, and possible ratification of current contract with BCFS Health and Human Services for supplemental staffing support necessitated by recent staffing shortages arising from the COVID-19 pandemic, requiring board approval pursuant to GAP.385.1101 (Action)

Christian von Wupperfeld, General Counsel, presented this contract for consideration.

On March 13, 2020, Texas Governor Gregg Abbott issued a proclamation certifying that COVID-19 poses an imminent threat of disaster in the state and declaring a state of disaster for all counties in Texas. Governor Abbott has continually extended this declaration since that date. The Texas Juvenile Justice Department, TJJD, operates high-restriction juvenile facilities and medium restriction halfway houses. The ongoing spread of COVID-19 has had a deleterious impact on TJJD's ability to staff its facilities. This presents a threat to the health and safety both TJJD staff and the youth in the Department's care. Because of the continuing threat presented by the global COVID-19 pandemic, it is not possible for TJJD to locate, hire and train sufficient personnel to supplement staff who are unable to work due to COVID-19. If not proactively addressed, an ongoing inability to maintain staffing at TJJD secure facilities could result in an imminent threat to public health and safety, thus requiring immediate action to ensure the safety of TJJD staff and youth, and the public. Due to the foregoing, on July 3, 2020, the TJJD Executive Director entered into a contract with BCFS Health and Human Services to address TJJD's essential resource requirements until such time as TJJD's staffing stabilizes, identified as CON0001182.

TJJD General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJD staff to present certain contracts to the Board for approval, among those are any contract exceeding \$500,000. The contract below is for a contract with a total contract values exceeding \$500,000

TJJD staff is therefore requesting Board ratify and approve the TJJD Executive Director's entry into the July 3, 2020, contract with BCFS Health and Human Services for supplemental staffing support necessitated by recent staffing shortages arising from the COVID-19 pandemic, identified as CON0001182, at the listed not-to-exceed (NTE) amount, \$6,000,000.

Chief Matthew moved to approve the ratification. Chief Hencerling seconded. A roll call vote was taken and the motion passed.

The meeting was adjourned.

Advisory Council on Juvenile Services

Date: August 7, 2020

To: Texas Juvenile Justice Department Board of Directors

Judge Wes Ritchey
Chairman

Chief Edeska Barnes
Chief Pama Hencerling
Ms. Melissa Martin
Ms. Allison Palmer

Mr. James Castro
Judge Lisa Jarrett
Chief Scott Matthew
Mr. James Smith

Ms. Mona Lisa Chambers
Ms. Ann Lattimore
Comm. Vincent Morales, Jr

From: Edward J. Cockrell, Sr

Chair, Advisory Council on Juvenile Services
Chief Juvenile Probation Officer Jefferson County

RE: Advisory Council on Juvenile Services Update

Meeting Update

The Advisory Council last met on June 19, 2020 by TEAMS (Virtual). A copy of the meeting agenda is attached for your review. The following is a summary of our meeting.

TJJD Updates:

Lou Serrano, Deputy Executive Director for Probation Services provided an update on Probation Services. He reported that the first response to COVID 19 was in late February and early March. On March 13, 2020 a notice was sent out to the field in regards to what the counties needed to do in response to COVID 19. It was left up to local authorities to work with their juvenile boards to determine how to handle concerning issues such as ratio compliance, case management and visitation in facilities. This was helpful in avoiding submission of waivers. At the end of March, a notice was sent to probation field requesting that they report any positive test for COVID 19 of staff or youth to the Incident-Reporting Center. Probation departments have responded well.

Mr. Serrano reported that as of June 19, 2020, 18 juvenile justice facilities have been impacted with 48 staff ranging from JSO's, Administrators and JPO's and 8 youth have tested positive for COVID 19. He reminded the AC about the TJJD website that will provide COVID 19 information for probation

departments. Mr. Serrano reported that within the last three months, eleven juvenile facilities and thirty-seven adult jails have been placed on admission holds due to having positive tests. This means that youth will not be accepted into TJJD facilities until certain criteria is met. TJJD is tracking the adult system due to 17 year olds being detained inside adult jails and then moved throughout the TJJD system. There are 53 juveniles committed across the state that are pending transportation to TJJD. As beds become available, TJJD is coordinating with local juvenile probation departments.

There are currently 171 kids in placements at the close of the third quarter. Two Hundred and Thirteen kids have been placed and 206 kids have been released from placement. There have been 350 applications submitted by 89 juvenile departments. Thirty kids have been approved and are pending placement. One hundred eighty four kids are currently in regional diversion placement. Due to Covid 19, some facilities have stopped accepting kids and this has resulted in some delay in placement admissions. The juvenile probation field has done an outstanding job with regionalization.

TDFPS Update:

Debra Emerson, DFPS Director Youth and Family Services Debra Emerson provided an update on TDFPS. She reported that caseworkers have been working from home and connecting with juveniles via zoom, GoToMeeting or FaceTime. They have been connecting with Foster Parents and others due to the need to review living environment. There was a small increase in parent, family and youth participation in family group therapy and decision-making meetings. TDFPS leadership is encouraging caseworkers to look to find the best practices that have come out of the pandemic that the agency could possibly continue moving forward.

Mrs. Emerson reported that there are some changes made in leadership. Hector Ortiz is the new Associate Commissioner for Child Protective Services. In addition, Casey Tasata is the new Deputy Associate Commissioner.

CPS, TJJD, Probation Departments and community stake holders are working together to ensure that all partners understand what our legal authority is and what each department does and how the agencies are in collaboration regarding youth that are currently involved with our systems. She reported that the pandemic has not affected TDFPS's employment. None of their staff have been laid off. They are currently in the process of hiring staff. Staff training, information meetings and foster trainings are conducted virtually.

Sub Committee Reports:

Kaci Singer provided an update on Chapter 344 Workgroup. She reported that the Workgroup have completed their work. The goal is still to present the proposed changes to the TJJD Board at the August meeting.

Chairman Cockrell reported on the Funding Formula Committee. He reported that due to the pandemic, the group have suspended meetings until it has been determined what impact COVID -19 will have on state and local budgets. TJJD have proposed that the FY2021 Budget be the same as FY2020. The TJJD Board approved the FY 2021 grant funding at the main meeting.

Kaci Singer provided an update on Chapter 353 Workgroup. She reported that the law changed in 2017 to begin creating standards for substance abuse facilities and programs operated by juvenile boards.

Emergency rules were put in place while the subcommittee began to work on the standards. The workgroup has created a 12 page Chapter and is requesting the Chiefs on the AC forward to the field for feedback. The workgroup will continue to work on the research section and data that needs to be collected. The goal of the workgroup is to have standards completed and ready to present to the TJJD Board at the October board meeting.

New Business:

Amy Miller informed the AC that Kelly Warren has been hired as the new Director of Integrated Treatment. She is from Arizona and will be arriving in Texas in August. She has a good understanding of juvenile justice and facility management leadership.

Amy Miller advised the AC of the request from the Governor’s office to produce a plan to reduce the budget by 5%. The plan is for the biennium, and will effect FY 2020 and FY 2021. Due to it being in the fourth quarter of the budget, the bulk of the reduction will occur in FY 2021. Community programs, commitment diversion, mental health and \$3 million of the regional diversion alternative funds is exempted from the reductions. Mrs. Miller reviewed the 5 percent reduction plan. She reported that the plan will be distributed to the counties in the near future. She also reported that TEA would also need to come up with a plan for the 5 percent reduction. Their plan will include a reduction of \$625,000 from JJAEP’s. They will take \$180,000 out of FY 2020 and will take the remaining \$445,000 out of FY 2021.

Old Business:

Ryan Bristow provided an update on information sharing among counties statewide. Conversations are ongoing with the four Techshare Counties. A meeting is scheduled for the next week with the four non-JCMS counties, the Techshare Counties, and two representatives from JCMS Counties. The discussion will center on what is important for the field to be able to see across the state and short term and long term solutions for data sharing. Mr. Bristow will be providing updates during future AC meetings. Amy Miller noted that TJJD have been collecting data sharing agreements from JCMS counties to get permission to be able to share data.

Public Comment:

NONE

Advisory Council Member Updates and Announcements:

NONE

Next Meeting:

The next scheduled meeting of the TJJD Advisory Council on Juvenile Services is scheduled to be a virtual meeting to be held on Friday, September 11, 2020 at 10:00 a.m.

Meeting Adjourned – at 12:41 p.m

Q3 Fiscal Year 2020

Incident Reporting Center	Totals
Total Inbound Calls to the Incident Reporting Center	7651
Complaints Entered for County Abuse/Neglect/Exploitation	679
After Hours Calls for the Office of Independent Ombudsman	185
Calls Regarding Other State Business	2880

Criminal Investigation

Facilities	EJC	GNS	GID	MART	RJ	Ayres	BWH	KARYN	McFad	Schf	Tamayo	Will	Contract	Parole	Other	Total
Complaints Entered by IRC	909	395	851	840	432	21	8	0	22	38	20	18	74	141	138	3907
Investigation																
Opened Cases	63	57	54	28	40	10	1	0	4	3	7	5	10	71	1	363
Closed Cases	157	100	85	37	134	3	5	0	6	3	4	0	12	63	0	612
Types of Investigations																
Escapes/Absconders	0	0	1	0	0	9	0	0	2	2	7	2	4	71	0	99
Assaults on Other Youth	2	0	0	1	1	0	0	0	0	1	0	0	0	0	0	5
Assaults on Employees	32	16	34	14	23	0	0	0	1	0	0	1	0	0	0	123
Organized Crime(Gang Intelligence)	10	28	1	1	3	0	0	0	0	0	0	0	0	0	0	43
Sexual Abuse	5	5	8	7	9	0	0	0	0	0	0	1	4	0	0	39
Abuse of Office	5	2	3	3	1	0	1	0	0	0	0	1	1	0	0	22
Narcotics or Contraband	3	2	7	2	1	1	0	0	0	0	0	0	0	0	0	16
Other	6	4	0	0	2	0	0	0	1	0	0	0	1	0	1	16

Prosecution Data	Total
Submitted for Prosecution	100
Special Prosecution Unit	99
District Attorney	1
PREA Cases	87
Sustained for Prosecution	1
Sustained PREA SPU Review	0
Unfounded	44
Not Sustained	35
Indictments	31
Convictions	24
Declinations	65
Taken Into Consideration	68
Dismissals	0
Arrests (Non-DTA)	60
DTA Issued	97
DTA Apprehended by OIG	1
DTA Apprehended w/OIG Assist	0
DTA Apprehended by Other Agency	67



Total number, and type, of suspects involved in OIG-CID criminal sexual allegation investigations
3rd Quarter FY 20 (3/1/2020 - 5/31/2020): 83

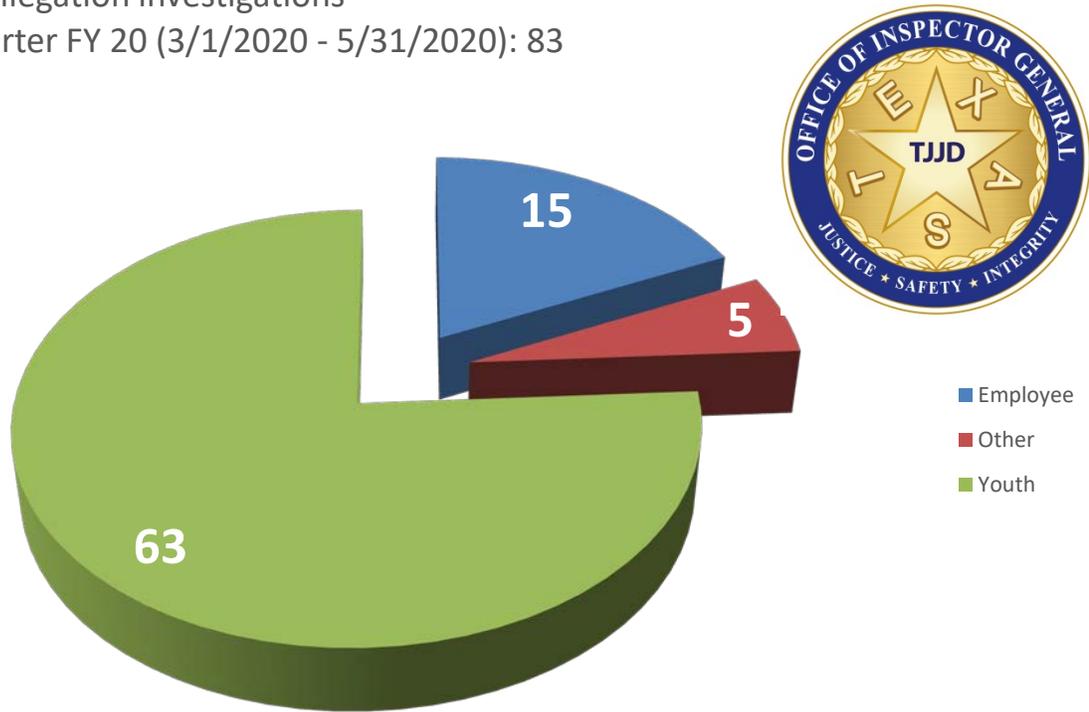


Figure 1 - Sexual Abuse Cases Suspect Types

Other:

A mother contacted the IRC and stated that her son reported to her that he was raped while at the Krause Children’s Center.

A Garza County staff member is in an alleged romantic relationship with a former TJJJ offender and is alleged to be pregnant with his child. The victim is alleged to have stayed at an additional Garza County staff member’s house in Post, TX.

An unknown staff member was digitally penetrated by a TJJJ youth Offender and has been writing her letters.

A TJJJ offender was sexually acting out with a non-TJJJ offender

Total number of arrests made by OIG-CID and stemming from criminal investigations
3rd Quarter FY 20 (3/1/2020 - 5/31/2020): 60

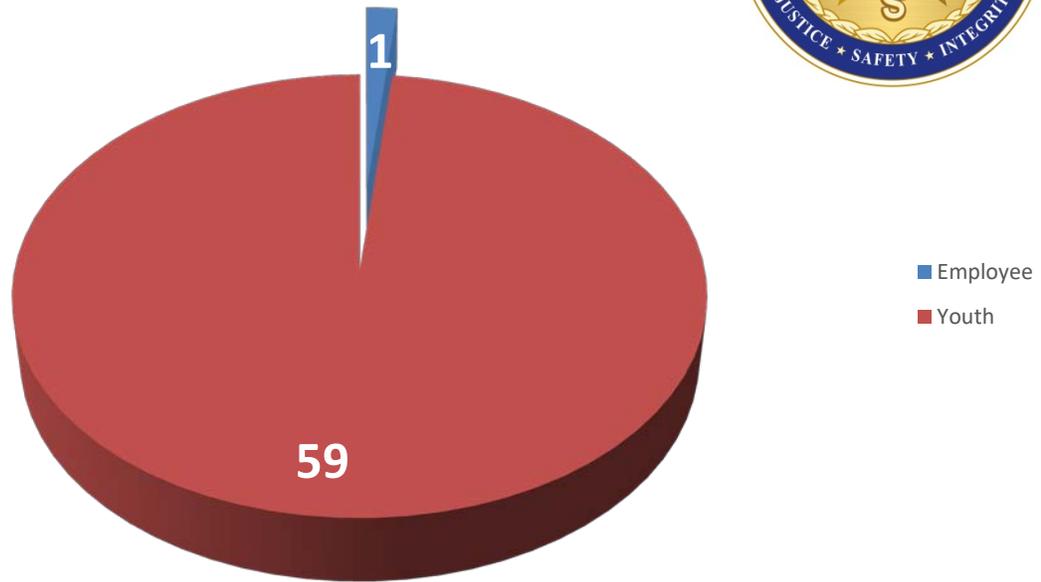
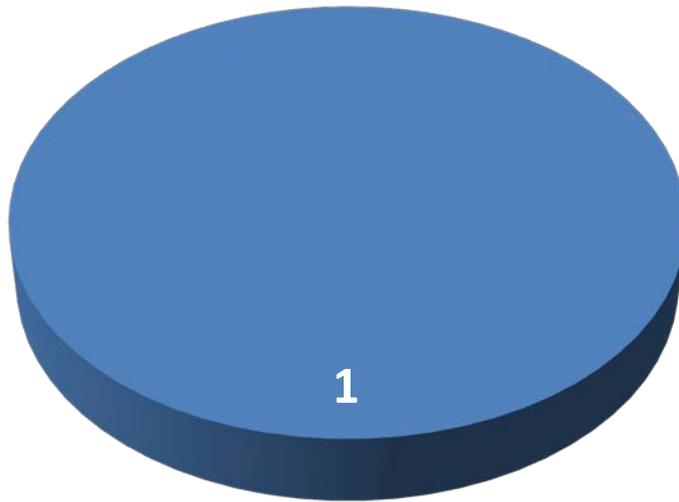


Figure 2 - Arrests by Suspect Type

Total number of arrests of Non-Youth Offenders
made by OIG-CID by offense type
3rd Quarter FY 20 (3/1/2020 - 5/31/2020): 1



■ Official Oppression

Figure 3 - Cases for Arrested Staff

Total number of arrests of Youth Offenders
 made by OIG-CID by offense type
 3rd Quarter FY 20 (3/1/2020 - 5/31/2020): 59

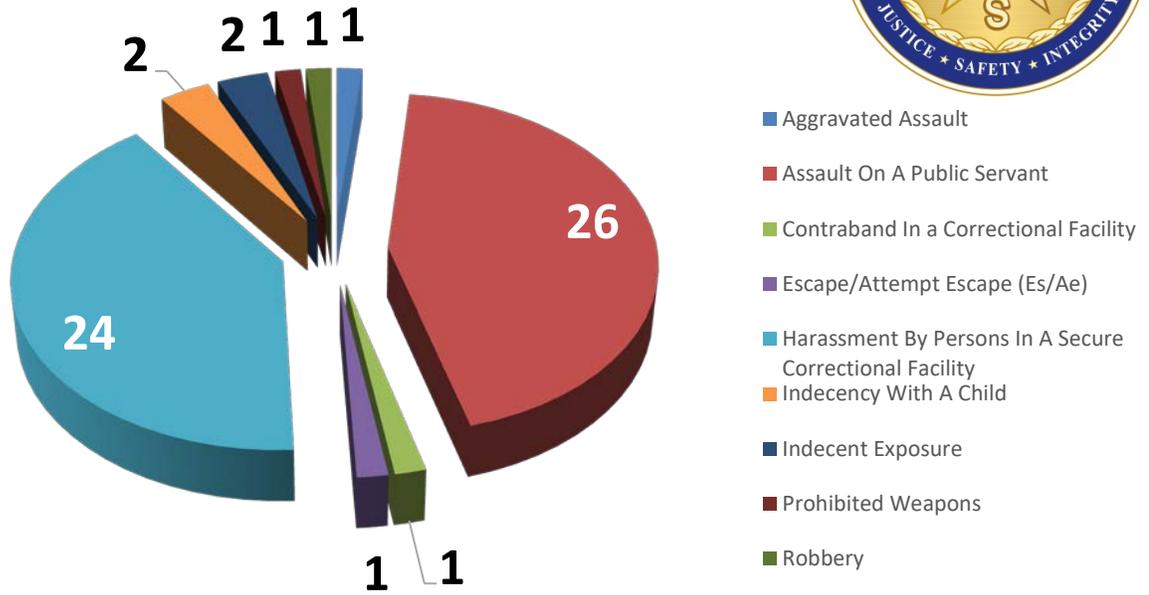


Figure 4 - Cases for Arrested Youth



	FY 2019	FY 2020
Abuse	157	93
Neglect	34	58
Exploitation	4	2
Policy Violations/Fraud, Waste or Abuse/HR Title VII	112	3
Total Investigations Opened During the Reporting Timeframe	307	156

	FY 2019	FY 2020
Confirmed	212	51
Exonerated	14	1
Unfounded	449	101
Unable to Determine	40	12
Under Investigation	196	33
Total Investigations Closed During the Reporting Time Frame	715	165
Total Investigations Opened and Closed During the Reporting Time Frame	222	179
Average Days to Closure	101	65

Disposition Definitions

Confirmed – an investigation established the allegation did occur.

Exonerated – an investigation established the alleged incident occurred but was lawful and proper or was justified under existing conditions.

Unable to Determine – an investigation resulted in insufficient evidence to prove or disprove the allegation(s).

Unfounded – an investigation established the allegation is false, not factual.



SECURE FACILITY	FY 2019	FY 2020
EVINS	Total	Total
Abuse	19	36
Neglect	1	14
Exploitation	0	0
PV/FWA/HR VII	20	0
SUB TOTAL	40	50
GAINESVILLE		
Abuse	28	10
Neglect	7	3
Exploitation	0	1
PV/FWA/HR VII	28	0
SUB TOTAL	63	14
GIDDINGS		
Abuse	39	9
Neglect	7	15
Exploitation	1	0
PV/FWA/HR VII	20	3
SUB TOTAL	67	27
MCLENNAN II		
Abuse	35	14
Neglect	6	5
Exploitation	2	0
PV/FWA/HR VII	12	0
SUB TOTAL	55	19
MCLENNAN RTC		
Abuse	5	0
Neglect	2	2
Exploitation	0	0
PV/FWA/HR VII	6	0
SUB TOTAL	13	2
MCLENNAN PHOENIX		
Abuse	4	0
Neglect	0	1
Exploitation	0	0
PV/FWA/HR VII	0	0
SUB TOTAL	4	1
RON JACKSON		
Abuse	15	13
Neglect	10	12
Exploitation	0	1
PV/FWA/HR VII	22	0
SUB TOTAL	47	26

HALFWAY HOUSE	FY 2019	FY 2020
AYRES HOUSE		
A/N/E/PV/FWA/VII	1-A	1-A
BROWNWOOD HOUSE		
A/N/E/PV/FWA/VII	0	0
KARYN HOUSE		
A/N/E/PV/FWA/VII	0	0
MCFADDEN RANCH		
A/N/E/PV/FWA/VII	2-A	1-A
SCHAEFFER HOUSE		
A/N/E/PV/FWA/VII	0	2-A
TAMAYO HOUSE		
A/N/E/PV/FWA/VII	0	3-N
WILLOUGHBY HOUSE		
A/N/E/PV/FWA/VII	0	1-N
TOTAL	3	8
CONTRACT CARE	FY 2019	FY 2020
AMIKIDS		
A/N/E/PV/FWA/VII	0	0
BYRD'S		
A/N/E/PV/FWA/VII	0	0
GARZA COUNTY		
A/N/E/PV/FWA/VII	0	5-A
GIOCOSA		
A/N/E/PV/FWA/VII	0	0
GULF COAST		
A/N/E/PV/FWA/VII	1-PV	0
KRAUSE		
A/N/E/PV/FWA/VII	0	0
PEGASUS		
A/N/E/PV/FWA/VII	0	0
RITE OF PASSAGE F		
A/N/E/PV/FWA/VII	1-A	0
RITE OF PASSAGE M		
A/N/E/PV/FWA/VII	1-E	0
TRUECORE		
A/N/E/PV/FWA/VII	8-A; 1-N; 3-PV	2-A; 2-N
TOTAL	15	9

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



Reports Received by Report Type*		
Report Type	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Grievance	564	589
Serious Incidents	243	190
Non-Reportable	151	84
Abuse, Neglect & Exploitation Cases	81	58
Complaint	20	20
Other	32	14
Duplicate	16	13
Non-Jurisdiction	18	13
Standards Violation	6	12
Total Reports Received	1,131	993

Reports Received by Program Type*		
Program Type	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Pre-Adjudication (Detention)	619	577
Post-Adjudication (Secure)	382	344
Post-Adjudication (Non Secure)	94	51
Probation	17	14
Unknown	6	3
JJAEP	12	4
Day Reporting Program	1	0
Total Reports Received	1,131	993

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



ANE Investigations by Type of Complaint and Assessed Date*		
Complaint Type	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Exploitation	1	0
Neglect - Medical	3	0
Neglect - Supervisory	11	18
Physical Abuse - Non-Restraint	19	23
Physical Abuse - Physical Restraint	49	18
Serious Physical Abuse	3	5
Sexual Abuse - Contact	11	5
Sexual Abuse - Non-Contact	7	7
Emotional Abuse	0	1
Physical Abuse - Mechanical Restraint	0	8
Total Investigations Assessed	104	85

Serious Incidents by Type of Complaint and Assessed Date*		
Complaint Type	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Attempted Escape	3	1
Attempted Suicide	121	79
Escape	6	4
Escape-Furlough	5	1
Reportable Injury	33	18
Youth On Youth Assault - Physical	12	8
Youth on Youth Sexual Conduct	63	79
Total	243	190

Texas Juvenile Justice Department

Office of the Inspector General

Administrative Investigations - County

Fiscal Year 2020



ANE Investigations by TJJD Actions*		
Action	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Concur With Internal Investigation Disp	9	0
Confirmed	1	21
Does Not Meet Abuse/Neglect Definition	12	0
Reason To Believe	14	0
Ruled Out	57	0
Unable To Determine	9	4
Unable To Investigate - No Information	2	0
Pending	0	12
Unfounded	0	48
Total Investigations Opened in Timeframe	104	85
Total Investigations Pending	0	12
Total Investigations Completed in Timeframe	112	128
Total Investigations Opened and Completed	21	42
Average Days to Close	102	69

ANE Investigations by Local Entity Actions*		
Action	From 3/1/2019 To 5/31/2019	From 3/1/2020 To 5/31/2020
Administrative Leave	3	3
None	68	55
Re-trained	7	4
Reprimanded	9	2
Resigned	10	1
Terminated	7	13
Pending	0	7
Total Investigations Opened in Timeframe	104	85

*The number of "cases" opened or reports received may not match the number of ANE investigations and/or dispositions as investigations and dispositions are reported by perpetrator and/or victim, and in some cases there may be multiple perpetrators and/or victims.

**The individual counts for ANE investigations by TJJD actions are listed based on a cases assessed date. Totals for cases completed and pending are at an aggregate level.

***Effective 9/1/19 "Confirmed" replaced the disposition Reason To Believe and "Unfounded" replaced the disposition Ruled Out.

Texas Juvenile Justice Department

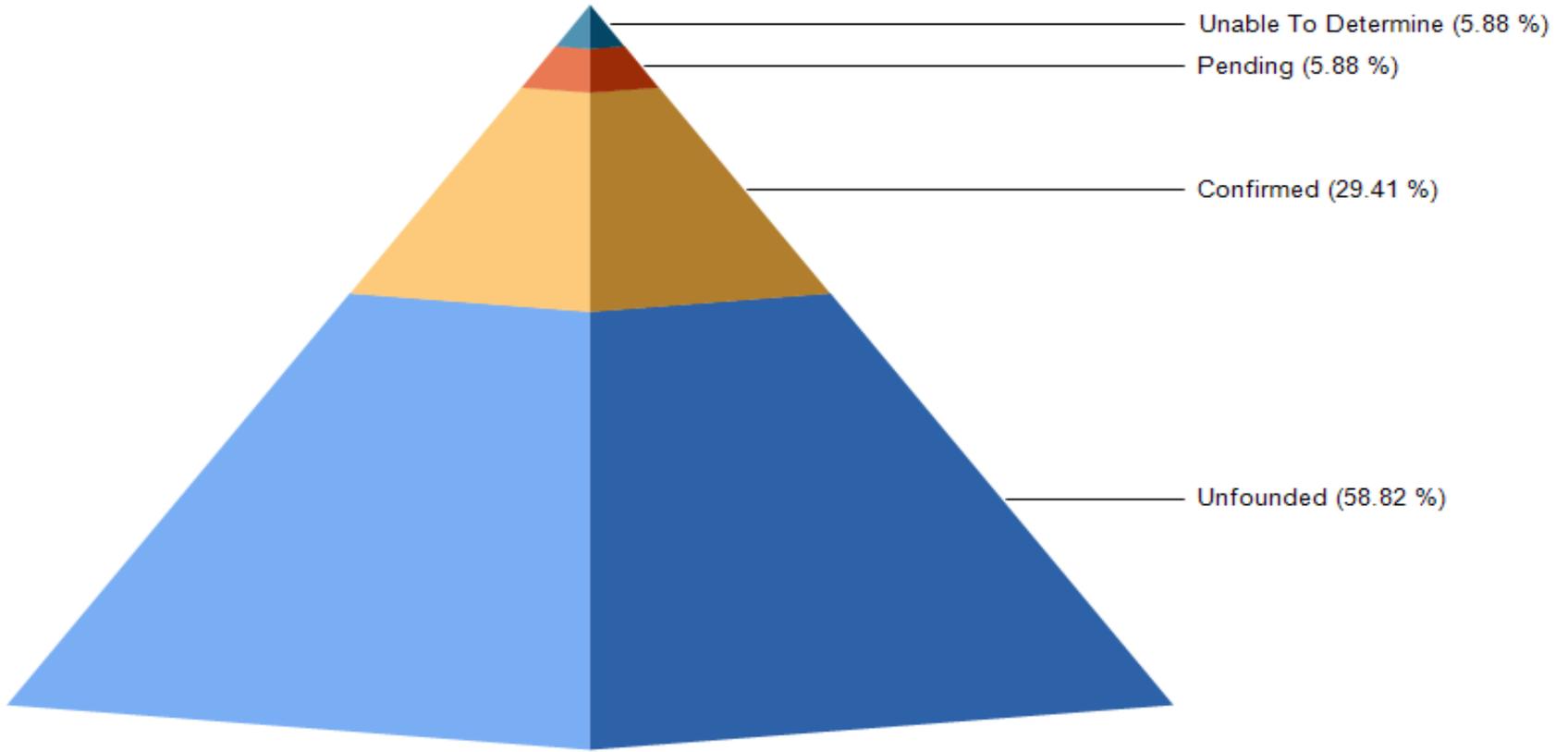
Office of the Inspector General

Administrative Investigations - County

Fiscal Year 2020



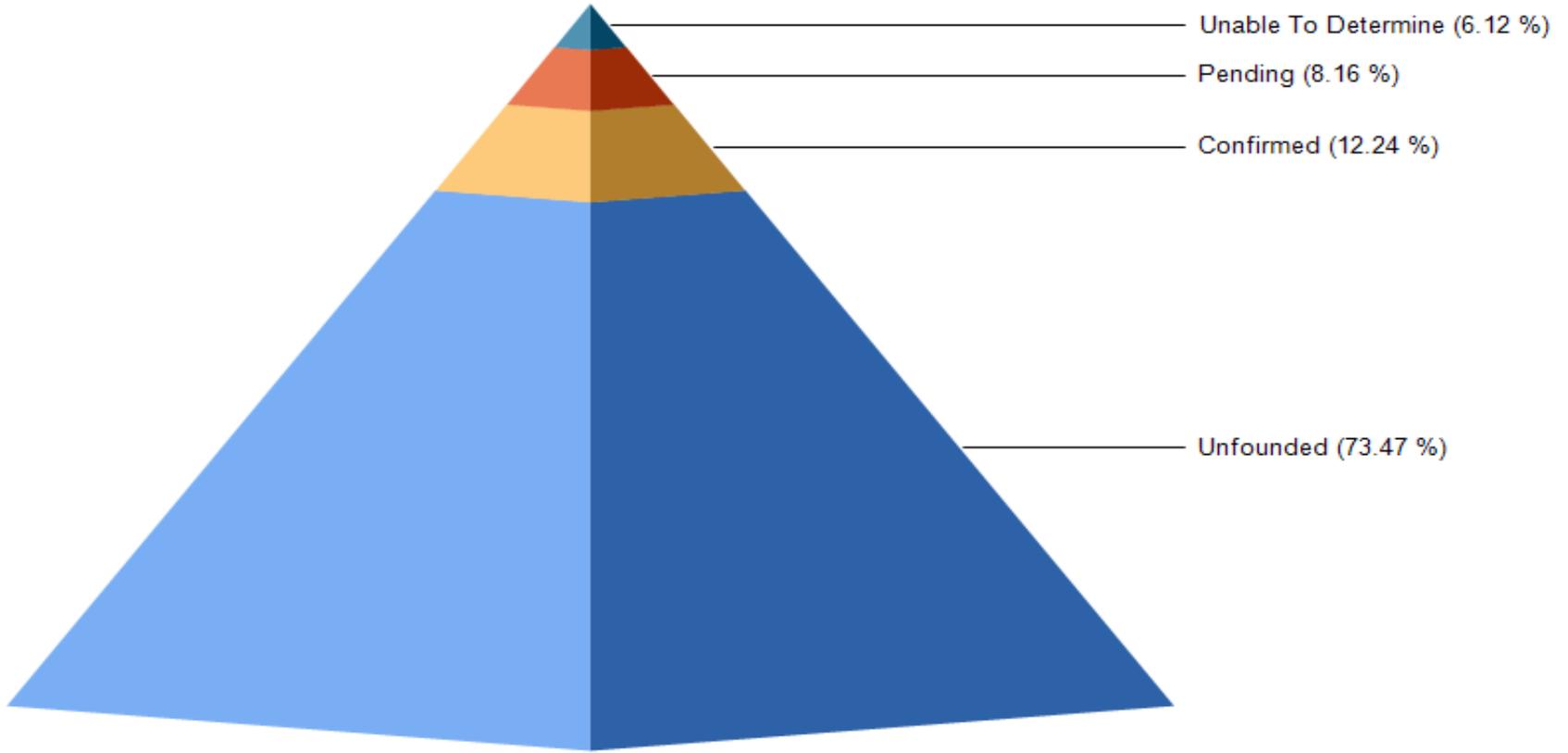
TJJD Dispositions for Sexual Abuse-Related ANE Investigations



Texas Juvenile Justice Department Office of the Inspector General Administrative Investigations - County Fiscal Year 2020



TJJD Dispositions for Physical Abuse-Related ANE Investigations



Texas Juvenile Justice Department

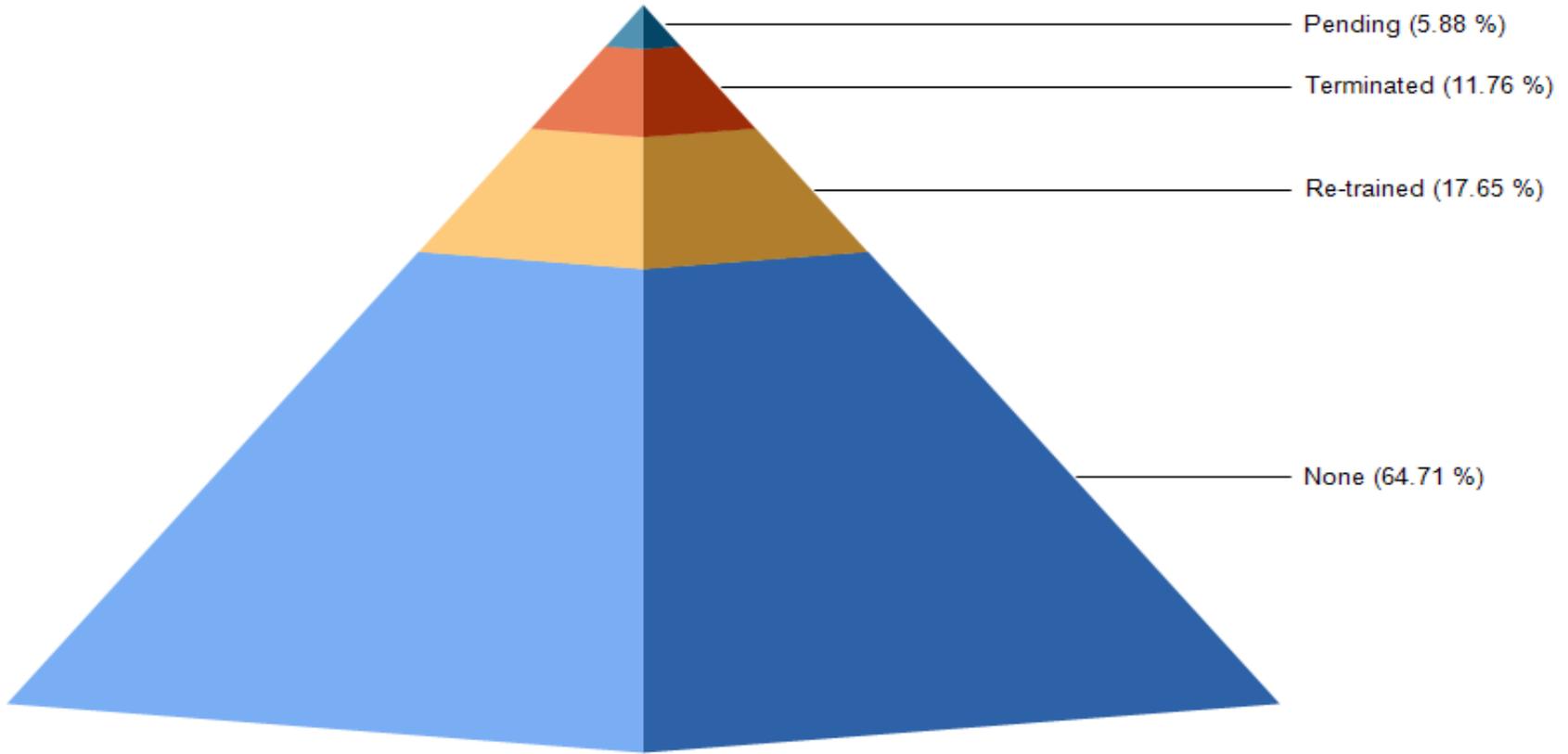
Office of the Inspector General

Administrative Investigations - County

Fiscal Year 2020



Local Dispositions for Sexual Abuse-Related ANE Investigations



Texas Juvenile Justice Department

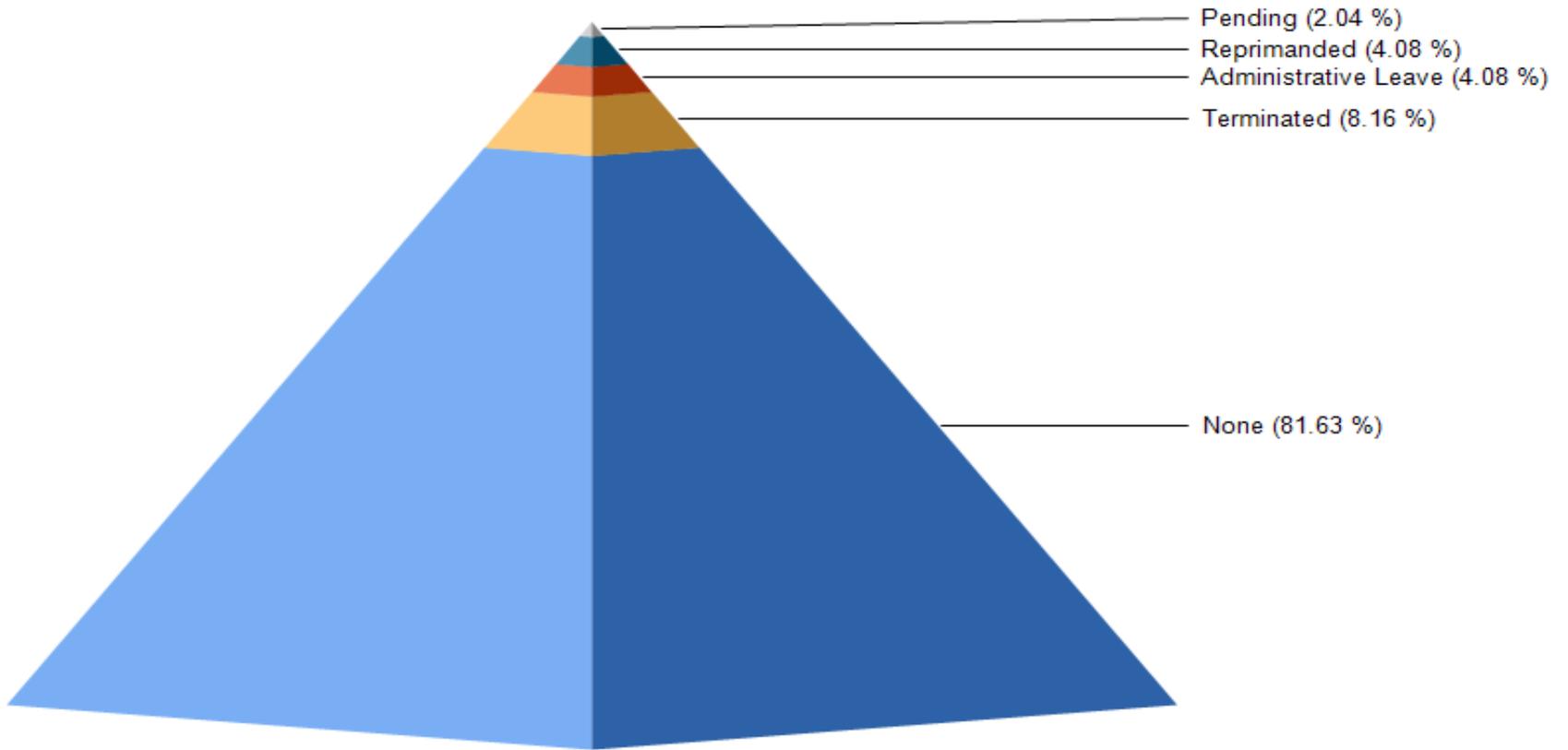
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Administrative Investigations - County

Fiscal Year 2020



Local Dispositions for Physical Abuse-Related ANE Investigations



[Click here to view report by County and Facility](#)

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



Reports Received by County and Facility*		Abuse, Neglect, Exploitation	Complaint	Duplicate	Grievance	Non-Jurisdiction	Non-Reportable	Other	Serious Incident	Standards Violation	Total
ANGELINA	ANGELINA COUNTY JUVENILE DETENTION CENTER (11)	0	0	0	0	0	0	0	1	0	1
	Total ANGELINA County	0	0	0	0	0	0	0	1	0	1
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	2	0	0	0	1	0	0	1	0	4
	Total BELL County	2	0	0	0	1	0	0	1	0	4
BEXAR	BEXAR COUNTY JJAEP (N/A)	1	0	0	0	0	0	0	0	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	7	1	3	31	0	0	1	7	10	61
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	3	0	0	28	0	3	1	9	0	44
	Total BEXAR County	11	1	3	59	0	3	2	16	10	106
BRAZORIA	BRAZORIA COUNTY RESIDENTIAL TREATMENT FACILITY (36)	0	0	0	0	0	0	0	1	0	1
	Total BRAZORIA County	0	0	0	0	0	0	0	1	0	1
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	0	0	0	0	0	0	1	2	0	3
	Total BRAZOS County	0	0	0	0	0	0	1	2	0	3
BROWN	THE OAKS BROWNWOOD (113)	3	1	1	148	0	3	0	12	1	170
	Total BROWN County	3	1	1	148	0	3	0	12	1	170
CAMERON	AMADOR R. RODRIGUEZ BOOT CAMP & EDUCATIONAL CENTER (32)	0	0	0	1	0	0	0	0	0	1
	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	0	0	0	2	0	4	0	7	1	14
	L.I.F.E. RESIDENTIAL PROGRAM (16)	0	0	0	0	0	0	0	2	0	2
	Total CAMERON County	0	0	0	3	0	4	0	9	1	17
COLLIN	COLLIN COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	0	0	1
	JOHN R. ROACH JUVENILE DETENTION CENTER (144)	0	1	0	2	0	1	0	3	0	7
	Total COLLIN County	0	1	0	2	1	1	0	3	0	8
DALLAS	DALLAS COUNTY JJAEP (N/A)	0	0	0	1	0	0	0	0	0	1
	DALLAS COUNTY YOUTH VILLAGE (72)	1	0	0	6	0	0	0	1	0	8
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	4	0	2	91	0	19	0	41	0	158
	LETOT CENTER (40)	0	0	0	2	0	0	0	7	0	9
	LETOT RESIDENTIAL TREATMENT CENTER (96)	1	0	0	0	0	2	0	2	0	5
	LYLE B. MEDLOCK TREATMENT FACILITY (96)	0	0	0	3	0	0	1	1	0	5
	MARZELLE HILL TRANSITION CENTER (48)	0	0	0	21	0	3	1	4	0	29
	Total DALLAS County	6	0	2	124	0	24	2	56	0	215
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	1	2	1	21	0	0	0	2	0	27
	DENTON COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	0	1	0	0	0	1
	DENTON COUNTY SECURE CORRECTIONAL FACILITY (128)	0	0	0	4	0	0	0	0	0	4
	Total DENTON County	1	2	1	25	0	1	0	2	0	32
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	0	1	0	21	0	1	0	4	0	27
	Total ECTOR County	0	1	0	21	0	1	0	4	0	27
EL PASO	EL PASO COUNTY JJAEP (N/A)	0	0	0	0	1	0	0	0	0	1
	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	1	1	1	0	1	0	1	1	0	6
	Total EL PASO County	1	1	1	0	2	0	1	1	0	7
FORT BEND	FORT BEND COUNTY JJAEP (N/A)	0	1	0	0	0	0	0	0	0	1
	FORT BEND COUNTY JUVENILE DETENTION CENTER (80)	0	1	0	0	0	8	0	0	0	9
	FORT BEND COUNTY JUVENILE LEADERSHIP ACADEMY - SEC (22)	0	0	0	0	0	0	0	1	0	1
	Total FORT BEND County	0	2	0	0	0	8	0	1	0	11
GALVESTON	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	1	0	0	4	0	0	0	0	0	5
	Total GALVESTON County	1	0	0	4	0	0	0	0	0	5
GARZA	GARZA COUNTY REGIONAL JUVENILE CENTER (96)	0	0	0	4	0	0	1	0	0	5
	Total GARZA County	0	0	0	4	0	0	1	0	0	5
GRAYSON	COOKE, FANNIN AND GRAYSON COUNTY DETENTION CENTER (30)	0	0	0	0	0	0	0	1	0	1
	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	0	0	0	2	0	0	0	1	0	3
	TEXAS MONARCH ACADEMY FOR GIRLS (N/A)	3	0	0	4	0	0	0	1	0	8
	Total GRAYSON County	3	0	0	6	0	0	0	3	0	12
GUADALUPE	GUADALUPE COUNTY JUVENILE DETENTION CENTER (39)	0	0	0	0	0	1	0	0	0	1
	Total GUADALUPE County	0	0	0	0	0	1	0	0	0	1
HARRIS	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	11	0	1	22	0	10	0	17	0	61
	HARRIS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	3	0	0	0	0	2	1	4	0	10
	HARRIS COUNTY YOUTH VILLAGE (128)	0	0	0	1	0	4	0	1	0	7
	LEADERSHIP ACADEMY (96)	0	0	0	4	0	0	1	5	0	10
	Total HARRIS County	14	0	1	27	0	16	2	27	0	88
HARRISON	WILLOUGHBY JUVENILE SERVICES (26)	0	0	0	0	0	0	2	1	0	3
	Total HARRISON County	0	0	0	0	0	0	2	1	0	3
HAYS	HAYS COUNTY JUVENILE POST-DETENTION CENTER (114)	0	1	0	2	0	0	0	4	0	7
	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	1	0	0	1	0	2	0	1	0	5
	Total HAYS County	1	1	0	3	0	2	0	5	0	12
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	1	1	0	4	0	0	1	5	0	12
	JUDGE MARIO E. RAMIREZ, JR. JUVENILE JUSTICE CENTE (40)	0	0	0	1	0	1	0	0	0	2
	Total HIDALGO County	1	1	0	5	0	1	1	5	0	14
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	3	0	2	67	1	0	1	12	0	86
	Total HOOD County	3	0	2	67	1	0	1	12	0	86
LUBBOCK	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	2	0	0	2	0	0	0	1	0	5
	Total LUBBOCK County	2	0	0	2	0	0	0	1	0	5
MCLENNAN	BILL LOGUE JUVENILE JUSTICE CENTER (80)	0	1	0	0	1	0	0	1	0	3
	Total MCLENNAN County	0	1	0	0	1	0	0	1	0	3
MILAM	ROCKDALE REGIONAL JUVENILE JUSTICE CENTER (N/A)	2	0	1	1	0	0	0	1	0	5
	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (41)	0	0	0	2	0	0	0	2	0	4
	Total MILAM County	2	0	1	3	0	0	0	3	0	9
MONTGOMERY	MONTGOMERY COUNTY JUVENILE DETENTION CENTER (85)	0	0	0	0	0	3	0	1	0	4
	Total MONTGOMERY County	0	0	0	0	0	3	0	1	0	4
	NUECES	NUECES COUNTY JUVENILE JUSTICE CENTER/OVERFLOW (60)	0	0	0	1	0	0	0	0	0
ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)		1	0	0	0	0	0	0	1	0	2
Total NUECES County		1	0	0	1	0	0	0	1	0	3
RAINS	RAINS JUVENILE BOARD (N/A)	0	0	0	0	1	0	0	0	0	1
	Total RAINS County	0	0	0	0	1	0	0	0	0	1
RANDALL	THE YOUTH CENTER OF THE HIGH PLAINS (48)	0	0	0	19	0	0	0	0	0	19
	Total RANDALL County	0	0	0	19	0	0	0	0	0	19
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	0	0	0	0	0	1	0	1	0	2
	Total SAN PATRICIO County	0	0	0	0	0	1	0	1	0	2
SMITH	SMITH COUNTY JUVENILE DETENTION CENTER (69)	0	0	0	2	0	0	0	1	0	3
	Total SMITH County	0	0	0	2	0	0	0	1	0	3
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	1	0	0	35	0	0	0	0	0	36
	Total TARRANT County	1	0	0	35	0	0	0	0	0	36
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	1	1	0	0	0	4	0	3	0	9
	Total TAYLOR County	1	1	0	0	0	4	0	3	0	9
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	2	0	0	3	0	0	0	0	0	5
	Total TOM GREEN County	2	0	0	3	0	0	0	0	0	5
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	0	0	0	11	0	1	1	3	0	16
	MEURER INTERMEDIATE SANCTIONS CENTER (118)	1	1	0	6	1	0	0	4	0	13
	TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	1	0	0	0	0	0	1	0	2
	Total TRAVIS County	1	2	0	17	1	1	1	8	0	31
Unknown	(N/A)	0	1	0	0	4	0	0	1	0	6
	Total Unknown County	0	1	0	0	4	0	0	1	0	6
VAL VERDE	VAL VERDE COUNTY JUVENILE DETENTION CENTER (10)	0	0	0	2	0	1	0	1	0	4
	Total VAL VERDE County	0	0	0	2	0	1	0	1	0	4
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	1	4	1	4	0	1	0	4	0	15
	Total VICTORIA County	1	4	1	4	0	1	0	4	0	15
WEBB	SOLOMON CASSEB JR. WEBB COUNTY YOUTH VILLAGE (72)	0	0	0	0	0	0	0	1	0	1
	Total WEBB County	0	0	0	0	0	0	0	1	0	1
WICHITA	JUDGE ARTHUR R. TIPPS JUVENILE JUSTICE CENTER (32)	0									

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



ANE Investigations by County and Facility*		Emotional Abuse	Neglect - Supervisory	Physical Abuse - Mechanical Restraint	Physical Abuse - Non-Restraint	Physical Abuse - Physical Restraint	Serious Physical Abuse	Sexual Abuse - Contact	Sexual Abuse - Non-Contact	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	0	0	0	0	0	0	2	0	2
	Total BELL County	0	0	0	0	0	0	2	0	2
BEXAR	BEXAR COUNTY JJAEP (N/A)	0	0	0	1	0	0	0	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	0	0	0	0	3	1	1	1	6
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	0	3	0	0	0	0	0	2	5
	Total BEXAR County	0	3	0	1	3	1	1	3	12
BROWN	THE OAKS BROWNWOOD (113)	0	2	0	0	2	2	0	0	6
	Total BROWN County	0	2	0	0	2	2	0	0	6
DALLAS	DALLAS COUNTY YOUTH VILLAGE (72)	0	0	0	0	1	0	0	0	1
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	0	0	0	0	1	2	1	0	4
	LETOT RESIDENTIAL TREATMENT CENTER (96)	0	0	0	1	0	0	0	0	1
	Total DALLAS County	0	0	0	1	2	2	1	0	6
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	0	0	0	0	1	0	0	0	1
	Total DENTON County	0	0	0	0	1	0	0	0	1
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	0	3	0	0	0	0	0	0	3
	Total EL PASO County	0	3	0	0	0	0	0	0	3
GALVESTON	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	0	0	0	0	1	0	0	0	1
	Total GALVESTON County	0	0	0	0	1	0	0	0	1
GRAYSON	TEXAS MONARCH ACADEMY FOR GIRLS (N/A)	0	5	3	0	0	0	0	0	8
	Total GRAYSON County	0	5	3	0	0	0	0	0	8
HARRIS	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	0	0	0	16	4	0	0	1	21
	Total HARRIS County	0	0	0	16	4	0	0	1	21
HAYS	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	0	0	0	0	1	0	0	0	1
	Total HAYS County	0	0	0	0	1	0	0	0	1
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	0	1	0	0	0	0	0	0	1
	Total HIDALGO County	0	1	0	0	0	0	0	0	1
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	0	0	0	0	1	0	0	2	3
	Total HOOD County	0	0	0	0	1	0	0	2	3
LUBBOCK	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	0	0	0	5	0	0	0	0	5
	Total LUBBOCK County	0	0	0	5	0	0	0	0	5
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	0	0	0	0	1	0	0	1	2
	Total MILAM County	0	0	0	0	1	0	0	1	2
NUECES	ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)	0	0	0	0	0	0	1	0	1
	Total NUECES County	0	0	0	0	0	0	1	0	1
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	0	0	0	0	1	0	0	0	1
	Total TARRANT County	0	0	0	0	1	0	0	0	1
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	0	0	5	0	0	0	0	0	5
	Total TAYLOR County	0	0	5	0	0	0	0	0	5
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	1	2	0	0	0	0	0	0	3
	Total TOM GREEN County	1	2	0	0	0	0	0	0	3
TRAVIS	MEURER INTERMEDIATE SANCTIONS CENTER (118)	0	0	0	0	1	0	0	0	1
	Total TRAVIS County	0	0	0	0	1	0	0	0	1
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	0	2	0	0	0	0	0	0	2
	Total VICTORIA County	0	2	0	0	0	0	0	0	2
Total Statewide		1	18	8	23	18	5	5	7	85

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*The number of "cases" opened or reports received may not match the number of ANE investigations and/or dispositions as investigations and dispositions are reported by perpetrator a

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



Serious Incidents by County and Facility*		Attempted Escape	Attempted Suicide	Escape	Escape-Furlough	Reportable Injury	Youth On Youth Assault - Physical	Youth on Youth Sexual Conduct	Total
ANGELINA	ANGELINA COUNTY JUVENILE DETENTION CENTER (11)	0	0	0	0	1	0	0	1
	Total ANGELINA County	0	0	0	0	1	0	0	1
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	0	0	0	0	0	1	0	1
	Total BELL County	0	0	0	0	0	1	0	1
BEXAR	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	0	0	0	0	0	0	7	7
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	0	1	0	0	1	0	7	9
	Total BEXAR County	0	1	0	0	1	0	14	16
BRAZORIA	BRAZORIA COUNTY RESIDENTIAL TREATMENT FACILITY (36)	0	1	0	0	0	0	0	1
	Total BRAZORIA County	0	1	0	0	0	0	0	1
BRAZOS	R. J. HOLMGREEN JUVENILE JUSTICE CENTER (48)	0	0	0	0	1	1	0	2
	Total BRAZOS County	0	0	0	0	1	1	0	2
BROWN	THE OAKS BROWNWOOD (113)	0	2	0	0	1	0	9	12
	Total BROWN County	0	2	0	0	1	0	9	12
CAMERON	DARRELL B. HESTER JUVENILE JUSTICE CENTER (61)	0	5	0	0	0	0	2	7
	L.I.F.E. RESIDENTIAL PROGRAM (16)	0	2	0	0	0	0	0	2
	Total CAMERON County	0	7	0	0	0	0	2	9
COLLIN	JOHN R. ROACH JUVENILE DETENTION CENTER (144)	0	1	0	0	1	0	1	3
	Total COLLIN County	0	1	0	0	1	0	1	3
DALLAS	DALLAS COUNTY YOUTH VILLAGE (72)	0	0	0	0	0	0	1	1
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	0	29	0	0	2	2	8	41
	LETOT CENTER (40)	0	0	1	1	0	0	5	7
	LETOT RESIDENTIAL TREATMENT CENTER (96)	0	0	1	0	0	0	1	2
	LYLE B. MEDLOCK TREATMENT FACILITY (96)	0	0	0	0	0	0	1	1
	MARZELLE HILL TRANSITION CENTER (48)	0	0	0	0	0	0	4	4
	Total DALLAS County	0	29	2	1	2	2	20	56
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	0	1	0	0	0	0	1	2
	Total DENTON County	0	1	0	0	0	0	1	2
ECTOR	ECTOR COUNTY YOUTH CENTER (21)	0	3	0	0	0	0	1	4
	Total ECTOR County	0	3	0	0	0	0	1	4
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	0	1	0	0	0	0	0	1
	Total EL PASO County	0	1	0	0	0	0	0	1
FORT BEND	FORT BEND COUNTY JUVENILE LEADERSHIP ACADEMY - SEC (22)	0	0	1	0	0	0	0	1
	Total FORT BEND County	0	0	1	0	0	0	0	1
GRAYSON	COOKE, FANNIN AND GRAYSON COUNTY DETENTION CENTER (30)	0	0	0	0	0	0	1	1
	GRAYSON COUNTY POST-ADJUDICATION FACILITY (85)	0	0	0	0	0	0	1	1
	TEXAS MONARCH ACADEMY FOR GIRLS (N/A)	0	0	0	0	0	0	1	1
	Total GRAYSON County	0	0	0	0	0	0	3	3
HARRIS	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	0	14	0	0	0	1	1	16
	HARRIS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	3	0	0	0	0	1	4
	HARRIS COUNTY YOUTH VILLAGE (128)	0	1	0	0	0	0	0	1
	LEADERSHIP ACADEMY (96)	0	5	0	0	0	0	0	5
	Total HARRIS County	0	23	0	0	0	1	2	26
HARRISON	WILLOUGHBY JUVENILE SERVICES (26)	0	1	0	0	0	0	0	1
	Total HARRISON County	0	1	0	0	0	0	0	1
HAYS	HAYS COUNTY JUVENILE POST-DETENTION CENTER (114)	0	0	0	0	2	0	2	4
	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	0	0	0	0	1	0	0	1
	Total HAYS County	0	0	0	0	3	0	2	5
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	0	0	0	0	1	0	4	5
	Total HIDALGO County	0	0	0	0	1	0	4	5
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	0	0	0	0	0	0	12	12
	Total HOOD County	0	0	0	0	0	0	12	12
LUBBOCK	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (48)	0	1	0	0	0	0	0	1
	Total LUBBOCK County	0	1	0	0	0	0	0	1
MCLENNAN	BILL LOGUE JUVENILE JUSTICE CENTER (80)	0	0	0	0	1	0	0	1
	Total MCLENNAN County	0	0	0	0	1	0	0	1
MILAM	ROCKDALE REGIONAL JUVENILE JUSTICE CENTER (N/A)	0	0	0	0	0	0	1	1
	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	0	0	0	0	1	0	1	2
	Total MILAM County	0	0	0	0	1	0	2	3
MONTGOMERY	MONTGOMERY COUNTY JUVENILE DETENTION CENTER (85)	0	0	0	0	0	0	1	1
	Total MONTGOMERY County	0	0	0	0	0	0	1	1
NUECES	ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)	0	0	0	0	0	0	1	1
	Total NUECES County	0	0	0	0	0	0	1	1
SAN PATRICIO	SAN PATRICIO COUNTY JUVENILE DETENTION CENTER (20)	0	1	0	0	0	0	0	1
	Total SAN PATRICIO County	0	1	0	0	0	0	0	1
SMITH	SMITH COUNTY JUVENILE DETENTION CENTER (69)	0	1	0	0	0	0	0	1
	Total SMITH County	0	1	0	0	0	0	0	1
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	0	2	0	0	0	1	0	3
	Total TAYLOR County	0	2	0	0	0	1	0	3
TRAVIS	GARDNER-BETTS JUVENILE JUSTICE CENTER (120)	0	1	0	0	0	0	2	3
	MEURER INTERMEDIATE SANCTIONS CENTER (118)	0	1	0	0	1	0	2	4
	TRAVIS COUNTY JUVENILE PROBATION DEPARTMENT (N/A)	0	0	0	0	1	0	0	1
	Total TRAVIS County	0	2	0	0	2	0	4	8
Unknown	(N/A)	0	1	1	0	0	0	0	2
	Total Unknown County	0	1	1	0	0	0	0	2
VAL VERDE	VAL VERDE COUNTY JUVENILE DETENTION CENTER (10)	0	1	0	0	0	0	0	1
	Total VAL VERDE County	0	1	0	0	0	0	0	1
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	1	0	0	0	2	1	0	4
	Total VICTORIA County	1	0	0	0	2	1	0	4
WEBB	SOLOMON CASSEB JR. WEBB COUNTY YOUTH VILLAGE (72)	0	0	0	0	1	0	0	1
	Total WEBB County	0	0	0	0	1	0	0	1
WICHITA	JUDGE ARTHUR R. TIPPS JUVENILE JUSTICE CENTER (32)	0	0	0	0	0	1	0	1
	Total WICHITA County	0	0	0	0	0	1	0	1
Total Statewide		1	79	4	1	18	8	79	190

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*The number of "cases" opened or reports received may not match the number of ANE investigations and/or dispositions as investigations and dispositions are reported by perpetrator a

Texas Juvenile Justice Department
Office of the Inspector General
Administrative Investigations - County
Fiscal Year 2020



ANE Investigations by County, Complaint, and TJJD Disposition Action*

			Confirmed	Unable To Determine	Unfounded	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	Sexual Abuse-Related	0	0	2	2
	Total BELL County		0	0	2	2
BEXAR	BEXAR COUNTY JJAEP (N/A)	Physical Abuse-Related	1	0	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	Physical Abuse-Related	0	0	3	3
		Sexual Abuse-Related	0	0	3	3
		Neglect-Related	2	0	1	3
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	Sexual Abuse-Related	1	0	1	2
Total BEXAR County		4	0	8	12	
BROWN	THE OAKS BROWNWOOD (113)	Neglect-Related	0	0	0	0
		Physical Abuse-Related	0	0	2	2
		Sexual Abuse-Related	2	0	0	2
	Total BROWN County		2	0	2	4
DALLAS	DALLAS COUNTY YOUTH VILLAGE (72)	Physical Abuse-Related	0	0	1	1
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	Physical Abuse-Related	0	0	0	0
		Sexual Abuse-Related	1	0	1	2
	LETOT RESIDENTIAL TREATMENT CENTER (96)	Physical Abuse-Related	1	0	0	1
Total DALLAS County		2	0	2	4	
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	Physical Abuse-Related	0	0	1	1
	Total DENTON County		0	0	1	1
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	Neglect-Related	3	0	0	3
	Total EL PASO County		3	0	0	3
GALVESTON	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	Physical Abuse-Related	0	0	1	1
	Total GALVESTON County		0	0	1	1
GRAYSON	TEXAS MONARCH ACADEMY FOR GIRLS (N/A)	Neglect-Related	0	0	0	0
		Physical Abuse-Related	0	0	0	0
	Total GRAYSON County		0	0	0	0
HARRIS	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	Physical Abuse-Related	2	3	15	20
		Sexual Abuse-Related	0	0	1	1
	Total HARRIS County		2	3	16	21
HAYS	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	Physical Abuse-Related	0	0	1	1
	Total HAYS County		0	0	1	1
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	Neglect-Related	1	0	0	1
	Total HIDALGO County		1	0	0	1
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	Physical Abuse-Related	1	0	0	1
		Sexual Abuse-Related	0	0	2	2
	Total HOOD County		1	0	2	3
LUBBOCK	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	Physical Abuse-Related	0	0	5	5
	Total LUBBOCK County		0	0	5	5
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	Physical Abuse-Related	1	0	0	1
		Sexual Abuse-Related	1	0	0	1
	Total MILAM County		2	0	0	2
NUECES	ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)	Sexual Abuse-Related	0	1	0	1
	Total NUECES County		0	1	0	1
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	Physical Abuse-Related	0	0	1	1
	Total TARRANT County		0	0	1	1
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	Physical Abuse-Related	0	0	5	5
	Total TAYLOR County		0	0	5	5
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	Emotional Abuse	0	0	1	1
		Neglect-Related	2	0	0	2
	Total TOM GREEN County		2	0	1	3
TRAVIS	MEURER INTERMEDIATE SANCTIONS CENTER (118)	Physical Abuse-Related	0	0	1	1
	Total TRAVIS County		0	0	1	1
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	Neglect-Related	2	0	0	2
	Total VICTORIA County		2	0	0	2
Total Statewide			21	4	48	73

Texas Juvenile Justice Department

Office of the Inspector General Administrative Investigations - County

Fiscal Year 2020



ANE Investigations by County, Complaint, and Local Disposition Action*

			Administrative Leave	None	Reprimanded	Resigned	Re-trained	Terminated	Total
BELL	BELL COUNTY JUVENILE SERVICES CENTER (35)	Sexual Abuse-Related	0	2	0	0	0	0	2
	Total BELL County		0	2	0	0	0	0	2
BEXAR	BEXAR COUNTY JJAEP (N/A)	Physical Abuse-Related	1	0	0	0	0	0	1
	BEXAR COUNTY JUVENILE DETENTION CENTER (278)	Physical Abuse-Related	0	3	0	0	0	0	3
		Sexual Abuse-Related	0	3	0	0	0	0	3
	CYNDI TAYLOR KRIER JUVENILE CORRECTIONAL TREATMENT (96)	Neglect-Related	1	1	0	0	0	1	3
		Sexual Abuse-Related	0	1	0	0	0	1	2
Total BEXAR County		2	8	0	0	0	2	12	
BROWN	THE OAKS BROWNWOOD (113)	Neglect-Related	0	0	0	0	0	0	0
		Physical Abuse-Related	0	2	0	0	0	0	2
		Sexual Abuse-Related	0	1	0	0	1	0	2
	Total BROWN County		0	3	0	0	1	0	4
DALLAS	DALLAS COUNTY YOUTH VILLAGE (72)	Physical Abuse-Related	0	1	0	0	0	0	1
	DR. JEROME MCNEIL JR. DETENTION CENTER (322)	Physical Abuse-Related	0	0	0	0	0	0	0
		Sexual Abuse-Related	0	1	0	0	1	0	2
	LETOT RESIDENTIAL TREATMENT CENTER (96)	Physical Abuse-Related	0	0	1	0	0	0	1
Total DALLAS County		0	2	1	0	1	0	4	
DENTON	DENTON COUNTY JUVENILE DETENTION CENTER (128)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total DENTON County		0	1	0	0	0	0	1
EL PASO	EL PASO COUNTY JUVENILE DETENTION CENTER (62)	Neglect-Related	0	0	0	0	0	3	3
	Total EL PASO County		0	0	0	0	0	3	3
GALVESTON	JERRY J. ESMOND JUVENILE JUSTICE CENTER (29)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total GALVESTON County		0	1	0	0	0	0	1
GRAYSON	TEXAS MONARCH ACADEMY FOR GIRLS (N/A)	Neglect-Related	0	0	0	0	0	2	2
		Physical Abuse-Related	0	1	0	0	0	2	3
	Total GRAYSON County		0	1	0	0	0	4	5
HARRIS	HARRIS COUNTY JUVENILE JUSTICE CENTER (250)	Physical Abuse-Related	0	18	1	0	0	1	20
		Sexual Abuse-Related	0	1	0	0	0	0	1
	Total HARRIS County		0	19	1	0	0	1	21
HAYS	HAYS COUNTY JUVENILE PRE-DETENTION CENTER (34)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total HAYS County		0	1	0	0	0	0	1
HIDALGO	JUDGE MARIO E. RAMIREZ JR. JUVENILE JUSTICE CENTER (96)	Neglect-Related	0	0	0	1	0	0	1
	Total HIDALGO County		0	0	0	1	0	0	1
HOOD	LAKE GRANBURY YOUTH SERVICES (96)	Physical Abuse-Related	1	0	0	0	0	0	1
		Sexual Abuse-Related	0	1	0	0	1	0	2
	Total HOOD County		1	1	0	0	1	0	3
LUBBOCK	LUBBOCK COUNTY JUVENILE JUSTICE CENTER (49)	Physical Abuse-Related	0	5	0	0	0	0	5
	Total LUBBOCK County		0	5	0	0	0	0	5
MILAM	THE CENTER FOR SUCCESS AND INDEPENDENCE ROCKDALE A (65)	Physical Abuse-Related	0	0	0	0	0	1	1
		Sexual Abuse-Related	0	0	0	0	0	1	1
	Total MILAM County		0	0	0	0	0	2	2
NUECES	ROBERT N. BARNES REGIONAL JUVENILE FACILITY (96)	Sexual Abuse-Related	0	1	0	0	0	0	1
	Total NUECES County		0	1	0	0	0	0	1
TARRANT	LYNN W. ROSS JUVENILE DETENTION CENTER (120)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total TARRANT County		0	1	0	0	0	0	1
TAYLOR	TAYLOR COUNTY JUVENILE DETENTION CENTER (22)	Physical Abuse-Related	0	5	0	0	0	0	5
	Total TAYLOR County		0	5	0	0	0	0	5
TOM GREEN	TOM GREEN COUNTY JUVENILE DETENTION CENTER (25)	Emotional Abuse	0	1	0	0	0	0	1
		Neglect-Related	0	1	0	0	0	1	2
	Total TOM GREEN County		0	2	0	0	0	1	3
TRAVIS	MEURER INTERMEDIATE SANCTIONS CENTER (118)	Physical Abuse-Related	0	1	0	0	0	0	1
	Total TRAVIS County		0	1	0	0	0	0	1
VICTORIA	VICTORIA COUNTY JUVENILE JUSTICE CENTER (72)	Neglect-Related	0	1	0	0	1	0	2
	Total VICTORIA County		0	1	0	0	1	0	2
Total Statewide			3	55	2	1	4	13	78



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

To: TJJJ Board Members

From: Camille Cain, Executive Director

Emily Anderson, Chief Financial Officer

Subject: Approval of Parrie Haynes and John C. Wende Trust Fund FY 2021 Budgets

Date: August 7, 2020

By virtue of the agency's history with the State Orphans' Home at Corsicana, TJJJ Board Members are trustees of this charitable trust for orphans bequeathed in 1953. These charitable trust funds are administered to provide educational support to eligible youth and to offer support to eligible young parents. TJJJ Trust Fund Administrators coordinate with other TJJJ staff, including educational reentry liaisons, school principals, parole officers and case managers to identify eligible youth, ensure their access to the funds and monitor appropriate use of the funds.

The TJJJ trust fund Investment Officer provides support in preparing the budget and expenditure reports and managing appropriate investments pursuant to the direction of the Trustees. The Internal Audit Department audits these funds to ensure that the use and accounting of the funds are consistent with the expectations of the Trustees.

As reflected in the attachment, the FY2021 proposed budget for the Parrie Haynes Trust Fund totals \$113,000 and the FY2021 proposed budget for the John C. Wende Trust Fund totals \$161,500. The Parrie Haynes Trust budget for FY2021 contains expenditure projections that exceed the revenues for the next fiscal year. The John C. Wende Trust budget for Fiscal Year 2021 contains revenues projections that exceed expenditures for the next fiscal year. For the



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

Parrie Haynes Trust, available cash balances at August 31, 2020, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2021. For the John C. Wende Trust, available cash balances at August 31, 2020, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2021.

The Texas Juvenile Justice Department staff recommends the board's approval of the annual budget for the Parrie Haynes and John C. Wende Trust Funds for FY2021.

INVESTMENT STRATEGY FOR FY 2021

The Parrie Haynes Trust budget for Fiscal Year 2021 contains expenditure projections that exceed the revenues for the next fiscal year. The John C. Wende Trust budget for Fiscal Year 2021 contains revenue projections that exceed the expenditures for the next fiscal year. For the Parrie Haynes Trust, available cash balances at August 31, 2020, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2021. For the John C. Wende Trust, available cash balances at August 31, 2020, in addition to the next fiscal year revenues, will be sufficient to support the projected expenditures for Fiscal Year 2021.

The Parrie Haynes Trust and the John C. Wende Trust have additional funds invested in Certificates of Deposit that maintain a short to mid-term investment position for liquidity. While the federal funds rate is at an historic low in the current market, a short to mid-term investment



TEXAS
JUVENILE ★ JUSTICE
DEPARTMENT

Memorandum

position is recommended for an improved opportunity to generate higher interest income in the future.

Also, in order to maintain safety of principal, each Certificate of Deposit must be maintained in a different financial institution at a level not to exceed \$250,000 to ensure total Federal Deposit Insurance Corporation or National Credit Union Share Insurance Fund coverage.

Therefore, the Parrie Haynes Trust and the John C. Wende Trust additional funds are invested in Certificates of Deposit having maturity dates of twelve months. The maturity dates are staggered to provide the trusts better liquidity without penalties.

**PARRIE HAYNES TRUST FUND
FY 2021 PROPOSED BUDGET**

	<u>FY 2020 Estimated</u>	<u>FY 2021 Proposed</u>
CASH BALANCES		
Beginning cash balance	\$ 160,918	\$ 167,283
REVENUES		
Lease & Rental Income	63,665	63,000
Interest Income	21,389	16,000
Other Income	-	-
<i>Subtotal, Revenues</i>	<u>85,055</u>	<u>79,000</u>
<u>TOTAL, REVENUE AND BALANCES</u>	<u>\$ 245,973</u>	<u>\$ 246,283</u>
EXPENDITURES		
Insurance Premiums	\$ 6,236	\$ 7,000
Fees & Other Charges	2,012	2,000
Educational Assistance	70,441	100,500
Young Parent Assistance	-	-
Other Operating	-	3,500
<u>TOTAL, EXPENDITURES</u>	<u>\$ 78,690</u>	<u>\$ 113,000</u>

**JOHN C. WENDE TRUST FUND
FY 2021 PROPOSED BUDGET**

	<i>FY 2020 Estimated</i>	FY 2021 Proposed
CASH BALANCES		
Beginning cash balance	\$ 242,914	\$ 148,949
REVENUES		
Lease & Rental Income	156,735	150,000
Interest Income	17,473	13,000
Other Income	-	-
<i>Subtotal, Revenues</i>	174,208	163,000
<u>TOTAL, REVENUE AND BALANCES</u>	\$ 417,123	\$ 311,949
EXPENDITURES		
Insurance Premiums	\$ 4,919	\$ 5,500
Fees & Other Charges	1,696	1,800
Educational Assistance	61,559	150,000
Young Parent Assistance	-	1,400
Other Operating	-	2,800
<u>TOTAL, EXPENDITURES</u>	\$ 68,174	\$ 161,500



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL OF PARRIE HAYNES AND JOHN C. WENDE TRUST FUND FY 2021 BUDGETS

On this **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales, Jr.					
Allison Palmer					
Wes Ritchey					
Jimmy Smith					
Motion:		Second:			

where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, TJJD Board members are trustees of the Parrie Haynes and John C. Wende charitable trust funds bequeathed to the State; and

WHEREAS, the staff has proposed budgets for the trust funds for FY 2021 and investment policies and strategies consistent with the last will and testaments of Parrie Haynes and John C. Wende;

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Parrie Haynes and John C. Wende budgets for FY 2021 as proposed.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 7th day of August 2020.

Texas Juvenile Justice Board

Wes Ritchey, Chairman



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

To: TJJJ Board Members

From: Camille Cain, Executive Director
Emily Anderson, Chief Financial Officer

Subject: Acknowledgement of Gifts

Date: August 7, 2020

Texas Government Code, Chapter 575, provides that a state agency that has a governing board may accept a gift with an actual or estimated value of \$500 or more only if the agency has the authority to accept the gift, and a majority of the board acknowledges the acceptance of the gift in an open meeting no later than the 90th day after the date the gift is accepted. The Government Code also provides that a state agency may not accept a gift from a person who is a party to a contested case before the agency. TJJJ policy GAP.385.8170 (Acceptance of Gifts of \$500 or more) implements these provisions.

- Reform Alliance has offered to donate 10,000 to 20,000 three-ply surgical masks to protect TJJJ staff and youth from COVID-19 at TJJJ facilities and halfway houses valued at \$4,000 to \$8,000.

Staff recommends acknowledgement of these gifts pursuant to the provisions of the Government Code and TJJJ policy. Following the Board's approval, a letter will be sent to Ms. Vangelos of Reform Alliance to notify her of the acknowledgement and to express appreciation for their support of the Texas Juvenile Justice Department.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO ACKNOWLEDGE THE ACCEPTANCE OF GIFTS FOR THE TEXAS JUVENILE JUSTICE DEPARTMENT

On this **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Vacant					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Government Code requires a majority of the Board to acknowledge, in an open meeting, gifts with an actual, or estimated, value of \$500 or more; and

WHEREAS, TJJD received a donation of 10,000 to 20,000 three-ply surgical mask from Reform Alliance to protect TJJD staff and youth from COVID-19 at the various facilities and halfway houses. These items have an estimated value over \$500.

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the acknowledgement of the donation and formally accepts this generous gift in support of the Texas Juvenile Justice Department.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 7th day of August 2020

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman



Memorandum

To: TJJ Board Members

From: Camille Cain, Executive Director
 Emily Anderson, Chief Financial and Operating Officer

Subject: FY 2021 Operating Budget

Date: July 22, 2020

Staff requests TJJ Board consideration and approval of the proposed fiscal year (FY) 2021 Operating Budget (attached). Recommendations operationalize agency appropriations based on projected expenditures and updated estimates of non-General Revenue funding sources. The proposed budget is consistent with requirements and priorities of the *General Appropriations Act for the 2020-2021 Biennium* (GAA) and the agency’s Strategic Plan. As dictated by the structure of appropriations, the Office of the Independent Ombudsman (OIO) is included despite its nature as a separate entity.

The table below compares the proposed FY 2021 budget with TJJ’s approved FY 2020 budget.¹

	FY 2020 Original Budget	FY 2021 Proposed Budget*	Change (\$)	Change (%)
Probation	\$157.00	\$160.25	\$3.25	2.03%
State Programs	\$144.50	\$142.26	(\$2.24)	-1.57%
Parole	\$3.70	\$3.80	\$0.10	2.63%
Independent Ombudsman	\$0.97	\$0.97	\$0.00	0.00%
Training/Monitoring/ICJ	\$3.95	\$3.79	(\$0.16)	-4.22%
Indirect Administration	\$14.28	\$13.40	(\$0.88)	-6.57%
TOTAL: TJJ and OIO	\$324.40	\$324.45	\$0.05	0.02%

*Excludes probation grant refunds and certain federal appropriation authority.

¹ Budgeted and actual expenditures will vary from appropriations each fiscal year based on operational needs. A comparison of the proposed FY 2021 budget to the agency’s original FY 2020 budget provides a point of comparison for the Board’s consideration.

The total FY 2021 operating budget is \$324.45 million, of which \$304.2 million is General Revenue. This is a decrease of \$0.05 million (0.02 percent) compared to the FY 2020 operating budget. Although the overall budget increased slightly, there is a \$5 million decrease in general revenue funding. The increase in funding occurs in non-General Revenue methods of finance. Not included in the FY 2021 totals are probation grant refunds that could be added to the budget as they are received.

Appropriations for probation grant programs are fully allocated. Changes in available probation funding compared to FY 2020 include an increase of \$0.3 million in General Revenue. This increase was driven by population-based increase to the Basic Probation Supervision strategy. The overall funding level was accounted for in FY 2021 probation funding allocations approved by the Board in May.

Excluding capital budget items, the proposed operational budget for state programs and facilities is higher than the FY 2020 budget. This is the net impact of population-based increases and increases in funding to support direct care staff salary increases and funding to support body worn cameras. In operational areas funding is essentially flat with FY 2020; however, residential population expectations in the GAA (1,268) are above levels that appropriations can support. Accordingly, resources are allocated based on an internal population target of 1,012 to align operations with available funding. As of the writing of this memo, the fiscal year-to-date state residential population for FY 2020 was 931 but the on-hand population was about 770. Ongoing regional commitment diversion efforts and state residential population control measures will be critical to the agency meeting its internal population target.

Allocations for Parole Programs and Services did see a slight increase in FY 2021 as compared to FY 2020. Allocations for system-wide activities such as training, monitoring and inspections and indirect administration decreased in FY 2021 by \$1.04 million due to agency efforts in identifying efficiencies in non-direct care activities and reallocated funding to support the programs and services for youth as part of the Texas Model.

The proposed budget works within available funding to continue the mission of the agency, maintain maximized support of local probation departments, operate safe facilities with effective programs, and preserve excellent customer service. With the uncertainty of the economic impact of current events, prudence would suggest the agency continue to identify efficiencies and reallocations of funding, reorganization of duties, and other changes in operations from the recommended budget to guard against unforeseen needs.

A resolution approving the proposed FY 2021 Operating Budget and granting authority to the Executive Director to make reasonable and necessary adjustments for the fulfillment of the mission of TJJD, the maintenance of a balanced budget, and the management of appropriations, is attached.

Summary Table: FY 2021 Budget by Strategy/Method of Finance

Budget Strategy/Goal	General Revenue	Federal Funds	Interagency Contracts	Other State Funds	Total All Funds
A.1.1-Prevention & Intervention	\$ 3,012,177	\$ -	\$ -	\$ -	\$ 3,012,177
A.1.2-Basic Probation Supervision	\$ 36,951,633	\$ -	\$ -	\$ -	\$ 36,951,633
A.1.3-Community Programs	\$ 38,796,566	\$ 2,733,330	\$ -	\$ 1,150,000	\$ 42,679,896
A.1.4-Pre & Post Adjudication Facilities	\$ 24,782,157	\$ -	\$ -	\$ -	\$ 24,782,157
A.1.5-Commitment Diversion Initiatives	\$ 19,492,500	\$ -	\$ -	\$ -	\$ 19,492,500
A.1.6-Juvenile Justice Alt Edu Program		\$ -	\$ 6,250,000	\$ -	\$ 6,250,000
A.1.7-Mental Health Services Grants	\$ 14,178,353	\$ -	\$ -	\$ -	\$ 14,178,353
A.1.8-Regional Diversion Alternatives	\$ 10,792,982	\$ -	\$ -	\$ -	\$ 10,792,982
A.1.9-Probation System Support	\$ 1,978,685	\$ 125,686	\$ -	\$ -	\$ 2,104,371
<i>Subtotal, Goal A (Community Juvenile Justice)</i>	<i>\$ 149,985,053</i>	<i>\$ 2,859,016</i>	<i>\$ 6,250,000</i>	<i>\$ 1,150,000</i>	<i>\$ 160,244,069</i>
B.1.1-Assessment, Orientation, Placement	\$ 2,098,625	\$ -	\$ -	\$ -	\$ 2,098,625
B.1.2-Institutional Operations and Overhead	\$ 19,352,324	\$ -	\$ -	\$ -	\$ 19,352,324
B.1.3-Institutional Supervision and Food Service	\$ 54,672,421	\$ 1,762,950	\$ -	\$ 28,896	\$ 56,464,267
B.1.4-Education	\$ 6,841,549	\$ 2,174,857	\$ 4,168,609	\$ -	\$ 13,185,015
B.1.5-Halfway House Operations	\$ 8,556,386	\$ 653,500	\$ -	\$ -	\$ 9,209,886
B.1.6-Health Care	\$ 9,442,701	\$ -	\$ -	\$ -	\$ 9,442,701
B.1.7-Psychiatric Care	\$ 939,136	\$ -	\$ -	\$ -	\$ 939,136
B.1.8-Integrated Rehabilitation Treatment	\$ 12,476,544	\$ 545,620	\$ 582,059	\$ -	\$ 13,604,223
B.1.9-Contract Residential Placements	\$ 7,884,000		\$ -	\$ -	\$ 7,884,000
B.1.10-Residential System Support	\$ 3,044,211	\$ -	\$ -	\$ -	\$ 3,044,211
B.2.1-Office of Inspector General	\$ 5,648,870	\$ -	\$ -	\$ -	\$ 5,648,870
B.2.2-Health Care Oversight	\$ 988,120	\$ -	\$ -	\$ -	\$ 988,120
B.3.1-Construct and Renovate Facilities	\$ 396,466	\$ -	\$ -	\$ -	\$ 396,466
<i>Subtotal, Goal B (State Services and Facilities)</i>	<i>\$ 132,341,353</i>	<i>\$ 5,136,927</i>	<i>\$ 4,750,668</i>	<i>\$ 28,896</i>	<i>\$ 142,257,844</i>
C.1.1-Parole Direct Supervision	\$ 2,500,712	\$ -	\$ -	\$ -	\$ 2,500,712
C.1.2-Parole Programs and Services	\$ 1,285,907	\$ -	\$ -	\$ -	\$ 1,285,907
<i>Subtotal, Goal C (Parole)</i>	<i>\$ 3,786,619</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 3,786,619</i>
D.1.1-Office of the Independent Ombudsman	\$ 970,727	\$ -	\$ -	\$ -	\$ 970,727
<i>Subtotal, Goal D (Office of Independent Ombudsman)</i>	<i>\$ 970,727</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 970,727</i>
E.1.1-Training & Certification	\$ 1,662,324	\$ -	\$ -	\$ 95,000	\$ 1,757,324
E.1.2-Monitoring & Inspections	\$ 1,807,561	\$ -	\$ -	\$ -	\$ 1,807,561
E.1.3-Interstate Agreement	\$ 226,038	\$ -	\$ -	\$ -	\$ 226,038
<i>Subtotal, Goal E (Juvenile Justice System)</i>	<i>\$ 3,695,923</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 95,000</i>	<i>\$ 3,790,923</i>
F.1.1-Central Administration	\$ 8,697,467	\$ -	\$ -	\$ -	\$ 8,697,467
F.1.2-Information Resources	\$ 4,706,147	\$ -	\$ -	\$ -	\$ 4,706,147
<i>Subtotal, Goal F (Indirect Administration)</i>	<i>\$ 13,403,614</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ 13,403,614</i>
Grand Total	\$ 304,183,289	\$ 7,995,943	\$ 11,000,668	\$ 1,273,896	\$ 324,453,796



**Texas Juvenile Justice Department
RESOLUTION**

**A RESOLUTION FOR APPROVAL TO ACKNOWLEDGE ADOPTION OF THE FISCAL YEAR 2021 OPERATING BUDGET
FOR THE TEXAS JUVENILE JUSTICE DEPARTMENT**

On this **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Vacant					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, TJJD staff has proposed an operating budget for fiscal year (FY) 2021; and

WHEREAS, the proposed operating budget is balanced and laid out in the TJJD budget structure effective September 1, 2020; and

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the operating budget for FY 2021 and authorizes the Executive Director to make reasonable adjustments to the operating budget for FY 2021 as necessary for the fulfillment of the mission of TJJD and the maintenance of a balanced budget; and

BE IT FURTHER RESOLVED THAT the Board authorizes the Executive Director to adjust between the appropriation line items and capital budget items in accordance with the General Appropriations Act for the 2020-2021 biennium that are appropriate and necessary to implement the FY 2021 operating budget.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 7th day of August 2020.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman



TEXAS
JUVENILE JUSTICE
DEPARTMENT

BOARD MEMBERS

*The Honorable Wes Ritchey, Chair
Dalhart, Texas*

*David "Scott" Matthew
Georgetown, Texas*

*The Honorable Lisa Jarrett
San Antonio, Texas*

*Edeska Barnes
Jasper, Texas*

*James Castro
Bergheim, Texas*

*Pama Hencerling
Victoria, Texas*

*Allison Palmer
San Angelo, Texas*

*Melissa Martin
Deer Park, Texas*

*Ann Lattimore
Cedar Park, Texas*

*Mona Lisa Chambers
Houston, Texas*

*James Smith
Midland, Texas*

*The Honorable Vincent Morales, Jr.
Fort Bend, Texas*

EXECUTIVE DIRECTOR

Camille Cain

Chief Auditor

Eleazar Garcia, CIA, CRMA

www.tjtd.texas.gov

County Grants Audit

Project 19-6

August 2020

Internal Audit Mission

To enhance and protect organizational value by providing risk-based and objective assurance, advice, and insight.

Internal Audit Team Members

Stephanie Clarkson
Dwight Ward
Denise Campbell, CIA
Jose Dominguez, CIA, CPA
Eleazar Garcia, CIA, CRMA – Chief Auditor

For additional copies contact:

Texas Juvenile Justice Department
Office of Internal Audit
P.O. Box 12757
Austin, TX 78711
512-490-7190



Memorandum

To: TJJD Board Members
Camille Cain, Executive Director

From: Eleazar Garcia, Chief Auditor

Subject: County Grants Audit 19-6

Date: August 7th, 2020

Attached for your review and approval is our draft report on the internal audit of County Grants. This audit was conducted as a full-scope audit in the Fiscal Year 2019 Audit Plan.

The overall objective for this audit was to determine if the Community Juvenile Justice Grant funds are administered and managed in accordance with agency policies. The scope includes a review of policies and procedures, review of relevant documentation, and interviews with management and staff. The period for the audit covered September 1, 2017 to August 31, 2019. The audit work included testing related to probation services policies and procedures for County Grants.

Recommendations to strengthen controls and improve accountability were provided to management. Management concurs with the results of the work and responses to the recommendations are included at the end of the report. We appreciate the cooperation and assistance provided throughout the audit.

cc Executive Management

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TABLE OF CONTENTS

Executive Summary..... 3

Background 4

Results:

- Contract Compliance 6
- Waiver of the Independent Audit..... 7
- Financial Assurances 7
- Fiscal Monitoring 7
- Access Level Rights..... 8

Recommendations 9

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EXECUTIVE SUMMARY

This report presents the results of the Texas Juvenile Justice Department’s (TJJD) County Grants Audit, which is included in the fiscal year (FY) 2019 Audit Plan. The audit objective is to determine whether the Community Juvenile Justice funds are administered and managed in accordance with agency policies.

Strengths identified were as follows:

- The agency has established standards and procedures to manage and administer the funds disbursed to the Juvenile Probation Departments.
- The agency uses an allocation methodology to ensure juvenile probation services are available in all counties statewide, in compliance with Section 223.001 (a) of the Human Resources Code.
- The agency enters into state aid contracts with the Juvenile Probation Departments.
- The agency has a process in place to monitor the use of State funds to include field visits, desk reviews, and completion of an independent audit.
- Access to information systems is authorized and annual reviews of active users are performed for related systems.

Controls should be strengthened to ensure compliance with agency policies and procedures and to provide more effective practices.

- Probation Services’ state aid contracting process can be strengthened.
- The process for granting a waiver of the independent audit of grant funds should be formalized.
- The Independent Auditor’s Report on Compliance and Internal Control should conform to the financial assurance requirements of the state aid contract.
- Probation Services' fiscal monitoring documentation can be strengthened to support reviews completed.
- System user access levels should be re-evaluated and updated to comply with information security standards and controls.

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BACKGROUND

The Texas Juvenile Justice Department (TJJJ) allocates Community Juvenile Justice funds appropriated by the Texas Legislature through grants to assist local juvenile boards in operating juvenile probation departments, juvenile detention and correctional facilities, and to assist in providing basic and special services to children in the juvenile probation system. TJJJ allocates these funds to local juvenile probation departments through the *State Aid and Targeted Grants Contract* (State Aid Contract) that encompasses grants to each of the juvenile boards. TJJJ's Probation Services division is responsible for the administration and management of state funds. The following chart depicts the state funds appropriated for Community Juvenile Justice for the 2018-2019 biennium:

Items of Appropriation:	For Year Ending	
	8/31/2018	8/31/2019
A. Goal: COMMUNITY JUVENILE JUSTICE		
A.1.1. Strategy: PREVENTION AND INTERVENTION	\$ 3,012,177	\$ 3,012,177
A.1.2. Strategy: BASIC PROBATION SUPERVISION	35,778,526	35,915,398
A.1.3. Strategy: COMMUNITY PROGRAMS	44,900,650	44,900,650
A.1.4. Strategy: PRE & POST ADJUDICATION FACILITIES	24,782,157	24,782,157
A.1.5. Strategy: COMMITMENT DIVERSION INITIATIVES	19,492,500	19,492,500
A.1.6. Strategy: JUV JUSTICE ALTERNATIVE ED PROGRAMS	6,250,000	6,250,000
A.1.7. Strategy: MENTAL HEALTH SERVICES GRANTS	12,804,748	12,804,748
A.1.8. Strategy: REGIONAL DIVERSION ALTERNATIVES	9,139,405	9,139,405
A.1.9. Strategy: PROBATION SYSTEM SUPPORT	2,758,113	2,758,112
Total Goal A: Community Juvenile Justice	\$ 158,918,276	\$ 159,055,147

The overall objective of this audit is to determine whether the Community Juvenile Justice funds are administered and managed in accordance with agency policies. The audit included the following sub-objectives:

- Sub-objective 1: To determine whether Community Juvenile Justice Grant funds are awarded and disbursed in accordance with applicable guidelines.
- Sub-objective 2: To determine whether Probation Services complies with applicable State contract requirements.
- Sub-objective 3: To determine whether Community Juvenile Justice Grant funds are used in compliance with guidelines.
- Sub-objective 4: To determine whether access to information systems is appropriate and limited to authorized personnel.

The scope includes control and compliance tests related to the appropriations for the Community Juvenile Justice strategies per the General Appropriations Act (GAA) for the 2018-19 biennium, which covers the period September 1, 2017 to August 31, 2019. In addition, the scope includes grant disbursements, accounting records, probation services' grant monitoring activities, independent audit requirements and completion for the grant funds, management reports, and expenditure records maintained in the Uniform Statewide Accounting System (USAS) and Grant Manager. System access controls were reviewed for the

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Compliance Monitoring Enforcement Tracking System (COMETS), Grant Manager, and the Integrated Certification Information System (ICIS). The scope of the audit excludes Community Juvenile Justice funds associated with the Juvenile Justice Alternative Education Program, the Regional Diversion Alternatives Program, and the Federal Title IV-E Program grants.

The methodologies used consist of researching laws and regulations, reviewing agency’s policies and procedures, analyzing data and reports, identifying and collecting information, conducting interviews with management and staff, assessing system and process controls, and evaluating test results.

This audit was conducted in conformance with the *International Standards for the Professional Practice of Internal Auditing* and *Generally Accepted Government Auditing Standards*. These standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objective. Furthermore, Internal Audit conforms to the independence requirements of the *Generally Accepted Government Auditing Standards* by reporting directly to the governing board and being free of operational responsibilities that would impair ability to make independent reviews of agency operations. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

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RESULTS

Strengths identified were as follows:

- The agency has established standards and procedures to manage and administer the funds disbursed to the Juvenile Probation Departments. Funds are tracked by Probation Services in Grant Manager and disbursed through the Uniform Statewide Accounting System.
- The agency uses an allocation methodology to ensure juvenile probation services are available in all counties statewide, in compliance with Section 223.001 (a) of the Human Resources Code. The allocations are approved by the Texas Juvenile Justice Department Governing Board.
- The agency enters into contracts with the local juvenile boards and requires an independent audit of the grant funds. The template for the state aid contract is reviewed by the Office of General Counsel prior to presentation to the TJJD Board and probation departments.
- The agency has a process in place to monitor the use of funds by the Juvenile Probation Departments that includes monitoring visits and desk reviews.
- Access to information systems is authorized and annual reviews of active users are performed on Compliance Monitoring Enforcement Tracking System (COMETS), Grant Manager, and Integrated Certification Information System (ICIS).

Controls should be strengthened to ensure compliance with agency policies and procedures and to provide more effective practices.

Probation Service's state aid contracting process can be strengthened.

Probation Services works through the Office of General Counsel's (OGC) contracting process in preparing the state aid contracts. These contracts allocate the Community Juvenile Justice funds appropriated by the Texas Legislature. A template of the contract along with the specific probation grant allocations to each county are presented to the Board for approval. Subsequently, the approved probation grant allocations are loaded into the in-house Grant Manager system for access by the probation departments and Probation Services staff. State employees are expected to complete conflict of Interest statements when they are an integral part of the contracting process.

- A. The Office of General Counsel's review and approval of the state aid contract is not documented within the contract documents by Probation Services.** The OGC reviews and provides edits to the state aid contract and notifies Probation Services by email when edits to the contracts are finished; however, the emails providing evidence of OGC's review are not maintained as part of the contract file documentation by Probation Services.
- B. Copies of the fully executed contracts are not maintained.** Probation Services only maintains a copy of each contract's signature page.

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- Nine (36%) of 25 grant contract allocation amounts reviewed in Grant Manager did not match the original Board approved allocations.
- Probation Services was unaware contract allocation amounts in Grant Manager changed as updates/amendments are entered into the system, reinforcing the need to maintain a complete copy of each executed contract.

C. **Conflict of Interest statements are not always completed.** Conflict of Interest (COI) statements were not found for two employees involved in the contract process for the 25 contracts reviewed.

The process for granting a waiver of the independent audit of grant funds should be formalized.

The state aid contract requires the local Juvenile Probation Department to submit an independent financial compliance audit prepared by an independent Certified Public Accountant for the previous fiscal year. Probation Services initiated a process to allow waivers of the independent audit provided the department meet certain criteria.

A. **Policies have not been developed for waivers of the independent audits.** While the documentation observed for granting the waivers included a signed waiver letter and a signed amendment to the related contract for the waiver, there is no formal policy for granting the waivers.

The Independent Auditor's Report on Compliance and Internal Control should conform to the financial assurance requirements of the state aid contract.

The state aid contract states the independent audit on the grant funds shall include as part of their report, results for the specific financial assurances required per the contract. The audit report shall also include an opinion on whether or not the Grantee complied with the applicable assurances.

A. **Grantee compliance with applicable assurances is not included in the Independent Auditor's Report.** None (0%) of the 23 applicable independent auditor's Report on Compliance and Internal Control provided an opinion on whether or not the Grantee complied with the applicable assurances.

Probation Services' fiscal monitoring documentation can be strengthened to support reviews completed.

Probation Services has developed procedures as well as a workbook for the performance of fiscal monitoring activities of the grants which includes both field visits and desk reviews. The workbook includes various forms including a Program Sample Checklist which details results of all the programs reviewed during a field visit to each probation department.

A. **The fiscal monitoring workbook is not clear on the forms to be completed during the monitoring activities.** The Program Sample Checklist was not completed for the five applicable field monitoring visits examined. Additionally, during desk reviews, not all the forms and/or tests were completed.

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System user access level privileges should be re-evaluated and updated to comply with information security standards and controls.

User access is provided to three applications for the management and administration of the probation grants and resources. The user access capabilities warrant further review and evaluation by the agency in order to comply with information security standards. Details were provided to management and are not included within the report to protect information security.

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RECOMMENDATIONS

RECOMMENDATION	MGT RESPONSE CURRENT STATUS PROJ. COMPLETION DATE
<p>1. The Director of Probation Services should ensure:</p> <ul style="list-style-type: none"> A. Office of General Counsel’s approval of the contract template is maintained as part of the contract process. B. Copies of fully executed contracts are maintained. C. Conflict of Interest Statement forms are completed by all relevant parties involved in the state aid contracting process. 	<p>CONCUR Planned September 1, 2021</p> <ul style="list-style-type: none"> A. The Office of General Counsel (OGC) is integrally involved in the current contract review and approval process, but the only approval in the past has been via email. The County Grants team is in the process of implementing a new grant management system that will allow the OGC to review and document approval of the contract template electronically. This will allow the agency to maintain the OGC approval in a sustainable manner. B. It is the intention of the probation division to maintain electronic files as much as possible rather than hard copies in order to be more efficient in our daily operations. The problem identified through this audit is that the current Grant Manager application alters the contract in the system to reflect any changes made to the budget through the biennium. We have a new grant management system in the process of implementation that will resolve this issue, but that project has been significantly delayed. With this in mind, Probation Services will complete the following steps: <ul style="list-style-type: none"> 1) Submit an IT helpdesk ticket to ask their analysis of whether to alter the existing Grant Manager system to ensure it maintains the original contract and stops allowing changes to the contract, or prioritize completing implementation of the new grant management system prior to execution of the FY22-23 biennial contract; 2) Work with IT to enact and test internally the recommended course of action; 3) Train the probation field on the new contract system.

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C. The probation division has previously agreed to implement a conflict of interest form to be completed annually by identified employees. The proposed form has been drafted and vetted with the Office of General Counsel. All parties within Probation Services have reviewed and completed a Conflict of Interest Statement as of June 30th, 2020.

2. The Director of Probation Services should ensure the process to grant waivers of the independent audit is formalized.

CONCUR

Underway

August 1, 2020

The audit was conducted using samples from the first contract period during which waivers of the independent audit were allowed by TJJD, which is what caused the necessity for departments to enact an amendment to their contract to take advantage of the waiver. The waiver was added to the FY20-21 contract and is now provided by notification. The process for granting a waiver was created by Probation Services in consultation with the TJJD Advisory Council, Executive Director, Chief Financial Officer and Office of General Counsel. To accommodate the audit’s recommendation, the probation division will write a procedure that details the independent audit waiver process already in effect.

3. The Director of Probation Services should ensure the Independent Auditor’s Report on Compliance and Internal Control conform to the financial assurance requirements of the state aid contract.

CONCUR

Planned

July 1, 2020

The audit instructions were altered beginning in FY18 in an attempt to address this issue, but it allows the independent auditor to only report if there is a problem with the internal controls rather than to specifically comment on internal controls in all circumstances. We will draft new instructions to require comment on internal controls in all circumstances and ask the internal audit department to review prior to issuing instructions in FY21.

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|---|--|
| <p>4. The Director of Probation Services should ensure:</p> <p>A. Grant Monitoring Workbook clearly identifies the procedures to be performed during fiscal monitoring and desk reviews.</p> <p>B. Work performed by the fiscal monitors is reviewed for completeness and accuracy.</p> | <p>CONCUR
Underway
May 1, 2020</p> <p>A. The original intent within the workbook was to have the quarterly reviews be completed from the same workbook, with completion of only the applicable sections. To address the audit recommendation, a separate workbook for quarterly reviews will be created. When creating the programs review section of the workbook, the original intent was to have all documentation about programs be on the programs sample checklist. During enactment of the process, it became apparent a separate form would be more efficient because each program has different requirements. The form was created and implemented, but the workbook was never updated. To address the audit recommendation, the programs sample checklist will be deleted from the workbook and the instructions will be updated to reflect the actual practice.</p> <p>B. Quality assurance reviews of the County Grant Monitor’s work has been completed, and the work has been found to be accurate according to the process the team agreed to implement (see response above). These reviews have not been formally documented in the past. The Regionalization and County Grants Manager will continue to review completed monitoring files for accuracy and document by initialing and dating the file reviewed.</p> |
| <p>5. Chief Information Officer (CIO) should evaluate and update user access level privileges and related definitions to comply with information security standards and controls (Texas Administrative Code 202).</p> | <p>CONCUR
Planned
August 31, 2020</p> <p>Due to the age and technology of the systems, the IT Division will need to evaluate each system to determine the best approach resolving the user access issues from a cost benefit perspective. At the end of the evaluation, a decision will be made to either make changes to the current system or replace the current system with an upgraded</p> |
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system that incorporates the necessary user access changes.

STATUS OF RECOMMENDATION

PLANNED: Management concurs with the recommendation but actual implementation of the recommendation has not begun.

UNDERWAY: The implementation process of the recommendation has been started.

MANAGEMENT REPORTS IMPLEMENTED: All new procedures, policies, systems, processes, related documents, and other elements relevant to the audit recommendation have been prepared, approved, and put into operation.

FACTORS PREVENT IMPLEMENTATION: Management concurs with the recommendation; however, due to resource constraints and competing priorities is not able to implement or can only partially implement the recommendation.

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**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVING THE COUNTY GRANTS AUDIT REPORT

On this **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Vacant					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, the Texas Internal Auditing Act (Government Code, Chapter 2102) requires Board reviews of audit reports submitted by the Office of Internal Audit; and

WHEREAS, an audit report must be filed with the Governor’s Office - Budget and Policy Division, the State Auditor’s Office, and the Legislative Budget Board not later than the 30th day after the date the report was submitted to the Board;

NOW, THEREFORE BE IT RESOLVED THAT the Board acknowledges receipt and review and endorses the distribution of the Office of Internal Audit’s report on the County Grants Audit as required by statute.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 7th day of August 2020

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: TJJJ Board Members

From: Camille Cain, Executive Director

Christian von Wupperfeld, General Counsel

Subject: Discussion, consideration, and possible approval regarding contract renewals requiring board approval pursuant to GAP.385.1101 (Action)

Date: July 24, 2020

TJJJ General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJJ staff to present certain contracts to the Board for approval, among those are any contract exceeding \$500,000. TJJJ staff is therefore requesting Board approval for contract NTE increases, each with a total contract value exceeding \$500,000.

1. TJJJ staff requests Board approval to increase the not-to-exceed (NTE) for fiscal year (FY) 2021 by the amount listed.

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT NTE VALUE (INCLUDING INCREASE)
Noble Software Group – Software License and Services (CON0000188)	\$265,000	\$1,089,684

2. TJJJ staff requests Board approval to increase the not-to-exceed (NTE) amounts for fiscal year (FY) 2020 and 2021 by the amounts listed.

PROVIDER FOR CONTRACT NTE INCREASE	FY 2020 NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASES)
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Texas Department of Information Resources (Interagency) - Data Center (CON0001085)	\$700,000	\$647,000	\$6,295,108
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3. TJJD staff requests Board approval to increase the not-to-exceed (NTE) amount for fiscal year (FY) 2021 by the amount listed.

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASE)
Associated Marine Institute Kids – Residential Services (CON0000301)	\$227,254	\$6,995,575
Cornerstone Programs, Inc. – Residential Services (CON0000309)	\$734,856	\$16,079,435
Rite of Passage, Inc. – Residential Services (CON0000505)	\$2,189,412	\$13,943,864
TrueCore (transitioning to Rite of Passage - The Oaks) – Residential Services (CON0000310)	\$2,608,848	\$18,243,060
Pegasus Schools, Inc. – Residential Services (CON0000348)	\$262,203	\$9,828,717

4. TJJD staff requests Board approval to increase the not-to-exceed (NTE) amount for fiscal year (FY) 2021 by the amount listed.

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASE)
BCFS Health & Human Svcs. (CON0001182)	\$6,000,000	\$12,000,000

5. TJJD staff requests Board approval to increase the not-to-exceed (NTE) amount of the five-year contract of which has automatic renewals by the amount listed.

PROVIDER FOR FIVE-YEAR CONTRACT (FOUR-YEAR NTE INCREASE)	FOUR-YEAR NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDES INCREASE OF ALL FOUR YEARS)
--	------------------------	--

Axon Enterprise (CON0000878)	\$5,872,290	\$7,688,580
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TJJD staff respectfully requests Board consideration and approval of the not-to-exceed (NTE) increases and approval of Executive Director execution of same.



**Texas Juvenile Justice Department
RESOLUTION**

A RESOLUTION FOR APPROVAL TO...

On this **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit:

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Vacant					
Motion:		Second:			

Where, among other matters, came up for consideration and adoption the following Resolution:

WHEREAS, Texas Juvenile Justice Department (TJJD) General Administrative Policy 385.1101 (GAP.385.1101), paragraph (d)(1), requires TJJD staff to present certain contracts to the Board for approval, among those are any contract exceeding \$500,000. TJJD staff is therefore requesting Board approval for contract NTE increases, each with a total contract value exceeding \$500,000; and

WHEREAS, TJJD requests Board approval to increase the not-to-exceed (NTE) amount for fiscal year (FY) 2021 by the amount listed; and

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT NTE VALUE (INCLUDING INCREASE)
Noble Software Group – Software License and Services (CON0000188)	\$265,000	\$1,089,684

WHEREAS, TJJJ requests Board approval to increase the not-to-exceed (NTE) amounts for fiscal year (FY) 2020 and 2021 by the amounts listed; and

PROVIDER FOR CONTRACT NTE INCREASE	FY 2020 NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASES)
Texas Department of Information Resources (Interagency) - Data Center (CON0001085)	\$700,000	\$647,000	\$6,295,108

WHEREAS, TJJJ requests Board approval to increase the not-to-exceed (NTE) amount for fiscal year (FY) 2021 by the amount listed; and

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASE)
Associated Marine Institute Kids – Residential Services (CON0000301)	\$227,254	\$6,995,575
Cornerstone Programs, Inc. – Residential Services (CON0000309)	\$734,856	\$16,079,435
Rite of Passage, Inc. – Residential Services (CON0000505)	\$2,189,412	\$13,943,864
TrueCore (transitioning to Rite of Passage - The Oaks) – Residential Services (CON0000310)	\$3,111,799	\$18,746,011
Pegasus Schools, Inc. – Residential Services (CON0000348)	\$262,203	\$9,828,717

WHEREAS, TJJJ requests Board approval to increase the not-to-exceed (NTE) amount for fiscal year (FY) 2021 by the amount listed; and

PROVIDER FOR CONTRACT NTE INCREASE	FY 2021 NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDING NTE INCREASE)
BCFS Health & Human Svcs. (CON0001182)	\$6,000,000	\$12,000,000

WHEREAS, TJJJ requests Board approval to increase the not-to-exceed (NTE) amount of the five-year contract at the listed NTE amount; and

PROVIDER FOR FIVE-YEAR CONTRACT (FOUR-YEAR NTE INCREASE)	FOUR-YEAR NTE INCREASE	TOTAL CONTRACT VALUE (INCLUDES INCREASE OF ALL FOUR YEARS)
Axon Enterprise (CON0000878)	\$5,872,290	\$7,688,580

NOW, THEREFORE BE IT RESOLVED THAT the Board authorizes the Texas Juvenile Justice Executive Director to increase the not-to-exceed amounts of the contracts listed above.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this 7th day of August 2020.

Texas Juvenile Justice Board

The Honorable Wesley C. Ritchey, Chairman

To: Texas Juvenile Justice Board Members

From: Camille Cain, Executive Director

Kaci Singer, Staff Attorney

Subject: Agreed Orders

Date: July 22, 2020

The Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of a certified juvenile probation, juvenile supervision, and community activities officers under Section 222.053 of the Texas Human Resources Code. The officer is entitled to a hearing before the State Office of Administrative Hearings (SOAH) if revocation or suspension is requested. Agency administrative rules found in Texas Administrative Code, Title 37, Chapter 349 allow TJJD to dispose of certain disciplinary cases without referring the cases to SOAH.

The rules require TJJD to give the certified officer a statement of facts or conduct alleged to warrant an adverse certification action as well as notice of the discipline sought to be imposed. The notice must invite the officer to show compliance with all requirements of law for the retention of the certification, give notice that the officer must file a written answer to the formal charges in compliance with TJJD administrative rules found in Chapter 349, and give notice that a failure to file a written answer may result in the alleged conduct being admitted as true and the relief sought being granted by default. The notice must be sent via certified mail, return receipt requested to the certified officer's most recent address of record with TJJD.

The rules allow a resolution to be negotiated informally between certified officers and TJJD through an agreed order. Attached for your review are the Agreed Order(s) and the Resolution for approval to issue a Final Agreed Order related to the disciplinary cases of certified juvenile officer(s). TJJD and the certified officer(s) have agreed to the discipline indicated.



Texas Juvenile Justice Department RESOLUTION

A RESOLUTION FOR APPROVAL OF AGREED ORDER(S) RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS

On this the **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Agreed Order(s) in the following matter(s) related to the discipline of certified juvenile probation officers, juvenile supervision officers or community activities officer(s):

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
a.	20-31248-190300	Ramon Montanya Certification No. 31248					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:		Second:			

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
b.	20-34257-200085	Katrice Cole Certification No. 34257					1 yr. suspension, probated				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:		Second:			

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
c.	20-29159-200071	Yancy Angeles Certification No. 29159				1 yr. suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
d.	20-30506 -200071	Ethan Farmer Certification No. 30506				1 yr. suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
e.	20-25996-200053	Marcus Allen Certification No. 25996				6 month suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
f.	20-34007-200050	Derhl Pratt Certification No. 34007				6 month suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
g.	20-34485-200002	Jessica Heaney Certification No. 34485				2 yr. suspension, 1 yr. active; followed by 1 yr. probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
h.	20-34150-200094	Jacklyn Medellin Certification No. 34150				6 month suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
i.	20-34586-200094	Kimberly Thomas Certification No. 34586				6 month suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
j.	20-20522-200121	Dennis Porter Certification No. 20522				1 yr. suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Allison Palmer					
Pama Hencerling						Wesley C. Ritchey					
Lisa Jarrett						Jimmy Smith					
Ann Lattimore						Vacant					
Melissa Martin						Motion:	Second:				

WHEREAS, the Board has jurisdiction over these actions pursuant to Texas Human Resources Code §222.053 and Texas Administrative Code, Title 37, §349.305 et seq. and authority to enter an Agreed Order under Texas Administrative Code, Title 37, §349.360, pursuant to Texas Government Code §2001.056; and

WHEREAS, the Board considered each matter and a motion to adopt the recommended findings and facts and conclusions of law as set forth in each Agreed Order was lawfully moved, duly seconded, and approved by a majority of the present and voting members of the Texas Juvenile Justice Board; and

NOW, THEREFORE BE IT RESOLVED THAT the Board approves the Agreed Order(s) in each matter and that a copy of this Resolution shall be affixed to each Order.

The foregoing Resolution was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this the 7th day of August 2020.

Texas Juvenile Justice Board

The Honorable Wes Ritchey, Chairman

To: Texas Juvenile Justice Board Members

From: Camille Cain, Executive Director

Kaci Singer, Staff Attorney

Subject: Default Orders

Date: July 22, 2020

The Texas Juvenile Justice Department (TJJD) has statutory authority to reprimand, suspend, or revoke the TJJD-issued certification of juvenile probation, juvenile supervision officers, and community activities officers under Texas Human Resources Code §222.053. The officer is entitled to a hearing before the State Office of Administrative Hearings if revocation or suspension is requested.

The Administrative Procedures Act (Tex. Gov. Code §2001.056) provides that cases may be disposed by default if agency rules allow it. TJJD rules allow for a default order to be issued by the Texas Juvenile Justice Board upon the recommendation of the Executive Director if there is proof of proper notice to the certified officer when the officer fails to respond to the formal charges. The default order is to be based on the factual allegations and the sanctions recommended in the formal charges (37 TAC §349.340.)

Proper notice is notice sufficient to comply with Tex. Gov. Code §2001.054 and 37 TAC §349.320, which require TJJD to provide the certified officer written notice that:

1. was addressed to the certified officer and sent by certified mail, return receipt requested, to the certified officer's most recent address of record with TJJD;
2. contained a statement of facts or conduct alleged to warrant an adverse certification action;
3. invited the certified officer to show compliance with all requirements of law for the retention of the certification;
4. included in capital letters in 12-point boldface type the following statement: "FAILURE TO FILE A WRITTEN ANSWER TO THE FORMAL CHARGES, EITHER PERSONALLY OR BY AUTHORIZED REPRESENTATIVE, MAY RESULT IN THE ALLEGATIONS CONTAINED IN THE FORMAL CHARGES BEING ADMITTED AS TRUE AND THE RELIEF SOUGHT BY THE COMMISSION IN THE NOTICE OF HEARING MAY BE GRANTED BY DEFAULT;" and

5. stated that within 20 days of receipt of the notice, the certified officer shall file a written answer to the formal charge(s) that meets the requirements of 37 TAC §§349.340 and 349.370.

Notice is effective and service complete when the notice is sent by regular or certified mail, return-receipt requested. Notice is presumed received three days after mailing if the wrapper containing the documents is not returned to the Department.

In the case of a default, the certified officer will be deemed to have:

1. admitted all of the factual allegations in the formal charges;
2. waived the opportunity to show compliance with the law;
3. waived the opportunity for a hearing on the formal charges; and
4. waived objection to the sanction(s) recommended in the formal charges.

The Texas Juvenile Justice Board, after consideration of the case, may:

1. enter a default order under Texas Government Code §2001.056 or
2. order the matter set for a hearing at SOAH.

We respectfully request that the Board grant the Default Order(s) in the requested case(s). Attached for your review is the Affidavit of Attorney for each case. The Affidavit explains the notice given, the lack of response, the alleged conduct and violations, and the requested sanction(s). A proposed Default Order for each case is also attached.



Texas Juvenile Justice Department

MASTER DEFAULT ORDER

A MASTER DEFAULT ORDER RELATED TO DISCIPLINARY CASES OF CERTIFIED JUVENILE PROBATION OFFICERS OR JUVENILE SUPERVISION OFFICERS OR COMMUNITY ACTIVITIES OFFICERS

On this the **7th day of August 2020**, a duly called and lawfully convened meeting of the Texas Juvenile Justice Board was held in the City of Austin, Texas, pursuant to the Texas Open Meetings Act. A quorum of the Members was present, to wit and where, among other matters, came up for consideration and adoption the following Default Order(s) in the following matter(s) related to the discipline of certified juvenile probation officer(s), juvenile supervision officer(s) or community activities officer(s):

ITEM	DOCKET NUMBER		NAME AND CERTIFICATION NUMBER			DISCIPLINE
a.	20-34334-200110		Laura De Los Santos Certification No. 34334			2 yr. suspension, probated
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew
James Castro						Vincent Morales Jr.
Mona Lisa Chambers						Allison Palmer
Pama Hencerling						Wesley C. Ritchey
Lisa Jarrett						Jimmy Smith
Ann Lattimore						Vacant
Melissa Martin						Motion:
						Second:

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER	DISCIPLINE
b.	20-10513-200133	Robert O Hill Certification No. 10513	Revocation

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:		Second:			

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
c.	20-34591-200048	Eurie Merritt Certification No. 34591				1 yr. suspension, active					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:		Second:			

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
d.	20-19351-200048	Eric Moore Certification No. 19351				1 yr. suspension, active					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:		Second:			

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
e.	20-31603-200120	Osvaldo Villalobos Certification No. 31603				1 yr. suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					

James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
f.	20-33545	Shirley Burr Certification No. 33545					2 yr. suspension, probated				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
g.	2020-0044-23210	Graciela Castillo Certification No. 23210					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
h.	2020-0044-26743	Guadalupe Chapa Certification No. 26743					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					

Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:	Second:				

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE		
i.	2020-0044-30664					Guadalupe Garcia Certification No. 30664					Revocation		
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN		
Edeska Barnes, Jr.						Scott Matthew							
James Castro						Vincent Morales Jr.							
Mona Lisa Chambers						Stephanie Moreno							
Pama Hencerling						Allison Palmer							
Lisa Jarrett						Wesley C. Ritchey							
Ann Lattimore						Jimmy Smith							
Melissa Martin						Motion:	Second:						

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE		
j.	2020-0044-34735					Robert Garza Certification No. 34735					Revocation		
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN		
Edeska Barnes, Jr.						Scott Matthew							
James Castro						Vincent Morales Jr.							
Mona Lisa Chambers						Stephanie Moreno							
Pama Hencerling						Allison Palmer							
Lisa Jarrett						Wesley C. Ritchey							
Ann Lattimore						Jimmy Smith							
Melissa Martin						Motion:	Second:						

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE		
k.	2020-0044-32719					Nelissa Gonzalez Certification No. 32719					Revocation		
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN		
Edeska Barnes, Jr.						Scott Matthew							
James Castro						Vincent Morales Jr.							
Mona Lisa Chambers						Stephanie Moreno							
Pama Hencerling						Allison Palmer							
Lisa Jarrett						Wesley C. Ritchey							

Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE
I.	2020-0044-34700					Ruben Gonzalez Certification No. 34700					Revocation
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE
m.	2020-0044-11544					Humberto Hernandez Certification No. 11544					Revocation
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE
n.	2020-0044-27849					Chelsea Morales Certification No. 27849					Revocation
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
o.	2020-0044-34736	Christy Morin Certification No. 34736				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
p.	2020-0044-23212	Pedro Ochoa Certification No. 23212				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE					
q.	2020-0044-32629, 14311	Georgia Parr Certification No. 32629, 14311				Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER				DISCIPLINE
r.	2020-0044-34284	Amando Reyes				Revocation

						Certification No. 34284					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
s.	2020-0044-33822	Vanessa Reyes Certification No. 33822					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
t.	2020-0044-34573	Daniel Sanchez Certification No. 34573					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER	NAME AND CERTIFICATION NUMBER					DISCIPLINE				
u.	2020-0044-27869	Juan Sanchez Certification No. 27869					Revocation				
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN

Edeska Barnes, Jr.					
James Castro					
Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Scott Matthew					
Vincent Morales Jr.					
Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:			Second:		

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE						
v.	2020-0044-29011					Annie Tanguma Certification No. 29011					Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew						Edeska Barnes, Jr.					
James Castro						Vincent Morales Jr.						James Castro					
Mona Lisa Chambers						Stephanie Moreno						Mona Lisa Chambers					
Pama Hencerling						Allison Palmer						Pama Hencerling					
Lisa Jarrett						Wesley C. Ritchey						Lisa Jarrett					
Ann Lattimore						Jimmy Smith						Ann Lattimore					
Melissa Martin						Motion:			Second:			Melissa Martin					

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE						
w.	2020-0044-11543					Mary Jo Vidal Certification No. 11543					Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew						Edeska Barnes, Jr.					
James Castro						Vincent Morales Jr.						James Castro					
Mona Lisa Chambers						Stephanie Moreno						Mona Lisa Chambers					
Pama Hencerling						Allison Palmer						Pama Hencerling					
Lisa Jarrett						Wesley C. Ritchey						Lisa Jarrett					
Ann Lattimore						Jimmy Smith						Ann Lattimore					
Melissa Martin						Motion:			Second:			Melissa Martin					

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE						
x.	20-34207-190342					Angel Santiago Mendoza Certification No. 34207					Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew						Edeska Barnes, Jr.					
James Castro						Vincent Morales Jr.						James Castro					

Mona Lisa Chambers					
Pama Hencerling					
Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Stephanie Moreno					
Allison Palmer					
Wesley C. Ritchey					
Jimmy Smith					
Motion:	Second:				

ITEM	DOCKET NUMBER		NAME AND CERTIFICATION NUMBER			DISCIPLINE					
y.	20-32173-190276		Charles Durst Certification No. 32173			Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER		NAME AND CERTIFICATION NUMBER			DISCIPLINE					
z.	20-32424-200091		Morris Kelly Certification No. 32424			1 yr. suspension, probated					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					
Lisa Jarrett						Wesley C. Ritchey					
Ann Lattimore						Jimmy Smith					
Melissa Martin						Motion:	Second:				

ITEM	DOCKET NUMBER		NAME AND CERTIFICATION NUMBER			DISCIPLINE					
aa.	20-31948-190260		Courtney Macon Certification No. 31948			Revocation					
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew					
James Castro						Vincent Morales Jr.					
Mona Lisa Chambers						Stephanie Moreno					
Pama Hencerling						Allison Palmer					

Lisa Jarrett					
Ann Lattimore					
Melissa Martin					

Wesley C. Ritchey					
Jimmy Smith					
Motion:	Second:				

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE							
bb.	20-27588-200019					Arthur McGuire Certification No. 27588					Revocation							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew												
James Castro						Vincent Morales Jr.												
Mona Lisa Chambers						Stephanie Moreno												
Pama Hencerling						Allison Palmer												
Lisa Jarrett						Wesley C. Ritchey												
Ann Lattimore						Jimmy Smith												
Melissa Martin						Motion:	Second:											

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE							
cc.	20-34288-190314					Nathan Martinez Certification No. 34288					Revocation							
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	
Edeska Barnes, Jr.						Scott Matthew												
James Castro						Vincent Morales Jr.												
Mona Lisa Chambers						Stephanie Moreno												
Pama Hencerling						Allison Palmer												
Lisa Jarrett						Wesley C. Ritchey												
Ann Lattimore						Jimmy Smith												
Melissa Martin						Motion:	Second:											

ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE						
dd.	20-33709-200047					Charles Smith, Jr. Certification No. 33709					Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew											
James Castro						Vincent Morales Jr.											
Mona Lisa Chambers						Stephanie Moreno											
Pama Hencerling						Allison Palmer											
Lisa Jarrett						Wesley C. Ritchey											
Ann Lattimore						Jimmy Smith											

Melissa Martin							Motion:	Second:
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ITEM	DOCKET NUMBER					NAME AND CERTIFICATION NUMBER					DISCIPLINE						
ee.	20-34906-200154					Juan Celedon Certification No. 34906					Revocation						
BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN	BOARD MEMBER	PRESENT	ABSENT	YES	NO	ABSTAIN
Edeska Barnes, Jr.						Scott Matthew											
James Castro						Vincent Morales Jr.											
Mona Lisa Chambers						Stephanie Moreno											
Pama Hencerling						Allison Palmer											
Lisa Jarrett						Wesley C. Ritchey											
Ann Lattimore						Jimmy Smith											
Melissa Martin						Motion:	Second:										

WHEREAS, the Board has jurisdiction over these actions pursuant to Texas Human Resources Code §222.053 and Texas Administrative Code, Title 37, §349.305 et seq. and authority to enter a Default Order under Texas Administrative Code, Title 37, §349.340, pursuant to Texas Government Code §2001.056; and

WHEREAS, the Board considered each matter and a motion to adopt the recommended findings and facts and conclusions of law as set forth in each Default Order was lawfully moved, duly seconded, and approved by a majority of the present and voting members of the Texas Juvenile Justice Board; and

NOW, THEREFORE BE IT ORDERED THAT the Final Order in each referenced matter and each referenced matter shall become effective as provided therein according to the date this Order is signed and that a copy of this Order shall be affixed to each Final Order.

The foregoing Master Default Order was lawfully moved, duly seconded, and adopted by the Texas Juvenile Justice Board.

Signed this the 7th day of August 2020.

Texas Juvenile Justice Board

The Honorable Wes Ritchey, Chairman



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Trust Committee Meeting
11209 Metric Blvd., Building H – Lone Star Conference Room
Austin, Texas, 78757
Thursday, January 23, 2020

COMMITTEE MEMBERS PRESENT:

Jimmy Smith, Committee Chair
James Castro
Anne Lattimore
Allison Palmer

COMMITTEE MEMBERS ABSENT:

All present.

OTHER BOARD MEMBERS PRESENT:

Commissioner Vincent Morales, Jr.
Melissa Martin
Mona Lisa Chambers

EXECUTIVE STAFF PRESENT:

Christian von Wupperfeld, General Counsel

OTHER STAFF AND GUESTS PRESENT:

Christina Garcia, TJJJ
Jim Elliott, TJJJ
Ron Reininger, TJJJ
Glen Knipstein, TJJJ
Robert Fischer, TJJJ
Ana Villarreal, TJJJ
John Macey, Texas Parks and Wildlife contract Biologist
Wallace Vernon, Treasurer for the Central Texas Boys and Girls Club
Ona Trubee, Parrie Haynes Equestrian Center
Brad Buckley, State Representative of Bell and Lampasas Counties

Call to Order

Chairman Jimmy Smith called the meeting to order at 10:04 a.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

All members present.

Discussion, consideration, and possible approval regarding the October 24, 2019, meeting minutes (Action)

Mr. Castro made a motion to approve the minutes and Ms. Lattimore seconded, minutes approved.

Update on the John C. Wende and Parrie Haynes trust activities

Christina Garcia, staff attorney and contract supervisor from the Office of General Counsel approached and provided the committee with general updates of the trust activities as follows: The committee reviewed the 2019 year-end and 2020-projection report located on page 131 of the board packet. Second, the Archeology Field School program began on the ranch this past Friday and pictures will be brought to the next board meeting. Finally, TJJD is in discussions with the Compatible Lands Foundation (CLF) to have a finalized appraisal and we will have more information at the next meeting.

Discussion, consideration, and possible approval of the 2020 burn plan for prescribed fire(s) at Parrie Haynes Ranch pursuant to the approved Wildlife Management Plan and Memorandum of Agreement with the Texas Parks and Wildlife Department (Action)

Ms. Garcia presented the prescribed burn plan information from Page 55 of the board packet. Board approval of this plan is part of the agreement that the Trusts has with the Texas Parks and Wildlife Foundation that has been in place since 2016. The prescribed fires are anticipated to take place at the end of January or sometime in February, based on the board's approval. Ms. Lattimore asked if the burn plan considers bluebonnet growth. Mr. John Macey approached and stated they will lose some bluebonnets, but future growth will be improved because this process puts nutrients back into the soil. Mr. Macey added the date of the burns will depend on weather conditions. Mr. Castro asked how far in advance they know when the burn will take place. Mr. Macey, stated typically they know no more than a week before hand because they need to plan with the volunteer Fire department as a precaution. Mr. Macey stated he is at the burn site, Texas Parks and Wildlife, five to ten volunteers, people from the Friends group and the volunteer fire department, for this one to two day event depending on the weather. Ms. Palmer made a motion to approve, Ms. Lattimore seconded, motion approved.

Discussion, consideration, and possible approval for the Boys and Girls Club of Central Texas to host bird hunts as youth hunting events conducted by the Texas Hunting Program at the Parrie Haynes Ranch (Action)

Ms. Garcia presented information to the board about this item beginning on page 77 of the board book, which asks for approval to conduct bird hunts in 2020. Specifically, two spring turkey hunts and some late summer dove hunts through the Texas Youth Hunting Program. The Texas Youth Hunting Program prioritizes safety and provides insurance for the parties involved. On June 16, 2017, the board provided general approval of youth hunting events conducted by the Texas Youth Hunting Program. This request is being made to ensure bird hunts are recognized and approved as youth hunting events and make sure the board is aware of all future youth hunting events. Ms. Palmer motioned to approve the bird hunts, Mr. Castro seconded, motion approved.

Mr. Wallace Vernon, Treasurer for the Central Texas Boys and Girl Club approached and spoke about future bow-hunting events they would like to have on the Parrie Haynes Ranch (Ranch). He stated the portion of the Ranch they would like to rent out will be reserved to a maximum of six to ten hunters , will hold one hundred and thirty five deer, and it will not be overhunted because they are working with Biologist John Macey on this project. Mr. Vernon stated these events would benefit the Ranch to increase revenue and it would offset The Boys and Girls club deficit that has come about from the maintenance of the Ranch. The disabled, veterans, youth, and a deaf and blind group will be part of the event, and adults will be welcomed to hunt. Mr. Vernon assured the board no cross bows will be allowed and firearms would not be discharged.

Mr. Smith stated this project needs to be placed on the agenda and brought to the board for approval due to liability issues and to protect all parties involved because a bow is still a weapon. Mr. Smith stated there are certain counties where crossbows are not allowed. Mr. Smith asked if bows and rifle hunters will be on the Ranch at the same time. Mr. Wallace stated no, the events are scheduled for different weekends.

Mr. Fred Morse, president of the Friends group, approached the committee and stated this is the first time he is hearing of the bow hunting, they are concerned with liability, but are also in favor of the event. They would like to emphasize; not to forget the youth in this event, and the bow hunts would not take place until next year.

Mr. John Macey, approached the committee and stated this is the first time he has heard of the bow hunting and stated he is neither for nor against it. He is here to support TJJJ. Mr. Macey stated there are various items that need to be taken into consideration. One, the property is under the Managed Land Deer Program (MLDP) and there is a limited amount of tags that are reserved, so the Ranch cannot be over hunted. Second, do they need to take the property off MLDP? Third, Bell County is an antler-restricted county, but the MLDP will allow it. Lastly, they are concerned with the number of adult hunters on the Ranch because once they are on the property for hunting; they may not understand harvesting a doe first because they are paying for the event. In the end, Mr. Macey stated they need more information about this event to make a thorough management decision.

State Representative, Brad Buckley, who represents Bell and Lampasas Counties, approached the committee and spoke about the veteran portion of the hunting event with support of the team hosting. He stated former active duty military men, who understand safety, wildlife management, and are respectful of the property where they have been invited as a guest, lead this group. Specifically, this group works to provide events for veterans who have been wounded or unable to experience outside activity. He stated the veteran community is vital to Central Texas and if the Ranch is made available, he will make sure the boys and girl club are compensated for this event. Mr. Buckley thanked everyone on the committee for their work.

Update on the Texas Public Funds Investment Act

Mr. Glen Knipstein, the Director of Fiscal Affairs approached the committee and stated he is required by government code to speak about the Texas Public Funds Investment Act (PFIA), which is updated every

two years. This information provided to the committee in the packet relates to commercial documents, bonds and investment tools. These items do include the trust's assets, which are safe and conservative; therefore, no changes are needed.

Adjourn

Mr. Smith asked for a motion to conclude the meeting. Mr. Castro moved to adjourn, Ms. Lattimore seconded. The meeting adjourned at 10:42 a.m.

John Wende Expenditures FY 2020	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Total Services
Tuition, Fees & Books													\$ -
													-
██████████ Texas Southern Univ						(1,114.95)							(1,114.95)
													-
██████████ Texas Teachers Tuition		\$4,680.00											4,680.00
													-
██████████ Sam Houston State Univ Tuition			\$1,585.25										1,585.25
██████████ Books	\$97.41									\$172.06			269.47
██████████ Parking										\$180.00			180.00
													-
██████████ Coastal Bend College	\$171.82						\$158.31						330.13
██████████ Coastal Bend College Tui		\$391.00				\$366.00							757.00
██████████ UTSA Parking Permit		\$273.00											273.00
██████████ Grad Regalia			\$120.00										120.00
██████████ Cap/Gown				\$58.87									58.87
Return Funds													(70.00)
██████████ Follet Higher Ed Supplies					\$99.95					\$373.25			473.20
Laptop					\$625.00								625.00
Honor Society Fee					\$75.00								75.00
Univ of Houston-Victoria Appl Fee						\$25.00							25.00
Internet									\$54.99	\$61.73			116.72
													-
██████████ Laptop										\$550.00			550.00
													-
██████████ Laptop		\$520.00											520.00
Return Funds													(124.93)
													-
██████████ Ranger College										\$373.25			373.25
													-
██████████ Odessa College						\$1,174.25							1,174.25
													-
██████████ Laptop		\$575.00											575.00
Return Funds													(106.12)
													-
██████████ Navarro College Tuition			\$969.00										969.00
													-
██████████ University Village Dorm Deposit								\$150.00					150.00
██████████ University Village									\$650.00				650.00
██████████ University Exchange Bkst										\$96.50			96.50
██████████ Prairie View A&M Univ										\$1,811.16			1,811.16
													-
Total Tuition/Books	\$269.23	\$7,899.32	\$982.88	(\$11.13)	\$799.95	\$450.30	\$158.31	\$150.00	\$704.99	\$3,617.95	\$0.00	\$0.00	\$15,021.80

Rent & Utilities													\$ -
													-
██████████ Living Allowance		\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	1,500.00
██████████ Housing								\$500.00	\$500.00	\$500.00	\$500.00		2,000.00
██████████ Century 21 ADP	\$795.00	\$795.00	\$795.00	\$795.00	\$795.00	\$795.00	\$795.00	\$0.00					5,565.00

													-
Living Allowance	\$125 31	\$125 34	\$125 34	\$125 34						\$150 00	\$150 00		801 33
Flagstar Bank	\$571 30	\$571 30	\$571 30	\$571 30						\$571 30	\$571 30		3,427 80
													-
Living Allowance	\$98 71	\$98 71	\$98 71	\$98 71	\$98 71	\$98 71	\$98 71	\$82 25	\$98 71	\$98 73	\$98 73		1,069 39
University Oaks	\$1,494 00												1,494 00
Housing Appl							\$255 00						255 00
													-
Living			\$150 00	\$150 00									300 00
Housing		\$302 50	\$775 00	\$775 00									1,852 50
													-
Seahawk Landing							\$270 00						270 00
													-
Living									\$150 00	\$150 00			300 00
													-
Living									\$150 00	\$150 00			300 00
													-
Peppertree Place					\$1,000 00	\$1,000 00	\$1,000 00	\$0 00					3,000 00
													-
Living	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	1,650 00
Pioneer Crossing	\$730 00	\$730 00	\$730 00	\$730 00	\$730 00	\$780 00	\$780 00	\$780 00	\$780 00	\$780 00	\$780 00	\$780 00	8,330 00
													-
Living	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	\$850 00	9,350 00
													-
Living	\$150 00	\$150 00	\$150 00	\$150 00									600 00
Housing		\$288 65	\$288 65	\$288 65									865 95
													-
Total Rent & Utilities	\$4,964.32	\$4,211.50	\$4,834.00	\$4,834.00	\$3,773.71	\$3,823.71	\$3,823.71	\$3,037.25	\$2,528.71	\$3,550.03	\$3,550.03	\$0.00	\$42,930.97
Total Client Services	\$5,233.55	\$12,110.82	\$5,816.88	\$4,822.87	\$4,573.66	\$4,274.01	\$3,982.02	\$3,187.25	\$3,233.70	\$7,167.98	\$3,550.03	\$0.00	\$57,952.77

Parrie Haynes Expenditures -- FY 2020

Tuition, Fees & Books	Sept'19	Oct'19	Nov'19	Dec'19	Jan'20	Feb'20	Mar'20	Apr'20	May'20	June'20	Jul'20	Aug'20	Total Services
Texas Southern Univ	\$2,660 69			\$1,387 10		(\$312 65)							\$3,735 14
Kaplan													\$0 00
Barnes&Noble Books		\$347 42									\$127 70		\$475 12
Houston Comm College Tuition			\$626 00										\$626 00
Navarro Books/Supplies													\$0 00
Navarro Housing													\$0 00
Prairie View A&M Tuition		\$6,785 78				\$6,459 70							\$13,245 48
University Bookstore Bk/Supp			\$571 19										\$571 19
Brazosport College Book/Supp	\$240 91					\$161 15							\$402 06
Brazosport College Tuition			\$378 00				\$1,535 00						\$1,913 00
Blinn College Meals	\$829 00					\$836 00			(\$759 50)				\$905 50
Barnes&Noble Textbook		\$312 95				\$225 70							\$538 65
Blinn College Meals	\$750 00												\$750 00
Barnes & Noble Book/Supplies	\$346 39					\$555 44							\$901 83
Lone Star College				\$923 00									\$923 00
Univ of Hou Dwtn							\$418 00						\$418 00
Butler Comm College Tuition		\$1,552 25											\$1,552 25
Dorm Deposit				\$650 00					\$650 00				\$1,300 00
Univ Exchange Bkst							\$505 61						\$505 61
South Texas College							\$1,237 80						\$1,237 80
Barnes& Noble							\$252 56						\$252 56
Total Tuition, Fees & Books	\$4,826.99	\$8,998.40	\$1,575.19	\$2,960.10	\$0.00	\$7,925.34	\$3,948.97	\$0.00	(\$109.50)	\$0.00	\$127.70	\$0.00	\$30,253.19

Rent & Utilities

Living	\$150 00	\$150 00	\$150 00	\$150 00									\$600 00
American Homes	\$1,595 00	\$1,595 00	\$1,595 00	\$1,595 00									\$6,380 00
Living					\$0 00	\$0 00							\$0 00
LaDonna Place						\$0 00							\$0 00
Living	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$1,650 00
	\$400 00	\$0 00											\$400 00
Sharpstown Manor		\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$400 00	\$4,000 00
		\$450 00	\$450 00	\$450 00									\$1,350 00
													\$0 00

Living	\$150 00	\$150 00	\$150 00	\$150 00									\$600 00
PLZ Investments	\$904 42	\$0 00											\$904 42
Living	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00	\$150 00			\$1,350 00
Living	\$150 00	\$150 00	\$150 00	\$150 00	\$93 67	\$93 67	\$93 67	\$93 68	\$93 68	\$93 68			\$1,068 37
Better Homes Deposit	\$1,103 21												\$1,103 21
Better Homes	\$900 00	\$900 00	\$900 00	\$900 00	\$975 00	\$900 00	\$900 00	\$900 00	\$900 00	\$0 00			\$7,275 00
Housing										\$1,183 33			\$1,183 33
Living	\$150 00	\$150 00	\$150 00	\$150 00									\$600 00
Dorm Deposit	\$413 48												\$413 48
Dorm Supplies	\$100 00												\$100 00
Living	\$75 00	\$25 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$75 00	\$775 00
	\$675 00	\$675 00	\$675 00	\$675 00	\$675 00	\$675 00	\$675 00	\$675 00	\$675 00	\$681 75	\$681 75	\$681 75	\$7,445 25
Utilities									\$382 38				\$382 38
Living						\$150 00	\$150 00	\$150 00	\$150 00				\$600 00
Living						\$150 00	\$150 00	\$150 00	\$150 00				\$600 00
Wesley Foundation Housing Appl										\$100 00			\$100 00
Total Rent & Utilities	\$7,066.11	\$4,945.00	\$4,995.00	\$4,995.00	\$2,518.67	\$2,743.67	\$2,743.67	\$3,126.06	\$3,033.76	\$1,406.75	\$1,306.75	\$0.00	\$38,880.44
Total Client Services	\$11,893.10	\$13,943.40	\$6,570.19	\$7,955.10	\$2,518.67	\$10,669.01	\$6,692.64	\$3,126.06	\$2,924.26	\$1,406.75	\$1,434.45	\$0.00	\$69,133.63



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Finance and Audit Committee Meeting

11209 Metric Boulevard, Building H, Ste. A

Lone Star Conference Room

Austin, TX 78758

Thursday, January 23, 2020 – 11:00 a.m.

BOARD MEMBERS PRESENT:

Chief Scott Matthew, Presiding Committee Chairman
Commissioner Vincent Morales, Jr., Committee Member
Judge Wes Ritchey, Committee Member
Melissa Martin, Committee Member

BOARD MEMBERS ABSENT:

EXECUTIVE STAFF PRESENT:

Emily Anderson, Chief Financial & Operations Officer
Nate Jackson, Chief Technology Officer
Eleazar Garcia, Chief Internal Auditor

OTHER GUESTS PRESENT:

Vanessa Schmidt, TJJD

Call to Order

TJJD Board Chair, Chief Scott Matthew called the meeting to order at 11:00 a.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Judge Stephanie Moreno has officially resigned from the Board to accept another job. Resignation has been accepted by the Governor.

Discussion, consideration, and possible approval regarding the October 24, 2019, meeting minutes (Action)

TJJD Board Chair, Chief Scott Matthew moved to approve the minutes. Member seconded. The motion passed.

Updates from the Chief Information Officer

Nate Jackson, Chief Technology Officer, reported on this item. Effective January 8th, 2020 Nate Jackson has taken on the role of CIO.

IT Project Updates

JCMS Migration – Application was successfully migrated last month and implemented across all the counties. We've experienced some minor issues we need to address. We will be able to address these

over the next couple of weeks. Kudos to the staff that put in a lot of effort to make this happen. The savings that the State will garner from this move is tremendous. We are coming into the end of project phase then will be moving into a maintenance phase.

Body Worn Camera Project – We’ve successfully replaced all cameras and docking stations and delivered Train the Trainer to all facilities and Halfway Houses. We’re working on updating all the circuits at the facilities and hope to have that wrapped up in the next couple of weeks.

Visitor Tracking System – Central server that allows us to connect to all the facilities has been installed on January 14, 2020 in Central Office. OIG will be facilitating this program so when visitors come and will be checking into the gate. There are some options to pre-register ahead of time, run background checks ahead of time to expedite process. If there are folks we need to turn away we’ll have that information up front and be able to track that more real time as well as be shared across facilities.

Fiberoptic Cabling – Complete at Evins and Giddings. Halfway complete at Mart. Just getting started at Ron Jackson. Working on the date for Gainesville. This will allow us to add wireless functionality to our campuses.

Radio Refresh Project – Core radio equipment that allows the facilities to communicate has been installed at Ron Jackson. Looking to have radios in all of staff’s hands by May, 2020. Really pushing to get this in asap to prevent any issues, including life safety concerns.

Question from Allison: Sometimes radios won’t talk to other law enforcement agencies. Do we have that capability?

Answer: OIG will facilitate collaboration with individual law enforcement agencies. Each agency has their own frequency and require an agreement to work with them. We have a good portion of those agreements in place and working on the rest. contracts in place

CCS Replacement (BOB) – This is a huge project. As of end of last month, we have completed the discovery phase (information gathering). More than 60 staff were interviewed to get information on how their work is conducted, what information they put into current system, and any pain points with the current process or system. Moving into the development phase next week. We’re aiming to have read-only version available to staff to interact with in August/September timeframe. We’ll give staff an opportunity to interact with it, provide feedback and give us time to make adjustments. Looking to launch initial full release in Q2 of 2021. Dates are approximate but pretty close.

Why BOB? CCS is the official Case Management System for the agency. It does not have a name yet, so Camille Cain affectionately refers to it as BOB. This project will allow us to get off our 20+ year mainframe. It will connect to JCMS, developed on the same platform. Major requirements were to allow probation to simply hit a button instead of full packet to commit youth to TJJD.

Question from Ms. Chambers: Will everyone be able to be up and running during the upgrade?

Answer: There will be an initial downtime when we cut over from CCS to BOB. But that downtime should be minimal. By launching the read-only version ahead of time we will be replicating data in old system to the new system. We’re doing things ahead of time to reduce the amount of downtime on the back end.

Fixed Overhead Camera Replacement – We were able to use some End of Year funding to purchase some new equipment like what we planned to implement at all facilities. Putting up a proof of concept at Ayers Halfway House to see capabilities and provide initial feedback. Once we have feedback, we can then refine

the requirements so when we go to the procurement phase we will know exactly what we need to ask for. Optimistically, I'd like to have that procurement for the purchase of all the overhead cameras available to you. Will have a schedule once we have a vendor on board. One of the main features we'll have with this replacement is audio, which is missing from our current system. The images will be digital vs. analog so will not have to save information.

Offender Monitoring and Tracking System is underway.

Bed check system – initial use is to allow our coaches to do their bed checks electronically instead of using a paper log. We'll have real-time data on when the checks happen and what was happening in that time. Beyond that, we'll be able to track all different types of movement of youth throughout the campus. We can log if they are moving into different meals, if they have received their medications (Medline). And this will integrate with the new Case Management System once up and running.

Upcoming Projects

Blue Phone Upgrade – coming to end of current contract. Looking to execute a new contract.

Implement wireless to the facilities.

Moving our facility phone systems from analog to VOIP, which is what most businesses and offices currently use; bringing us up to this century.

Chair Scott Matthew welcomed Nate Jackson to this new position.

Updates from the Chief Financial and Operations Officer

Emily Anderson, Chief Financial Officer, reported on this item. The first four months of fiscal year finance has been very busy providing legislatively mandated reporting requirements. Completed reports include: Annual Statistics Report, Annual Financial Report, Rider 26 Report on Probation Data, and FY2020 Operating Budget Report. Additionally, finance has been busy providing training to internal customers. 40 individuals attended a Finance 101 Training to learn the processes, procedures, and hands on applications for contracting, purchasing, budget management, and travel. The training was recorded by the Training Academy and will be uploaded on the internet for new employees to utilize as well as a refresher.

Dr. Emily Knox and Troy McPeak from State Programs trained the Finance staff in Texas Model Overview – the importance of connection. Entire team also participated in a nurture group. Ms. Anderson stated that it's important to understand what's happening with our youth and at our facilities so when we are there supporting them we understand what our direct care staff are doing. This helps build the connection and allows us to operate more efficiently.

Chief Scott Matthew took a moment to recognize the work Troy McPeak is doing.

Ms. Anderson presented the Q1 2020 Financial Report the agency has expended \$80.8 million in general revenue. This is 26.2% of our general revenue appropriation. It's slightly higher than the 25% you would anticipate seeing due to the frontend loading probation grant payments as well as payments to the state office of risk management. We're required to pay three quarters of our obligation to SORM in the first month of the fiscal year and will follow up with last payment in May. Overtime expenditures total \$2.6 million in the first quarter and still continues to be an area of concern for the agency. The HR Division has dedicated their time and efforts to recruiting Coaches and as of Monday, the Coach Staffing Strength Report was at 89% filled. This is really a positive step in the right direction. In addition to recruiting, HR

and State Programs is working with facility leadership to identify ways to cut back the amount of overtime hours our employees are working. These are just the highlights of our financial report.

Discussion, consideration, and possible approval regarding an acknowledgement of gifts (Action)

Emily Anderson, Chief Financial Officer, reported on this action.

- a) The Dallam County Welfare Board donated \$500 for the purchase of items for the halfway houses to support the implementation of the Texas Model. Jennifer Jones, Director of Halfway Houses, intends to use the funds to purchase iPods for the youth so they can listen to music. This is very therapeutic and also regulating for the youth.
- b) The Dallas Meditation Center donated winter clothing to the Dallas District Parole office in an estimated value of \$812.
- c) The Hope Irving Church sponsored a party for the Willoughby House youth and family. They provided food and Christmas gifts such as jeans, t-shirts to the youth with estimated value of \$1100.

Motion to accept gifts made. Motion seconded. The motion passed.

Internal Audit follow-up Report

Eleazar Garcia, Chief Auditor, presented on this item.

The audit standards require us to review the disposition of audit findings and ensure effective implementation of management action plans. This report includes the review of seventeen recommendations for 13 audits reported by management as implemented as of December 6, 2019. It includes eight internal audits, four external audits from the State Auditor's Office, and one from the Comptroller's Office.

The chart on page 271 reflects the results of the verification work for the seventeen recommendations. 75% of the twelve internal audit recommendations were closed verified as a result of the verification tests. 100% of the five external audit recommendations were closed as a result of the verification work.

The chart on page 272 identifies the thirteen audits for the seventeen recommendations. The second chart illustrates the overall status of 308 recommendations captured in our tracking database. It also reflects approximately 78% of recommendations are closed verified. The chart at the beginning of page 273 identifies the result of recommendations that will be closed out this reporting period.

One thing we do struggle with is following up and working closely with management. Both management and Audit want to keep moving forward to new projects, so we need to continue working with management in trying to determine how we go about answering requests in handling implementation status. We will continue working with Camille and her team, and overall, we believe the agency is doing very well in implementing recommendations.

Chairman Scott Matthew asked if Internal Audit is now fully staffed. Eleazar Garcia responded that yes, they are fully staffed.

Adjourn

The meeting was adjourned at 11:27 am.



Memorandum

To: TJJJ Board Members

From: Camille Cain, Executive Director
 Nate Jackson, Jr., Chief Information Officer

Subject: Chief Information Officer Updates

Date: July 22, 2020

1. Key COVID-19 Support Initiatives

Initiative	Activities
Staff Telework	<ul style="list-style-type: none"> Upgraded legacy hardware to support the increased load of staff working remotely. Purchased and deployed an additional 75 laptop computers for staff. Maintaining approximately 964 staff working remotely. Conducted agency-wide trainings on Microsoft Teams for staff to collaborate.
Remote Visits and Treatment	<ul style="list-style-type: none"> Purchased and deployed an additional 52 iPad tablets to for secure facilities and halfway houses. Installing additional video conferencing applications on tablets to expand the options for connecting with families and treatment providers.
Facility Messaging	<ul style="list-style-type: none"> Installed large screen televisions at each secure facility gatehouse to display the latest agency guidance on COVID-19.

2. Major Project Updates

Active Projects

Project	Status
JCMS Migration A project to migrate the JCMS basic application to a secure state-operated environment. <i>Est. Completion: January 2020 (migration); September 2020 (contracted maintenance)</i>	<ul style="list-style-type: none"> The application was successfully migrated to the state operated environment and launched for county use in December 2019. Continuing application maintenance and implementing enhancements to improve the connectivity with Noble. Continuing the trainer sessions to occur through September 2020.

Project	Status
<p>Connect A project to replace CCS, the legacy mainframe case management system, by enhancing the JCMS platform with a new state case management system <i>Est. Completion Q2 2021</i></p>	<ul style="list-style-type: none"> • Deployed the development environment, which became fully operational July 13 • Deployed our testing and production environments, which became fully operational as of July 24. • Finalizing the offender release workflow as the first developed feature. Identified Gainesville as the pilot site for this feature and will begin training August 2020.
<p>Body-Worn Camera (BWC) Refresh A project to replace all Axon trial equipment with new Axon equipment under our contract agreement as well as expand the BWC program to halfway houses. <i>Est Completion: February 2020</i></p>	<ul style="list-style-type: none"> • Bandwidth circuit upgrades to support the uploading of video content are complete for all halfway houses with exception to Karyn House, which the work is in progress and set to be complete August 2020. • In the process of purchasing additional cameras and docks to expand the usage across all halfway houses.
<p>Visitor Tracking System A project to implement a solution to register and authorize access for all potential visitors to our secure facilities. <i>Est. Completion: August 2020 (revised)</i></p>	<ul style="list-style-type: none"> • Completed equipment installs for all secure facilities. • Installed software on two OIG Administrators' workstations for closer analysis of configurations of each facility. • In the process of training all end users to operate the equipment. • Will be conducting tests of system reporting prior to go live in August 2020.
<p>Fiber Optic Cabling Replacement A project to replace legacy and failing cabling at all secure facilities with new fiber optic cabling. <i>Est. Completion: June 2020 (revised)</i></p>	<ul style="list-style-type: none"> • Project is 100% completed as of June 26.
<p>Radio Refresh A project to replace the existing legacy radio system with a new Motorola radio system and handsets. <i>Est. Completion: October 2020 (revised)</i></p>	<ul style="list-style-type: none"> • Completed the equipment installs and the new radios are live at: <ul style="list-style-type: none"> ○ Mart – May 2020 ○ Ron Jackson – May 2020 ○ Giddings – June 2020 • It was determined that the radio towers at Gainesville and Evins needed to be replaced to work with the new radio equipment. Purchasing of the new towers and supplemental equipment/services is underway with an estimated go live of October 2020.
<p>Fixed Overhead Cameras Replacement A project to replace the existing legacy analog camera system with a new digital camera system and cameras act all secure facilities and halfway houses. <i>Est. Completion: Q2 2021</i></p>	<ul style="list-style-type: none"> • The project was initiated in March 2020; however, the project start dates were delayed due to COVID-19. The current start dates are: <ul style="list-style-type: none"> ○ Mart – June 2020 ○ Ron Jackson - August 2020 ○ All other secure facilities and halfway houses - TBD

Project	Status
<p>Offender Monitoring & Tracking System/RFID A project to implement a solution for the real-time tracking of youth and their wellbeing throughout all secure facilities and halfway houses. <i>Est. Completion: September 2020 (Pilot sites)</i></p>	<ul style="list-style-type: none"> • The project was re-initiated in June 2020. • Pilot sites selected: <ul style="list-style-type: none"> ○ Secure Facilities: Gainesville ○ Halfway Houses: McFadden Ranch. • Submitted the staffing housing lists for the pilot sites to the vendor for importing system. submitted to vendor for import to system. • Documentation for the interface configuration is underway. • Purchase and placement of hard tags, scanning devices, and charging cradles for pilot system to be completed August 2020.

Upcoming Projects

Project	Description
Blue Phone Upgrade	A project to upgrade the phone system used by youth in our secure facilities and halfway houses.
Wireless for Secure Facilities	A project to implement wireless connectivity for all buildings at each secure facility.
Voice over Internet Protocol (VoIP)	A project to replace the legacy analog phone systems with a digital internet-based phone system at each secure facility.

To: TJJ Board Members

From: Camille Cain, Executive Director
Emily Anderson, Chief Financial and Operating Officer

Subject: Updates from the Chief Financial and Operating Officer

Date: July 22, 2020

Fiscal Year 2020 Expenditures through May

The third quarter financial report is attached. As noted in the summary memo, TJJ had expended, or disbursed, 78.2 percent of available General Revenue, or 72.8 percent when excluding probation activities. Additional highlights from the report are available in the summary memo.

Below are several highlights from among recent activities within the Finance Division.

Fiscal Affairs and Budget

- The agency has prepared and submitted a cost reduction plan totaling 5 percent of the biennial general revenue appropriations. The cost reduction plan along with the agency submission is included in your materials.
 - TJJ was appropriated \$611.5M in general revenue for the FY20-21 biennium. Of the general revenue appropriation, \$175.4M was general revenue designated in Article IX Section 10.04 as behavior health funding. Given this exclusion from the 5% cost reduction, TJJ has prepared a cost reduction plan totaling \$21.8M.

Business Operations

- The Business Operations team in central office as well as in the field have been working tirelessly to procure, store and keep inventory on critical items related to the agency's response to COVID-19.

Construction and Maintenance

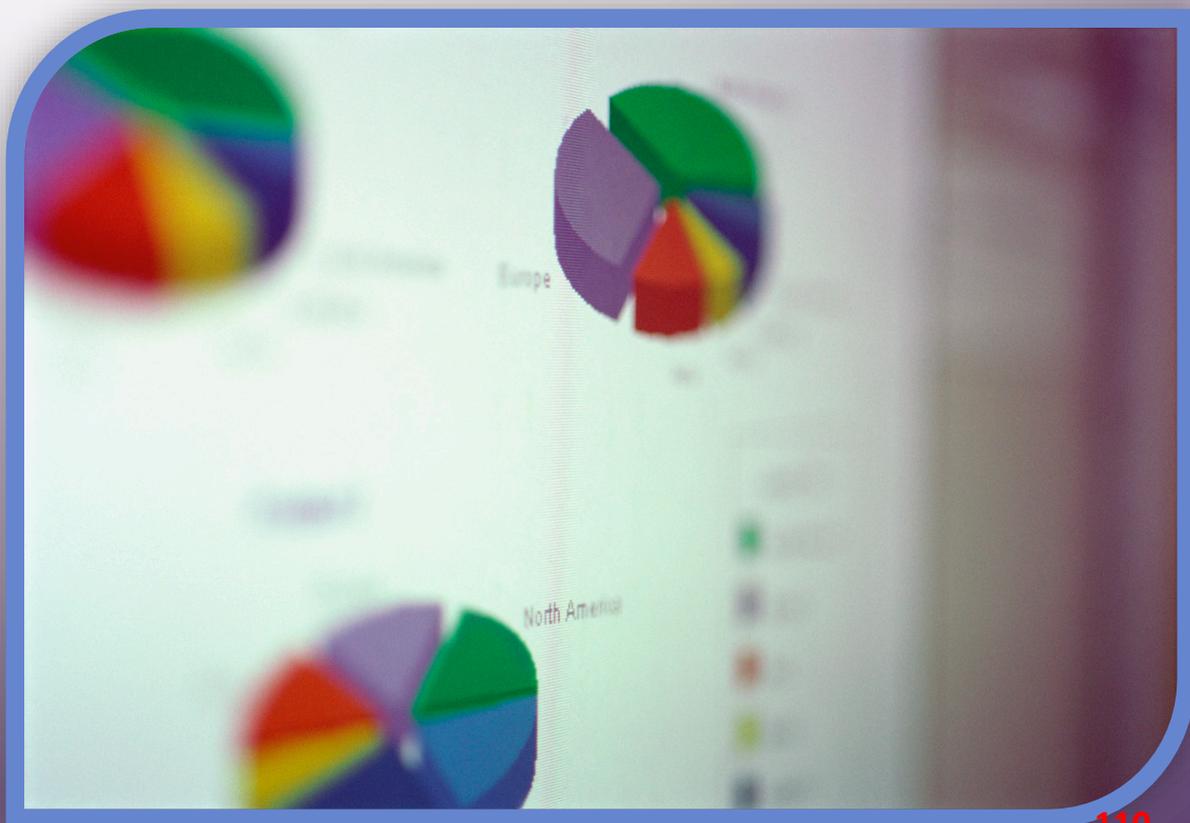
- Two project managers have been hired to support facility construction and maintenance activities.
- The team has updated the maintenance procedural manual and has developed a more centralized approach to maintenance activities. This will allow the agency to utilize maintenance funding in the most efficient manner and to provide guidance and oversight for mission critical projects.

Human Resources

- The Human Resource Division has played an important role in the agency's response to COVID-19 efforts. Local HR offices are serving as the point of contact for employees who have been quarantined and assist facility leadership in coordinating the return to work dates for these employees. In addition, the central office employee relations team has coordinated the collection and stratification of employees who self-report medical conditions that put them at high risk for complication should they contract COVID-19. This team, led by Elizabeth Boston, ensure that alternate work accommodations are coordinated with supervising managers for these employees.

TEXAS JUVENILE JUSTICE DEPARTMENT FINANCIAL REPORT

FISCAL YEAR 2020
THROUGH MAY





Texas Juvenile Justice Department

Financial Status and Performance Measure Highlights

Fiscal Year (FY) 2020 through May 2020

Agency-wide Highlights

- ◆ **Total Expenditures and Disbursements:** TJJJ expenditures and grant disbursements through the end of May total \$243.9 million, including \$232.8 million in General Revenue. The following table shows how year-to-date expenditures compare to the agency’s amended budget.

Expenditures as a Percentage of Amended Budget	All Goals	Goals B-F
General Revenue Only	78.2%	72.8%
All Methods of Finance	74.9%	69.9%

If monthly expenditures were even throughout the fiscal year we would expect the figures above to be 75 percent. However, some expenditure areas are loaded more toward the early part of the year, such as probation grant disbursements and State Office of Risk Management payments. Others see a lag in their payment cycle, such as contract residential placement and medical and psychiatric care expenses.

- ◆ **Staffing Strength:** The total of TJJJ’s internal position cap including the Office of Independent Ombudsman is 2,554.2 which is 150.1 below the FTE allocation established in the General Appropriations Act. The below table highlights position allocations specific to TJJJ, filled positions, and FTE usage as of the end of May 2020.

Program Area	Authorized	Filled	%
Inst. Supervision & Meals	1,137.4	892.5	78.5%
Treatment Programing	237	170	71.7%
All other agency positions	1,180.2	1,010.5	85.6%
Agency Total	2,554.2	2,073.0	81.2%

Probation Highlights

- ◆ **Regional Diversions:** The Regionalization Diversion Alternatives (RDA) grant has been busy in FY20. Through the end of May, the RDA team has reviewed 324 applications and approved 260, with 206 juveniles entering a placement and successfully diverted from commitment with TJJJ. Currently there were 178 youth actively in an RDA placement.
- ◆ **Independent Audit Waivers:** The independent audit waiver process is completed for FY20. There were 86 departments eligible for the waiver this year, and 28 of them took advantage of the waiver. The remaining 28 opted to submit an independent audit report. We will complete a new

risk assessment early in FY21 to begin the waiver process for next year. The waiver allows probation departments with low risk to the agency to save some of their grant money for services to youth instead of paying for an independent audit every year. Departments eligible for the waiver received \$750,000 or less in state grant funds, had no cited issues on their latest grant monitoring review and completed required reporting timely. Those granted a waiver last year were not eligible again this year.

- ◆ **Single Grant Application:** TJJJ is in the process of implementing the single grant application process required by the new rider 35 included in the general appropriations act from the last legislative session. Implementation of this rider will include the following substantive changes to the grant process:

- All grant requests will be submitted on a single application. Competitive grants that are not reimbursement grants will be funded from any available applicable funds.
- All grants will be rebid more regularly than they have in the past (at least every 6 years).
- Grants will be evaluated based performance measures identified by TJJJ to make determinations of when to renew or rebid grant funds.

The probation division has implemented the grant application. The rebid of grants was set to begin this year, but is now being placed on hold in an attempt to keep funding more stable for probation departments as they respond to the COVID-19 pandemic.

State Programs Highlights

- ◆ **Population:** The following table compares key ADP figures in the month of May and through the end of May to internal budgeted targets:

	May 2020				Fiscal Year-to-Date		
	Budg. Target	Actual	Over (Under)	Percent	Actual	Over (Under)	Percent
Secure Facilities	818.0	729.9	(88.1)	-10.8%	743.1	(75.0)	-9.2%
Halfway Houses	112.0	69.9	(42.1)	-37.6%	80.2	(31.8)	-28.4%
Contract Care	127.0	64.4	(62.6)	-49.3%	89.3	(37.7)	-29.7%
	1,057.0	864.2	(192.8)	-18.2%	912.5	(144.5)	-13.7%

Figures are for reference only and should not be interpreted to represent officially reported performance measures. Comparisons are relative to internal targets, not population projections.

Through parallel efforts of regionalization and TJJJ management’s active steps to reduce the size of the state residential population, the agency has realigned internal budgeted population targets for state facilities below the projections in the General Appropriations Act (GAA). The total projection for all state residential programs was 1,209 in the GAA, compared to TJJJ’s operational target of 1,057. The actual population in secure facilities during the month of May FY 2020 was below TJJJ’s internal budgeted population target, and below to a lesser degree on a year-to-date basis.

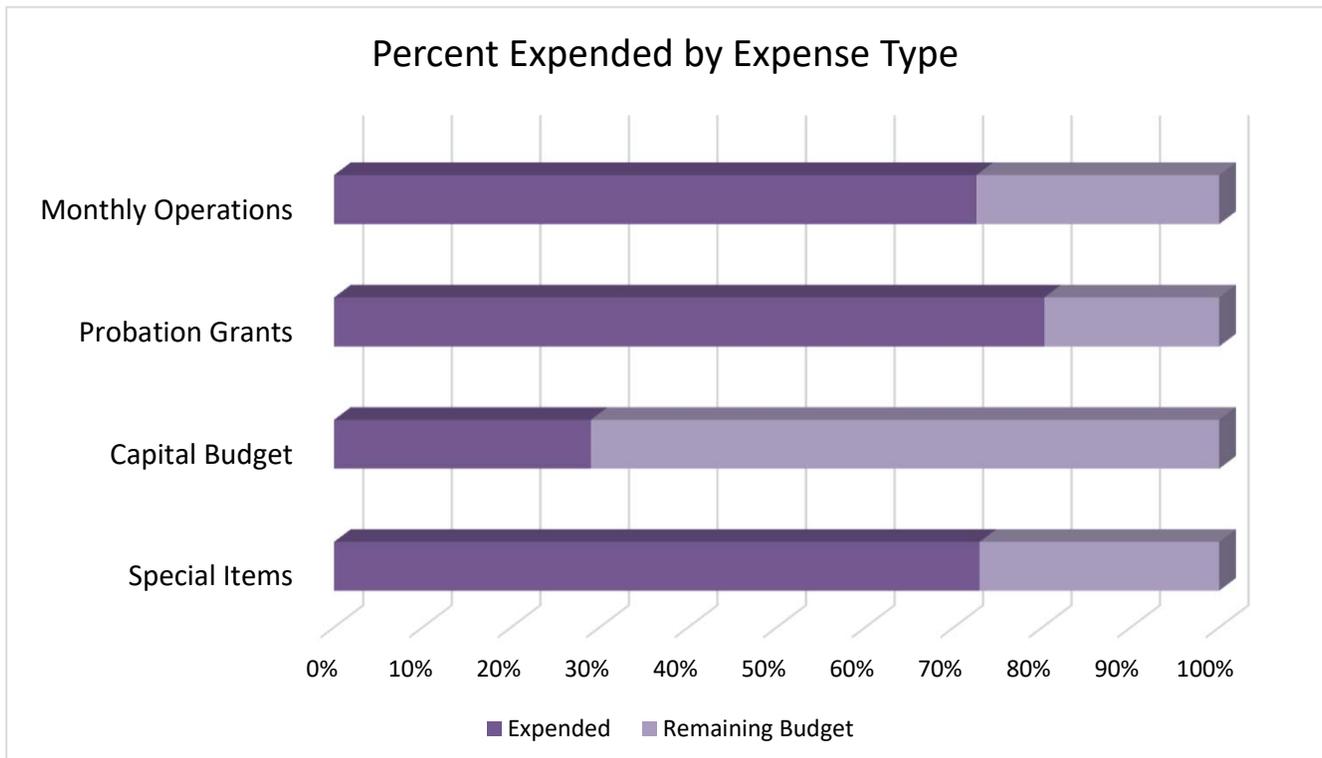
- ◆ **Overtime:** The State Programs staff continues active management of overtime expenditures. However, due to the high number of Youth Development Coach “Coach” vacancies, the impact of these efforts will be limited. Overtime expenditures in fiscal year (FY) 2019 were approximately \$8.8 million. TJJJ began FY 2020 with about \$5.8 million budgeted for this purpose. Through the third

quarter, TJJJ expended \$7.8 million on overtime. Additional funds to support overtime costs this fiscal year have been transferred to this budget item. There is ongoing collaboration between the Human Resource Division and facility leadership to monitor overtime hours worked and overtime expenditures.

- ◆ **Construction Projects:** Projects utilizing funding provided by the 85th Legislature have been identified and placed under contract. Work on these projects will continue through the current biennium. Projects utilizing funds provided by the 86th legislature have been identified and are in the process of being approved by the construction committee and executive panel. Plan and specification development for these projects will begin soon.

Summary by Expense Type

Expense Type	Budgeted	Expended	%
Monthly Operations			
Salaries & Related	101,120,158	75,511,470	74.7%
Other Operating	37,345,607	24,959,319	66.8%
<i>Subtotal - Monthly Operations</i>	<i>138,465,766</i>	<i>100,470,789</i>	<i>72.6%</i>
<i>Probation Grant Disbursements</i>	<i>159,839,852</i>	<i>128,244,624</i>	<i>80.2%</i>
Capital Budget			
Repairs and Rehabilitation	1,250,000	177,675	14.2%
IR Technologies	7,590,224	1,436,106	18.9%
Transportation	118,414	33,435	28.2%
DCS	1,498,198	1,386,741	92.6%
<i>Subtotal - Capital Budget</i>	<i>10,456,836</i>	<i>3,033,956</i>	<i>29.0%</i>
Special Items			
JCMS	1,156,501	700,777	60.6%
Overtime	9,447,620	7,766,955	82.2%
SORM and Unemployment	3,712,040	3,652,628	98.4%
Contingency	2,306,325	-	0.0%
<i>Subtotal - Special Items</i>	<i>16,622,487</i>	<i>12,120,360</i>	<i>72.9%</i>
Grand Total	325,384,940	243,869,730	74.9%

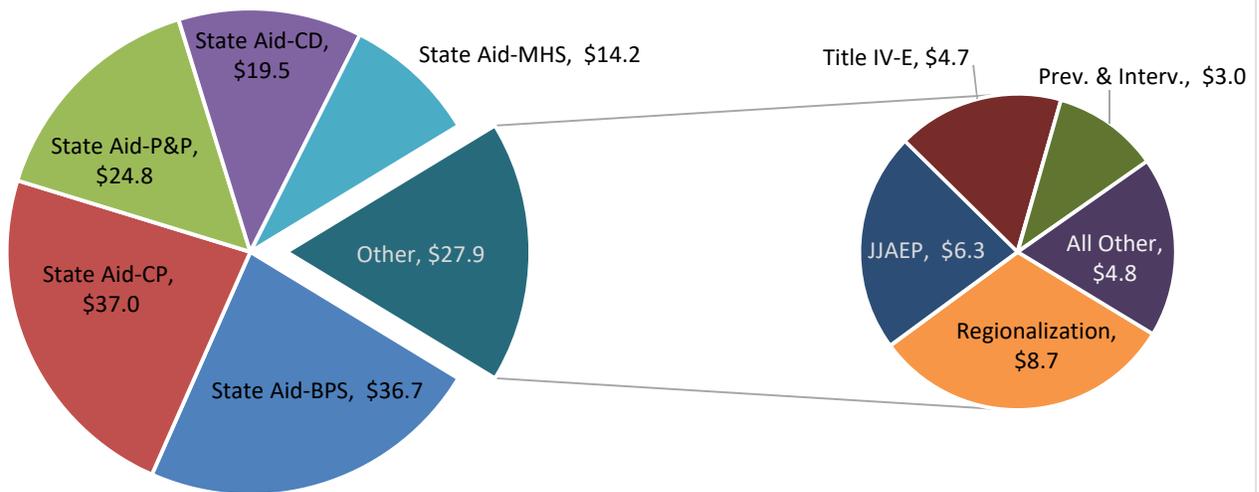


Summary by Program: Funding View

Probation Grants

Program	Budgeted	Expended	%
State Aid			
Basic Probation Supervision	36,651,788	30,441,543	83.1%
Community Programs	36,951,391	31,142,612	84.3%
Pre & Post Adjudication	24,782,157	20,331,732	82.0%
Commitment Diversion	19,492,500	15,175,885	77.9%
Mental Health Services	14,178,353	12,705,013	89.6%
Subtotal - State Aid	132,056,189	109,796,785	83.1%
Targeted Grants			
Special Needs Diversionary Program	1,895,175	1,786,279	94.3%
Reg. Div. Alt. - Regional Projects	732,670	610,555	83.3%
Reg. Div. Alt. - Individual Diversion	7,935,313	7,650,865	96.4%
Prevention & Intervention, "Family"	2,594,432	2,138,028	82.4%
Prevention & Intervention, "School"	417,745	382,933	91.7%
Juvenile Justice Alternative Education	6,250,000	3,591,552	57.5%
Discretionary State Aid	2,124,999	645,948	30.4%
Legislatively Mandated & Other Grants	1,100,000	916,667	83.3%
Subtotal - Targeted Grants	23,050,334	17,722,827	76.9%
Other Grant Activity			
Title IVE Pass Through Funding	4,733,329	725,012	15.3%
Subtotal - Other Grant Activity	4,733,329	725,012	15.3%
Subtotal - Probation Grants	159,839,852	128,244,624	80.2%

Probation Grants by Program (Budgeted, in \$ mil)



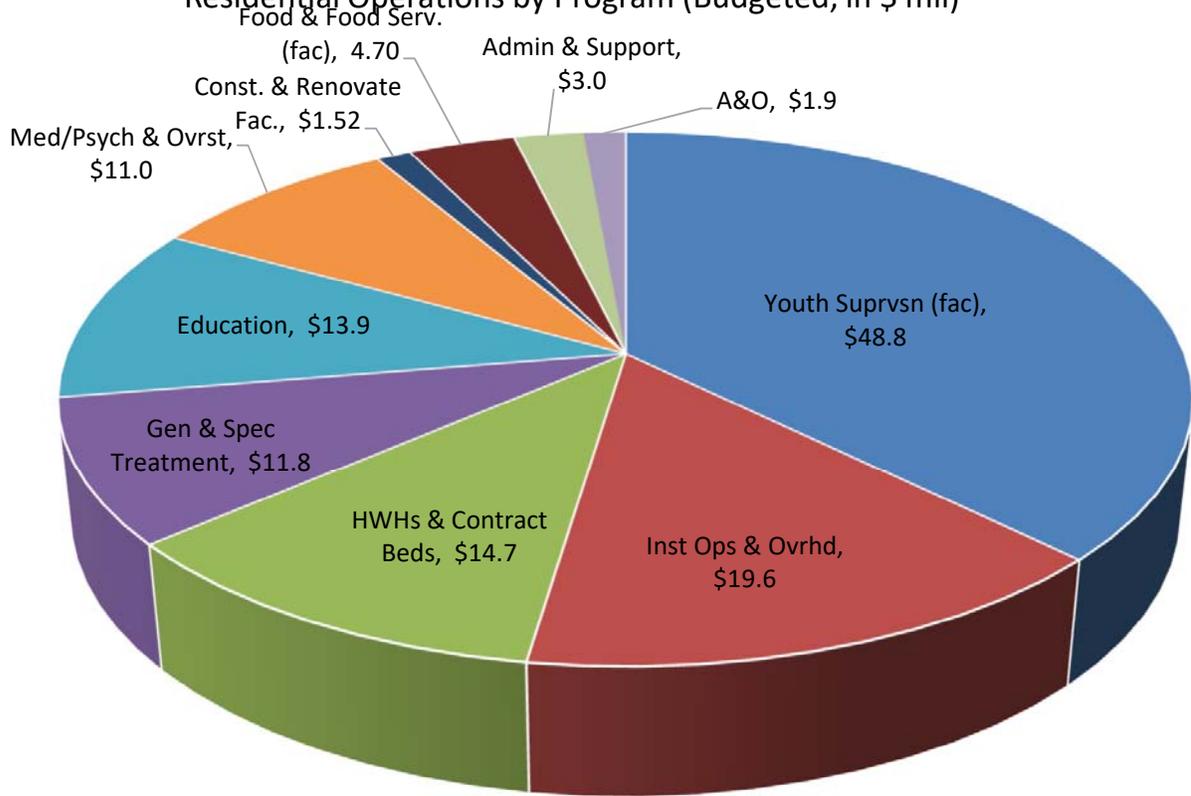
Summary by Program: Funding View (cont.)

Agency Operations

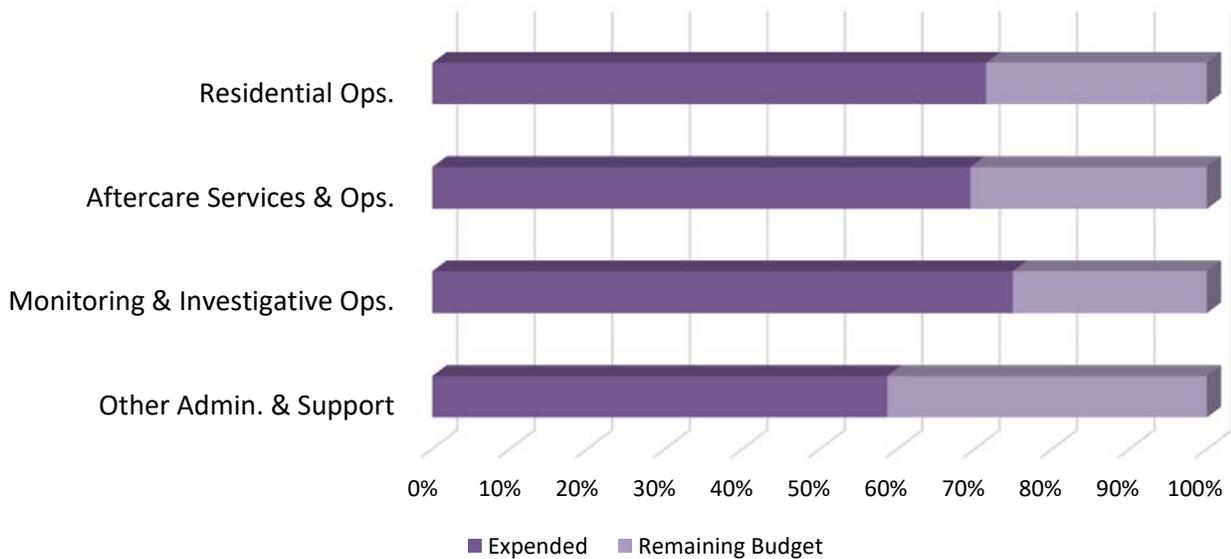
Program	Budgeted	Expended	%
Residential Operations			
System Administration & Support	3,045,496	2,296,183	75.4%
Assessment & Orientation	1,857,199	1,397,313	75.2%
Youth Supervision (facilities)	48,772,235	35,493,126	72.8%
Food and Food Service (facilities)	4,698,230	3,145,217	66.9%
Facility Operations	19,563,236	14,397,652	73.6%
Halfway House Operations	7,718,091	5,973,670	77.4%
Contract Placements & Oversight	6,978,728	4,345,910	62.3%
Education Programs	13,864,730	10,759,855	77.6%
General Rehabilitative Treatment	8,447,423	5,682,736	67.3%
Specialized Treatment	3,010,525	1,917,586	63.7%
Medical/Psychiatric Care & Oversight	11,037,684	7,496,159	67.9%
Construct & Renovate Facilities	1,522,190	412,844	27.1%
<i>Subtotal - Residential Ops.</i>	<i>130,515,769</i>	<i>93,318,250</i>	<i>71.5%</i>
Aftercare Services & Operations			
Parole Supervision, Programs & Services	3,685,514	2,539,048	68.9%
Interstate Agreement	221,905	174,346	78.6%
<i>Subtotal - Aftercare Services & Ops.</i>	<i>3,907,419</i>	<i>2,713,393</i>	<i>69.4%</i>
Monitoring & Investigative Operations			
Monitoring & Inspections	1,819,478	1,275,609	70.1%
Office of Inspector General	5,348,995	4,218,632	78.9%
Office of Independent Ombudsman	970,455	603,696	62.2%
<i>Subtotal - Monitoring & Investigative Ops.</i>	<i>8,138,929</i>	<i>6,097,937</i>	<i>74.9%</i>
Other Operations & Support			
Training & Certification	1,585,302	995,331	62.8%
Probation System Support	2,779,542	1,780,370	64.1%
Indirect Administration	18,618,128	10,719,824	57.6%
<i>Subtotal - Other Operations & Support</i>	<i>22,982,972</i>	<i>13,495,526</i>	<i>58.7%</i>
Subtotal - Agency Operations	165,545,088	115,625,106	69.8%
Grand Total	325,384,940	243,869,730	74.9%

Summary by Program: Funding View (cont.)

Residential Operations by Program (Budgeted, in \$ mil)



Percent Expended by Program Area

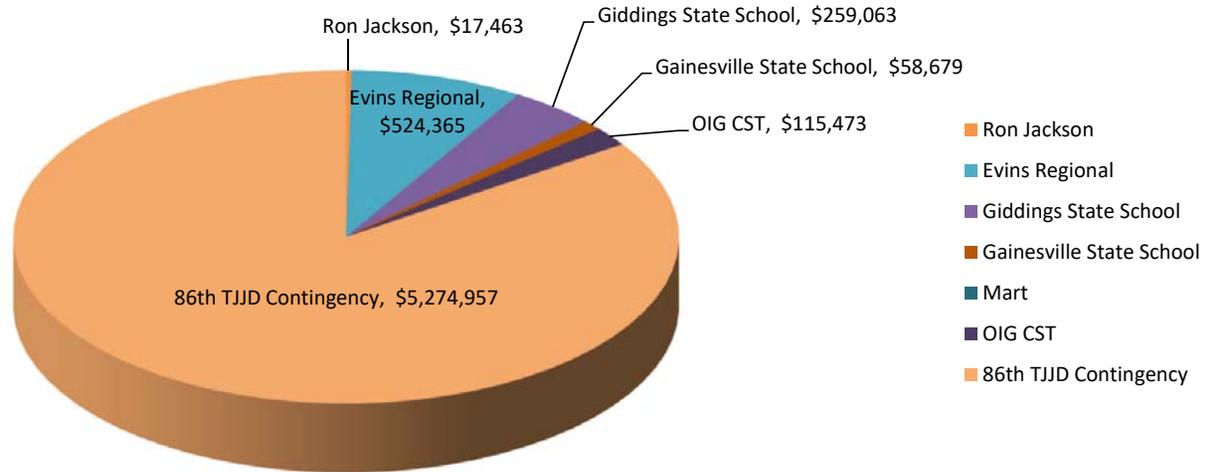


Summary of Construction Activities

Location	Project Budget	Expenditures	Outstanding Work Authorizations	Available Budget
Ron Jackson	\$ 17,463	\$ 17,463	\$ -	
Evins Regional	\$ 524,365	\$ 105,916	\$ 30,000	\$ 388,449
Giddings State School	\$ 259,063	\$ 46,313	\$ 169,319	\$ 43,432
Gainesville State School	\$ 58,679	\$ 56,241	\$ 2,438	\$ -
Mart	\$ -	\$ -	\$ -	
OIG CST	\$ 115,473	\$ 78,157		\$ 37,316
86th TJJJ Contingency	\$ 5,274,957	\$ -	\$ -	\$ 5,274,957
Total	\$ 6,250,000	\$ 304,090	\$ 201,757	\$ 5,744,154

Fund 0001 Health and Safety/Security	1,250,000
85th General Appropriations Act approved Allocation	\$ 5,000,000
	<u>\$ 6,250,000</u>

Project Budget

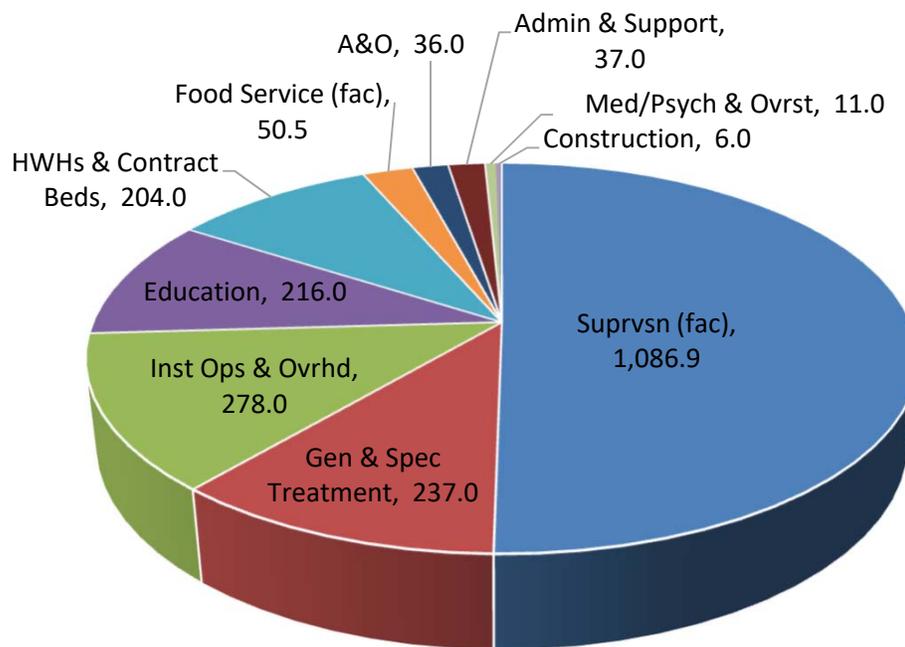


Summary by Program: FTE View

Program	Authorized	Filled	%
Residential Operations			
Administration & Support	37.0	31.0	83.8%
Assessment & Orientation	36.0	31.0	86.1%
Youth Supervision (facilities)	1,086.9	844.0	77.7%
Food & Food Service (facilities)	50.5	48.5	96.0%
Institutional Operations & Overhead	278.0	238.0	85.6%
Halfway House Operations	198.0	159.0	80.3%
Contract Placements & Oversight	6.0	6.0	100.0%
Education Programs	216.0	197.0	91.2%
General Rehabilitative Treatment	164.0	130.0	79.3%
Specialized Treatment	73.0	40.0	54.8%
Medical/Psychiatric Care & Oversight	11.0	11.0	100.0%
Construction & Renovate Facilities	6.0	5.0	83.3%
<i>Subtotal - Residential Ops.</i>	<i>2,162.4</i>	<i>1,740.5</i>	<i>80.5%</i>
Aftercare Services & Operations			
Parole Supervision, Programs & Services	58.0	52.0	89.7%
Interstate Agreement	3.0	3.0	100.0%
<i>Subtotal - Aftercare Services & Ops.</i>	<i>61.0</i>	<i>55.0</i>	<i>90.2%</i>
Monitoring & Investigative Operations			
Monitoring & Inspections	26.0	25.0	96.2%
Office of Inspector General	120.5	102.0	84.6%
Office of Independent Ombudsman	14.0	13.0	92.9%
<i>Subtotal - Monitoring & Investigative Ops.</i>	<i>160.5</i>	<i>140.0</i>	<i>87.2%</i>
Other Operations & Support			
Training & Certification	27.0	22.0	81.5%
Probation System Support	23.0	19.0	82.6%
Indirect Administration	120.3	96.5	80.2%
<i>Subtotal - Other Operations & Support</i>	<i>170.3</i>	<i>137.5</i>	<i>80.7%</i>
Grand Total	2,554.2	2,073.0	81.2%

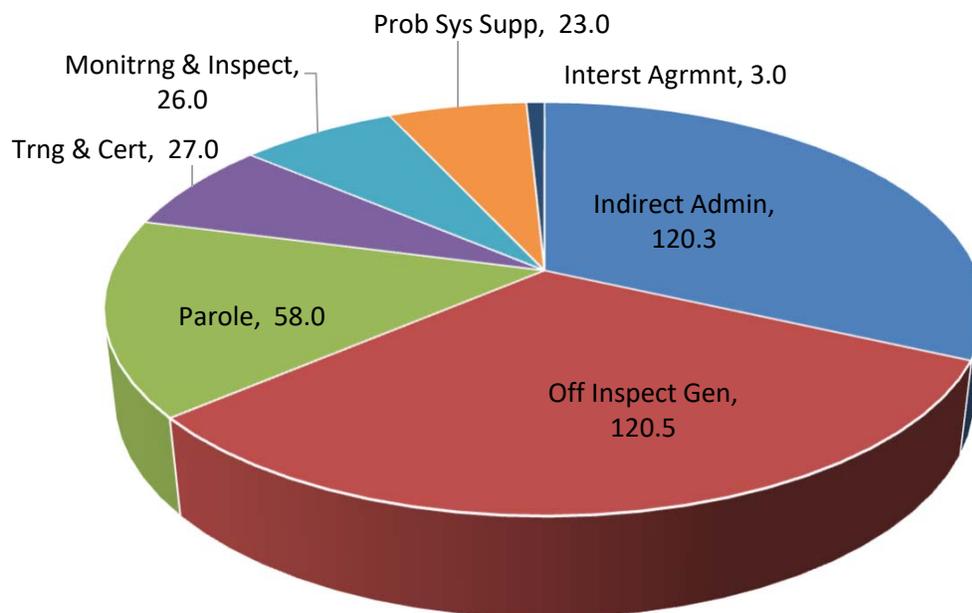
Summary by Program: FTE View (cont.)

Residential Operations Authorized FTEs by Program



All Other TJJD* Authorized FTEs by Program

**Excludes Indep. Ombudsman*

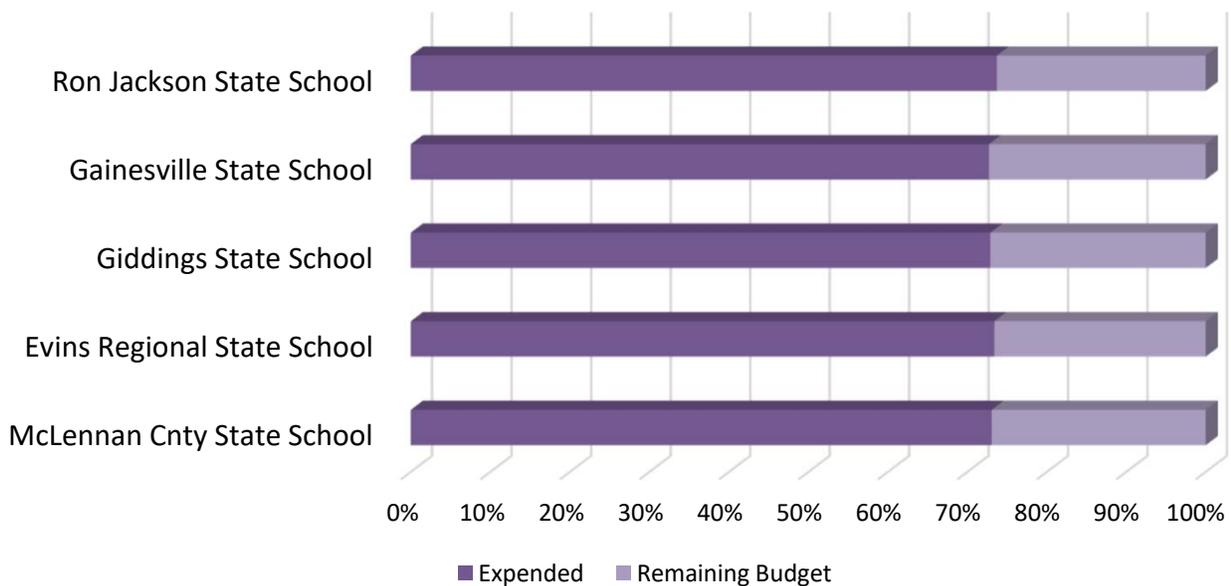


Summary by Location: Funding View

Location	Budgeted	Expended	%
State Residential Locations			
Ron Jackson State School	18,714,722	13,792,097	73.7%
Gainesville State School	16,855,252	12,256,291	72.7%
Giddings State School	21,597,347	15,745,921	72.9%
Evins Regional State School	17,808,321	13,068,806	73.4%
McLennan Cnty State School	26,914,745	19,667,230	73.1%
Halfway Houses	9,779,369	6,376,509	65.2%
Contract Placements & Oversight	6,353,796	4,323,334	68.0%
Subtotal - State Residential Locations	118,023,552	85,230,188	72.2%
Probation Grant Disbursements	159,839,852	128,244,624	80.2%
Other Locations / Multi-Location*	47,521,536	30,394,918	64.0%
Grand Total	325,384,941	243,869,730	74.9%

*Includes district offices, Central Office, and departments split across more than one location.

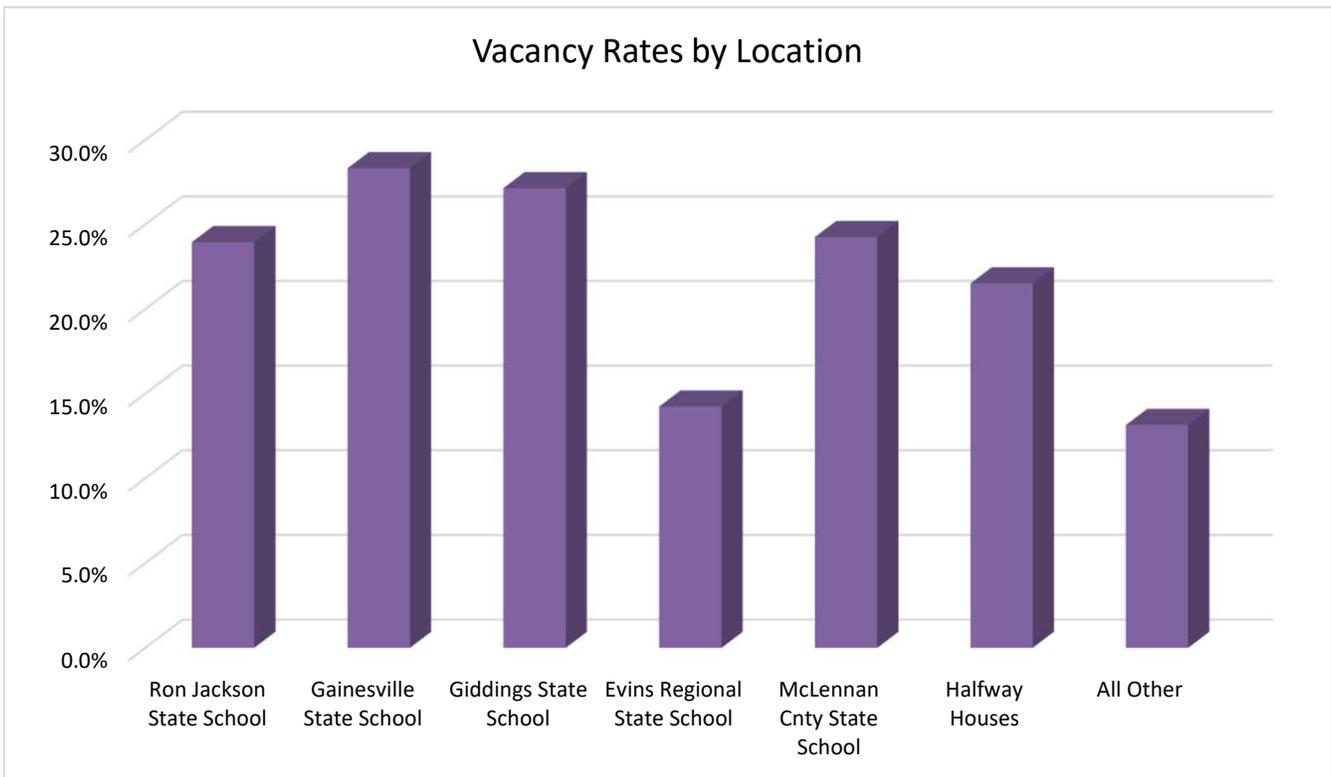
Percent Expended by Location - Secure Facilities



Summary by Location: FTE View

Location	Authorized	Filled	%
State Residential Locations			
Ron Jackson State School	409.0	311.0	76.0%
Gainesville State School	357.9	256.5	71.7%
Giddings State School	453.0	330.0	72.8%
Evins Regional State School	351.0	301.0	85.8%
McLennan Cnty State School	507.0	384.0	75.7%
Halfway Houses	223.0	175.0	78.5%
Contract Placements & Oversight	6.0	6.0	100.0%
Subtotal - State Residential Locations	2,196.9	1,763.5	80.3%
Probation Grant Disbursements	-	-	0.0%
Other Locations / Multi-Location*	357.3	309.5	86.6%
Grand Total	2,554.2	2,073.0	81.2%

*Includes district offices, Central Office, and departments split across more than one location.



Summary by Strategy and Method of Finance

General Revenue

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.1 Prevention and Intervention	3,012,177	2,486,150	82.5%
A.1.2 Basic Supervision	36,651,788	30,441,543	83.1%
A.1.3 Community Programs	38,796,566	34,526,317	89.0%
A.1.4 Pre and Post Adjudication Facilities	24,782,157	20,331,732	82.0%
A.1.5 Commitment Diversion Programs	19,492,500	15,175,885	77.9%
A.1.7 Mental Health Services	14,178,353	12,705,013	76.5%
A.1.8. Regional Diversion Alternatives	10,792,982	8,261,420	64.9%
A.1.9. Probation System Support	2,658,793	1,726,117	83.6%
Subtotal - Goal A (Comm Juv Just)	150,365,316	125,654,177	83.6%
Goal B (State Svcs & Fac)			
B.1.1 Assessment & Orientation	1,857,199	1,397,313	75.2%
B.1.2 Institutional Operations and Overhead	19,563,236	13,869,996	70.9%
B.1.3 Institutional Supervision and Food Service	51,473,428	37,695,296	73.2%
B.1.4 Education	9,297,344	6,597,969	71.0%
B.1.5 Halfway House Operations	7,779,088	5,864,697	75.4%
B.1.6 Health Care	9,092,700	6,360,610	70.0%
B.1.7 Mental Health (Psychiatric) Care	940,249	385,338	41.0%
B.1.8 Integrated Rehabilitation Treatment	10,197,839	7,007,354	68.7%
B.1.9. Contract Residential Placements	6,778,728	4,345,910	64.1%
B.1.10. Residential System Support	3,045,496	2,296,183	75.4%
B.2.1 Office of the Inspector General	5,348,995	4,252,067	79.5%
B.2.2 Health Care Oversight	1,004,735	750,210	74.7%
B.3.1 Construct & Renovate Facilities	1,522,190	412,844	27.1%
Subtotal - Goal B (State Svcs & Fac)	127,901,228	91,235,787	71.3%
Goal C (Parole Svcs)			
C.1.1 Parole Direct Supervision	2,331,485	1,678,313	72.0%
C.1.2. Parole Programs and Services	1,354,029	860,735	63.6%
Subtotal - Goal C (Parole Svcs)	3,685,514	2,539,048	68.9%
Goal D (Indep Ombudsman)			
	970,455	703,406	72.5%
Goal E (Juv Just System)			
E.1.1. Training and Certification	1,466,670	994,020	67.8%
E.1.2 Monitoring and Inspections	1,841,499	1,274,553	69.2%
E.1.3 Interstate Agreement	221,905	174,346	78.6%
Subtotal - Goal E (Juv Just System)	3,530,073	2,442,918	69.2%
Goal F (Indirect Admin)			
F.1.1 Central Administration	8,447,386	6,179,745	73.2%
F.1.2 Information Resources	2,615,530	3,989,729	152.5%
Subtotal - Goal F (Indirect Admin)	11,062,916	10,169,473	91.9%
Subtotal - General Revenue	297,515,503	232,744,810	78.2%

Summary by Strategy and Method of Finance (cont.)

Other State Funds

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.3 Community Programs	1,150,000	-	0.0%
A.1.6 Juv Just Alt Educ Prog	6,250,000	3,591,552	57.5%
Subtotal - Goal A (Comm Juv Just)	7,400,000	3,591,552	48.5%
Goal B (State Svcs & Fac)			
B.1.3 Institutional Supervision and Food Service	24,625	12,021	48.8%
B.1.4 Education	3,181,149	2,784,902	87.5%
B.1.8 Integrated Rehabilitation Treatment	734,588	405,076	55.1%
Subtotal - Goal B (State Svcs & Fac)	3,940,363	3,201,999	81.3%
Goal E (Juv Just System)			
E.1.1. Training and Certification	118,632	1,311	1.1%
Subtotal - Goal E (Juv Just System)	118,632	1,311	1.1%
F.1.1 Central Administration	8,212	4,867	59.3%
F.1.2 Information Resources	7,547,000	545,484	7.2%
Subtotal - Goal F (Indirect Admin)	7,555,212	550,351	7.3%
Subtotal - Other State Funds	19,014,206	7,345,213	38.6%

Federal Funds

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.3 Community Programs	4,733,329	725,012	15.3%
A.1.9. Probation System Support	120,749	54,253	44.9%
Subtotal - Goal A (Comm Juv Just)	4,854,078	779,265	16.1%
Goal B (State Svcs & Fac)			
B.1.3 Institutional Supervision and Food Service	1,842,498	1,328,784	72.1%
B.1.4 Education	1,386,237	1,376,984	99.3%
B.1.5 Halfway House Operations	-	105,726	100.0%
B.1.8 Integrated Rehabilitation Treatment	525,520	187,892	35.8%
B.1.9. Contract Residential Placements	200,000	-	0.0%
Subtotal - Goal B (State Svcs & Fac)	3,954,256	2,999,385	75.9%
E.1.2 Monitoring and Inspections	46,897	1,056	2.3%
Subtotal - Goal E (Juv Just System)	46,897	1,056	2.3%
Subtotal - Federal Funds	8,855,231	3,779,706	42.7%

Summary by Strategy and Method of Finance (cont.)

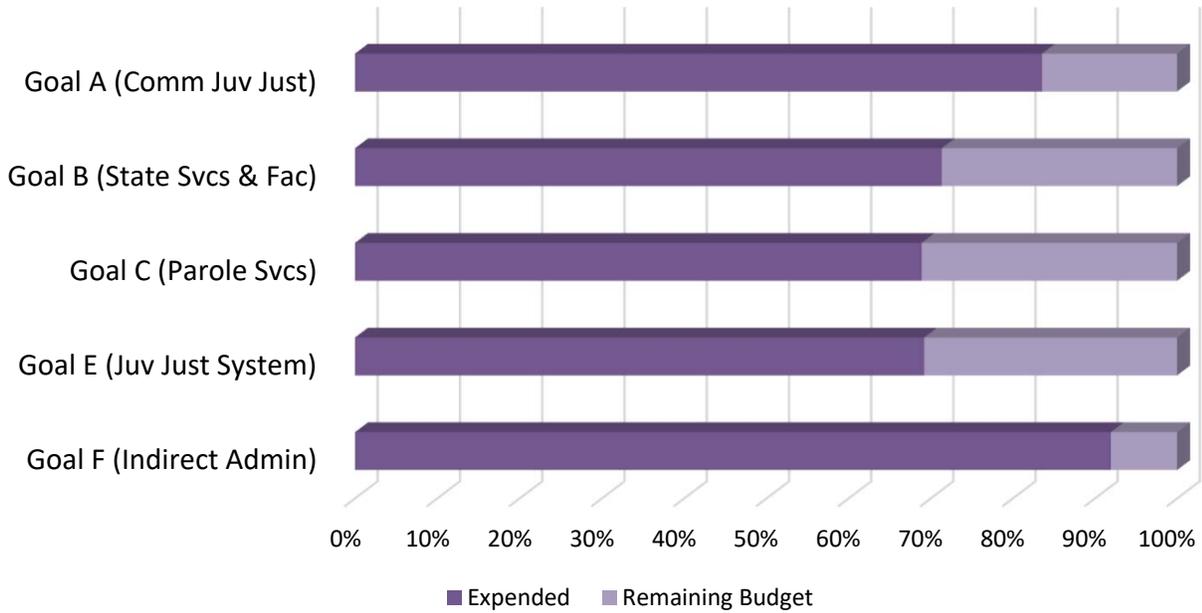
All Methods of Finance

Strategy	Budgeted	Expended	%
Goal A (Comm Juv Just)			
A.1.1 Prevention and Intervention	3,012,177	2,486,150	82.5%
A.1.2 Basic Supervision	36,651,788	30,441,543	83.1%
A.1.3 Community Programs	44,679,895	35,251,329	78.9%
A.1.4 Pre and Post Adjudication Facilities	24,782,157	20,331,732	82.0%
A.1.5 Commitment Diversion Programs	19,492,500	15,175,885	77.9%
A.1.6 Juv Just Alt Educ Prog	6,250,000	3,591,552	57.5%
A.1.7 Mental Health Services	14,178,353	12,705,013	89.6%
A.1.8. Regional Diversion Alternatives	10,792,982	8,261,420	76.5%
A.1.9. Probation System Support	2,779,542	1,780,370	64.1%
Subtotal - Goal A (Comm Juv Just)	162,619,394	130,024,995	80.0%
Goal B (State Svcs & Fac)			
B.1.1 Assessment & Orientation	1,857,199	1,397,313	75.2%
B.1.2 Institutional Operations and Overhead	19,563,236	13,869,996	70.9%
B.1.3 Institutional Supervision and Food Service	53,340,552	39,036,101	73.2%
B.1.4 Education	13,864,730	10,759,855	77.6%
B.1.5 Halfway House Operations	7,779,088	5,970,423	76.7%
B.1.6 Health Care	9,092,700	6,360,610	70.0%
B.1.7 Mental Health (Psychiatric) Care	940,249	385,338	41.0%
B.1.8 Integrated Rehabilitation Treatment	11,457,948	7,600,321	66.3%
B.1.9. Contract Residential Placements	6,978,728	4,345,910	62.3%
B.1.10. Residential System Support	3,045,496	2,296,183	75.4%
B.2.1 Office of the Inspector General	5,348,995	4,252,067	79.5%
B.2.2 Health Care Oversight	1,004,735	750,210	74.7%
B.3.1 Construct & Renovate Facilities	1,522,190	412,844	27.1%
Subtotal - Goal B (State Svcs & Fac)	135,795,847	97,437,171	71.8%
Goal C (Parole Svcs)			
C.1.1 Parole Direct Supervision	2,331,485	1,678,313	72.0%
C.1.2. Parole Programs and Services	1,354,029	860,735	63.6%
Subtotal - Goal C (Parole Svcs)	3,685,514	2,539,048	68.9%
Goal D (Indep Ombudsman)	970,455	703,406	72.5%
Goal E (Juv Just System)			
E.1.1. Training and Certification	1,585,302	995,331	62.8%
E.1.2 Monitoring and Inspections	1,888,395	1,275,609	67.5%
E.1.3 Interstate Agreement	221,905	174,346	78.6%
Subtotal - Goal E (Juv Just System)	3,695,602	2,445,285	66.2%
Goal F (Indirect Admin)			
F.1.1 Central Administration	8,455,598	6,184,611	73.1%
F.1.2 Information Resources	10,162,530	4,535,213	44.6%
Subtotal - Goal F (Indirect Admin)	18,618,128	10,719,824	57.6%
Subtotal - All Methods of Finance	325,384,940	243,869,729	74.9%

Summary by Strategy and Method of Finance (cont.)

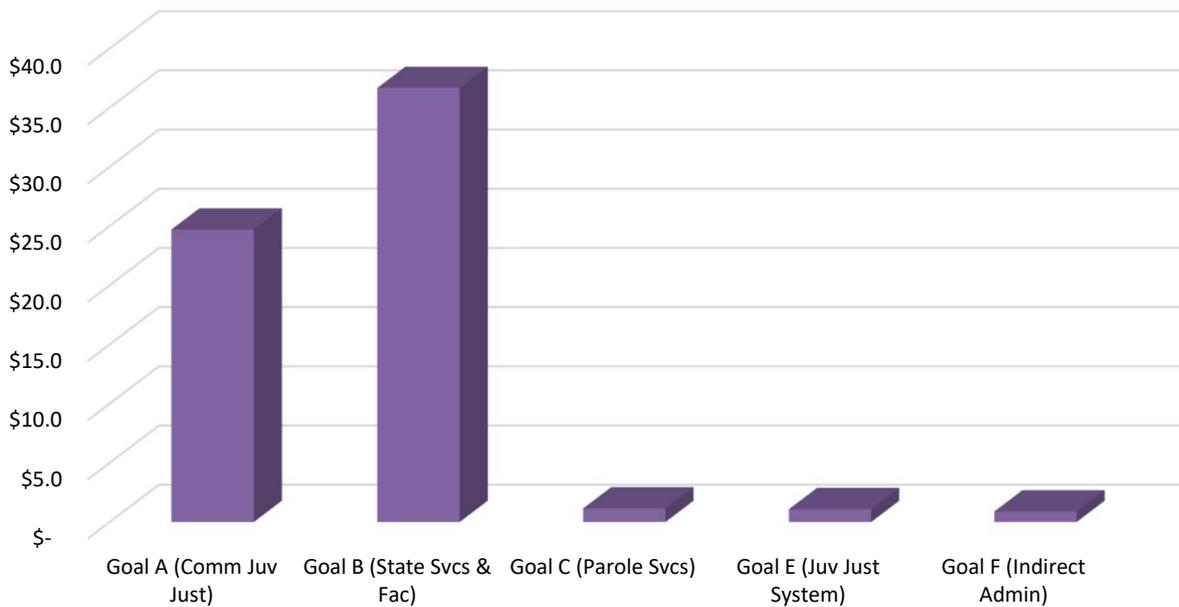
Percent General Revenue Expended by Budget Goal*

**Excludes Independent Ombudsman*



Remaining General Revenue by Budget Goal (\$ mil)*

**Excludes Independent Ombudsman*



FY 2020 Quarter Three Performance Measure Highlights

Within 5% of GAA target:	Target	Actual	%
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Probation

Mandatory Students JJAEP	1,550.00	1,218.00	78.58%
CPD: Residential Placement	\$ 34.01	\$ 34.60	101.73%
CPD: Commitment Diversion Initiatives	\$ 47.09	\$ 45.33	96.26%

State Programs

Outside 5% of GAA target:	Target	Actual	%
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Probation

ADP: Conditional Release	3,149.00	3,563.73	113.17% ^a
ADP: Deferred Prosecution	6,249.00	5,305.23	84.90% ^b
ADP: Court Ordered Probation	10,432.00	9,838.12	94.31% ^c
ADP: Residential Placement	1,991.00	1,395.18	70.07% ^d
ADP: Commitment Diversion Initiatives	1,131.00	702.80	62.14% ^e
Mandatory Student Attendance Days JJAEP	64,000.00	91,702.00	143.28% ^f
Number of Regional Diversions	245.00	219.00	89.39% ^g
CPD: Basic Supervision	\$ 5.05	\$ 4.58	90.69% ^h

State Programs

ADP: Assessment/Orientation	83.00	55.97	67.43% ⁱ
ADP: State-Operated Correctional Facility	928.00	778.52	83.89% ^j
ADA: JJD Operated Schools	905.00	743.05	82.10% ^k
ADP: Halfway House Programs	146.00	80.23	54.95% ^l
ADP: General Rehabilitation Treatment	957.00	758.51	79.26% ^m
ADP: Specialized Treatment	745.00	550.88	73.94% ⁿ
ADP: Contract Programs	135.00	89.26	66.12% ^o
ADP: Parole	435.00	320.39	73.65% ^p
CPD: State-Operated Correctional Facility	\$ 173.27	\$ 186.30	107.52% ^q
CPD: Halfway House	\$ 164.03	\$ 271.74	165.66% ^r
CPD: Health Care Services	\$ 20.21	\$ 27.03	133.75% ^s
CPD: Psychiatric Services	\$ 2.34	\$ 1.64	70.09% ^t
CPD: General Rehabilitation Treatment	\$ 19.85	\$ 22.22	111.94% ^u
CPD: Specialized Treatment	\$ 17.61	\$ 19.75	112.15% ^v
CPD: Contracts Program	\$ 162.02	\$ 177.69	109.67% ^w
CPD: Parole	\$ 15.13	\$ 19.12	126.37% ^x

^a Several factors contributed to probation departments placing more juveniles on conditional pre-disposition supervision during the reporting period. Some of these contributing factors include law enforcement philosophy, judicial philosophy, limited bed space in pre-adjudication detention facilities, and good case practices regarding whether or not to admit a juvenile into a detention facility. Furthermore, during the third quarter of fiscal year 2020, there was a temporary hold on non-essential court hearings due to COVID-19, contributing to an increase in the average length of stay on conditional pre-disposition supervision and to a higher than targeted average daily population of juveniles on conditional pre-disposition supervision.

^b Compared to the first three quarters of fiscal year 2019, there was a 29% decrease in admissions to deferred prosecution supervision in the first three quarters of fiscal year 2020. During the third quarter of fiscal year 2020, there was a delay in formalizing referrals in order to limit face-to-face contact as well as a temporary hold on non-essential court hearings due to COVID-19, contributing to a lower than targeted average daily population of juveniles on deferred prosecution supervision.

^c Compared to the first three quarters of fiscal year 2019, there was a 24% decrease in admissions to probation supervision in the first three quarters of fiscal year 2020. During the third quarter of fiscal year 2020, there was a temporary hold on non-essential court hearings due to COVID-19, contributing to a lower than targeted average daily population of juveniles on probation supervision.

^d Compared to the first three quarters of fiscal year 2019, there was an 18% decrease in admissions to residential placement facilities in the first three quarters of fiscal year 2020. The availability of community programs and the increasing cost of residential placement resulted in a lower number of juveniles placed in residential placement facilities during the reporting period. Furthermore, during the third quarter of fiscal year 2020, there were temporary holds on non-essential court hearings and on admissions to some residential placement facilities due to COVID-19, contributing to a lower than targeted average daily population of juveniles in residential placement.

^e In fiscal year 2019, the average daily population of juveniles served in commitment diversion funded programs and placements was 910, which was also lower than the 1,348 target. The budget structure implemented in fiscal year 2016 offers juvenile probation departments with additional state aid categories to use and greater flexibility in spending their funds. With the availability of regional diversion funds, more departments are using these funds resulting in a reduction of commitment diversion funded placements and programs. Additionally, the rising costs of residential placements and specialized treatment services contributes to the decline in the number of juveniles served through this strategy. Furthermore, during the third quarter of fiscal year 2020, there were temporary holds on non-essential court hearings, on some community-based programs, and on admissions to some residential placement facilities due to COVID-19, contributing to a lower than targeted average daily population of juveniles served in commitment diversion funded programs and placements.

^f This is a cumulative measure. By the third quarter, it is expected that the number of mandatory attendance days in JJAEP would be at least 75% of the target. For the first three quarters of fiscal year 2020, the number of mandatory attendance days in JJAEP was 91,702, which is 143.28% of the target. Starting in fiscal year 2019, for some JJAEPs, there has been a large increase in expulsions for Felony Drugs, 37.007A3, centered around vaping Tetrahydrocannabinol (THC) oil at school, an offense that has been so prevalent that many more students than expected have been caught on campus, charged, and expelled to JJAEPs. The students' length of expulsion ranges from 30 to 180 days.

^g This is a cumulative measure. By the third quarter, it is expected that at least 75% of the target would be served. For the first three quarters of fiscal year 2020, the number of regional diversions was 219, which is 89.39% of the target. However, a higher than targeted number of regional diversions is preferable and indicates the juvenile probation departments are diverting more juveniles from commitment to JJD facilities.

For the current biennium, the reported number of regional diversions reflects the number of juveniles placed using regional diversion funds. For the previous biennium, this measure reflected the number of applications approved by the agency. This official change in definition was not updated for this measure in the 2020-2021 General Appropriations Act.

^h The state cost per day varies based on the expenditure data reporting practices of the juvenile probation departments. Due to the delayed nature of reporting by juvenile probation departments, the expenditure information is incomplete. The deadline for third quarter expenditure data reporting occurs after the deadline for third quarter performance measure reporting.

ⁱ The ADP of Orientation & Assessment (O&A) is driven by the number of new youth received and the length of time they stay. The ADP of O&A is under target because of lower than expected intakes. The target is based on 65 new admissions a month (785/12). The average for the first seven months of FY 2020 prior to COVID-19 was 54, partially based on a decline in new admissions from Harris County. In April, there was a temporary hold on all new admissions from Harris County and then all counties due to COVID-19. The average length of stay during quarter 3 increased to 44.7 days due to COVID-19 procedures for quarantine of new admissions, which resulted in delays in the assessment process. Therefore, the average length of stay for the fiscal year to date was similar to fiscal year 2019.

^j TJJJ has focused on reducing the number of youth in state-operated correctional facilities by supporting regional diversion programs and alternative placements outside of TJJJ with the lowest structure consistent with youths' needs. Additionally, the agency has closely monitored youth progress through state-operated secure facilities to promote movement to lessor restriction settings as appropriate. In April and May, there was a reduction in new admissions due to COVID-19. As a result, the ADP in state-operated facilities was lower than the target.

^k State-operated secure facility ADP was lower than the target resulting in lower average daily attendance (ADA). Every student assigned to a state-operated facility is required to attend school.

^l For the first three quarters of fiscal year 2020, the average daily population of the halfway houses was below target for several reasons. First, the regional diversion efforts have reduced the number of youth committed to TJJJ in general and those youth who would be eligible to go to medium secure halfway houses right after orientation in particular. Second, there was a temporary hold on placements at three halfway houses in quarter 3 due to COVID-19 while guidelines clarified. Planned policy changes will cause juveniles scheduled to be in parole to spend time in a halfway house prior to parole; this should increase the halfway house ADP in upcoming quarters however, the process for making these changes will require additional time to implement.

^m The ADP for general rehabilitative treatment is largely a function of the average daily populations of the state-operated correctional facilities and the halfway houses. Both of these ADP's are below target for fiscal year 2020, resulting in an ADP for general rehabilitative treatment below target.

ⁿ The ADP for specialized treatment is largely a function of the average daily populations of the state-operated correctional facilities and the halfway houses. Both of these ADP's are below target for fiscal year 2020, resulting in an ADP for specialized rehabilitative treatment below target. Although a youth can only be counted once per day for the ADP, it is possible for a juvenile to be enrolled in more than one program.

^o TJJJ has a continued focus on growing alternative placement options that can provide specialized rehabilitative services able to meet the individual needs of the TJJJ youth population. Additionally, TJJJ was unable to send youth to one of the contract facilities, Gulf Coast Trades Center, due to a fire in September. One secure facility has moved its female population to a new location and the agency can potentially resume placements if appropriate when beds are available. Finally, there was a hold on placements at another secure facility, TrueCore, while there is a change in ownership. Once the change in ownership is effective, the agency anticipates resuming placements.

^p The target parole ADP for fiscal year 2020 was based on anticipated increases in the overall residential population; many youth in residential programs will eventually be released on parole. However, the anticipated growth in the residential population did not occur, resulting in a parole ADP that was below target.

^q The ADP for state-operated correctional facilities was 149 under target; that is 16 percent below target. Because many of the costs associated with correctional facilities are fixed, this shortage causes the cost per day to rise above the target.

^r The ADP for halfway houses was 66 under target; that is 45 percent below target. Because many of the costs associated with running halfway houses are fixed, this shortage causes the cost per day to rise above the target.

^s A number of youth in TJJJ custody have substantial medical needs. In addition, expenditures increased in quarter 3 due to COVID-19 response and for an increase in youth emergency room visits. TJJJ pays UTMB a monthly prepayment and then a payment for the difference between the actual expense and the prepayment amount. As of the time of submission, prepayments for nine months so far in the fiscal year and the payment of differences for eight of the months had been paid. This is an increase in expected payments to 94 percent. Contracted health care includes both fixed and variable costs (such as staff salaries) usually accounting for a significant majority of the cost. The average daily populations for both institutions and halfway houses are under target, so the cost per juvenile is increasing.

^l TJJJ pays UTMB a monthly prepayment and then a payment for the difference between the actual expense and the prepayment amount. As of the time of submission, prepayments for nine months so far in the fiscal year and the payment of differences for eight of the months had been paid. The cost per day for psychiatric services is below target because the calculation includes expenditure data for only part of the reporting period.

^u During the first quarter of the FY 2020, several vacant positions were filled and some positions received a salary increase. Additional staff were hired to assist in the implementation of the Texas Model, a trauma-informed care system being implemented across TJJJ. Expenditures decreased in the third quarter, lowering the cost per day closer to the target.

^v During the first quarter of the FY 2020, several vacant positions were filled and some positions received a salary increase. These expenses, in addition to lower population, continue to contribute to the above-target cost per day in the third quarter.

^w The contract program cost per day is above the target because of having to use higher cost per day facilities than initially budgeted. Both Gulf Coast Trades Center, which closed in September due to a fire, and TrueCore, which is currently changing ownership, were two of the lowest per diem contract placements. As a result, the agency has relied on higher cost per day placements.

^x Most parole service costs are fixed. The higher cost per juvenile service day reflects the parole ADP being 74 percent of the target population. Parole also raised the contract parole cost per day from \$12.50 to \$13.00.

TJJD 5% Cost Reduction Plan

TJJD was appropriated \$611.5M in general revenue for the FY20-21 biennium. Of the general revenue appropriation, \$175.4M was general revenue designated in Article IX Section 10.04 as behavior health funding. Given this exclusion from the 5% cost reduction, TJJD has prepared a cost reduction plan totaling \$21.8M.

Excluding pass through grant funding for Juvenile Probation Departments and the Office of Inspector General, TJJD is appropriated \$315.8M in general revenue. Eighty percent (80%) or \$251.5M is appropriated for the direct supervision and treatment of youth that have been committed to the state. In order to maintain the core mission of the agency, we are proposing significant cuts to support operations as well as eliminating any fund balance transfer to JPDs to enhance regional diversion activities. Since FY 2018, TJJD has allocated \$9.1M in state fund balances to provide additional diversion resources for JPDs. Allocating these funds for additional diversion initiatives has resulted in historically low commitments providing TJJD a better environment for reform. Eliminating the use of state cost savings for diversion efforts will result in increased commitments to TJJD. This will put at further risk the safety and security of state operated facilities, drastically slow reform efforts, and springboard the system into a state of crisis. To mitigate these outcomes and continue with reform, we are seeking an exemption for direct care activities and programs to mirror the exemptions provided to TDCJ.

In addition, TJJD has dedicated almost \$1M general revenue in FY20 to adhere to Governor Abbott's directive on COVID-19 response. With no known end in sight, we estimate our expenses will reach approximately \$3M. We are also seeking a dollar-for-dollar exemption for any general revenue expense that is not reimbursed with federal funding or other state grant funding.

The below outlines our proposal in an order that presents from least risk and impact to the direct care and treatment of our youth to the most risk and disruption of care and treatment of our youth.

Reduction to State Operations and Office of Inspector General

- Reduction of central administration and support operation - \$5.8M
 - This plan is a result of position eliminations, hiring freezes, reduction in training and travel, and closed office space.
 - Elimination of 25 non-direct care support positions - \$1.3M
 - Hiring freeze - \$2.5M
 - 6 month rolling hiring freeze on all central office positions
 - 3 month rolling hiring freeze on all non-direct care field positions
 - Downsize central office space - \$1.5M
 - Training/travel and operating reduction - \$0.5M
 - Closure of 3 district offices - \$0.02M

This reduction will negatively impact the agency's ability to perform core support operations resulting in decreased human resource and information technology support, potential delay in legislative reporting, and weakened financial, contracting, and purchasing support. Included in this reduction is the downsizing of the agency's central office lease space. TJJD will lease a

significantly smaller space that will accommodate a mail/copy center, a couple of meeting rooms, and limited work spaces that can be reserved on an as needed basis for employees.

- Elimination of planned contingency, capital funding, and OIG operating - \$3.4M
 - This item will eliminate all budgeted contingencies for FY 21, reduce needed information technology and construction capital funding, and reduce supplies and operating funds for OIG.
 - Planned contingency - \$2.8M
 - IT/Construction capital funding - \$0.5M
 - OIG operating - \$0.1M

This reduction will put the agency in significant risk to planning and responding to emergencies and addressing critical infrastructure needs. Delaying capital projects will result in increased expenses in the future and will stop many of the physical changes necessary for facilities to accommodate violence reduction efforts. Additionally, the IT infrastructure of TJJJ is very old and is in a current state of improvement; reductions in funding will slow our ability to modernize systems and improve reporting capabilities.

- Reduction of services and placements for youth - \$5.9M
 - This item will decrease the number of contract placement options for youth committed to TJJJ. In addition, this item will eliminate the transfer of state cost savings to regional diversions initiatives as specified in HRC 203.01(e)(4). Lastly, this item will eliminate the purchase of fleet vehicles for OIG.
 - Decrease contract placements - \$2.2M
 - State cost saving transfers to support regional diversions - \$3.5M
 - OIG Fleet Replacement - \$0.2M

This item will place significant risk to the youth and staff's safety, health, and security. It will detrimentally impact treatment and rehabilitation progress of the youth in our care resulting in longer lengths of stay, negative long-term outcomes and increased population size. As noted above, eliminating the transfer of state cost savings balances that are realized from the lower-than-appropriated population to JPDs will have serious and long-lasting effects to the juvenile justice system. Reducing allocations for contract placements will pause our ability to fully utilize these options in the future. Additionally, we estimate that reducing support for regional diversions will result in 90 fewer youth placed in commitment diversion programs over the next two years. The full measure of the impact the loss of these funds will have on commitments to TJJJ cannot be measured in the simple terms of how many fewer youth will be placed. The practice of providing state cost savings to regional diversion efforts has resulted in our agency being able to approve far more applications for diversion than the appropriated funding would allow. This exponentially increases our ability to provide kids additional diversionary opportunities and creates confidence among the probation departments to consider every kid possible for diversion. The culture of best practice this system creates will be severely undermined when resources are cut to continue supporting the costlier diversion placements for juveniles with higher risk and corresponding treatment needs.

Reduction to Juvenile Probation Grant Funding

- Eliminate all prevention and intervention funding in FY 21 - \$2.9M

- Prevention and intervention is the first contact a youth has with the justice system. The programs and services funded with this appropriation are designated to keep youth from having formal contact with the system. Although it is not anticipated to have an immediate impact, the results of this lost funding will increase the possibility that a youth will have formal contact with the justice system in the years to follow. Data shows that of the youth who receive this level of intervention, 96.8% are not referred to juvenile probation during program participation, 55.5% maintain or improve school attendance, and 80.3% maintain or decrease disciplinary referrals while at school.
- Eliminate discretionary grants in FY 2021 - \$2.9M
 - This reduction would eliminate annual discretionary grant funding provided to enhance mental health services and placement options for youth in the community in efforts to keep youth as shallow in the justice system as possible. The elimination of this funding will likely result in increased commitments to TJJD. The average cost of a regional diversion placement in FY19 was \$38,779, and the average cost of a discretionary state aid community program service was \$2,853. Using these costs, the proposed cut represents 75 youth placed or 1,017 community program services.
- Reduce state aid funding - \$1.0M
 - State aid formula funding provides JPDs the ability to operate their basic supervision, community and mental health programs as well as the ability to place youth in their communities. Reduction of this funding will result in JPDs not having resources to address the needs locally and will result in increased commitment to TJJD. The average cost of a residential placement funded by state aid in FY19 was \$22,908, and the average cost of a community program service funded by state aid was \$1,854. Using these costs, the proposed cut represents 44 youth placed or 539 community program services.

Five percent reduction – Office of Independent Ombudsman

The Office of Independent Ombudsman was appropriated \$1.9M in general revenue for the FY20-21 biennium. OIO has prepared a cost reduction plan totaling \$0.1M.

- Reduction of Travel and Operating - \$0.1M
 - This item will return unused travel/operating funding in FY 20 as a result of the decrease in on-site visits during the COVID-19 pandemic and a reduction in FY 21 operating funds.
 - FY 20 fund balances - \$75,000
 - FY 21 operating funds - \$22,000



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Programs Committee Meeting

11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758

Thursday, January 23, 2020 – 1:30 p.m.

BOARD MEMBERS PRESENT:

Edeska Barnes, Committee Chairman
James Castro
Pama Hencerling
Jimmy Smith
Melissa Martin
Mona Lisa Chambers
Allison Palmer (non-committee member)
The Honorable Lisa Jarret (non-committee member)
Scott Matthew (non-committee member)

BOARD MEMBERS ABSENT:

All Present

EXECUTIVE STAFF PRESENT:

Camille Cain, Executive Director
Christian von Wupperfeld, General Counsel
Lou Serrano, Deputy Executive Director for Probation Services
Shandra Carter, Deputy Executive Director for State Services

OTHER GUESTS PRESENT:

Luther Taliaferro, TJJD
Todd Novak, TJJD
Ashley Kintzer, TJJD
Eleazar Garcia, TJJD
Stephanie Valdez, TJJD
Gloria Crayton, TJJD
Michael Battles, TJJD
Robert Fischer, TJJD
Kevin DuBose, TJJD
Jana Johnson, TJJD
Jeannette Cantu, TJJD
Preston Streufert, TJJD

Forrest Mitchell, TJJD
Daniel Guajardo, TJJD
J.D. Robertson, TJJD
Tony Martinez, Bexar County JPD
Lynne Wilkerson, Bexar County JPD
Jill Mater, Bexar County JPD

Call to Order

Edeska Barnes called the meeting to order at 1:31 p.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

All committee members are present.

Discussion, consideration, and possible approval regarding the October 24, 2019 meeting minutes (Action)

Motion to approve October 24, 2019 meeting minutes by Jimmy Smith. Second by Pama Hencerling. Motion carried.

Updates from the deputy executive director for probation services

Deputy Executive Director for Probation Services, Louis Serrano, provided updates within the probation services department. Very busy with regional diversion. At the beginning of FY20, there were 162 youth in diversion placement. As of November 30, 2019, 75 youth have been placed during FY20, and 92 have been released from placement. There have been 123 applications submitted by 70 juvenile probation departments. As of January 1, 2020, there are 27 youth who have been approved and are pending placement, and 172 youth are in diversion placement.

We hired our fifth regional county program administrator for south Texas. We now have five regional county program administrators covering the seven regions across the state. Javier Aguilar joined us on November 15 with 35 years of experience in juvenile justice and came to us from Hidalgo County.

The regional team continues efforts to strengthen the collaboration with DFPS at the local level. Recently, two DFPS employees attended the entire West Texas Chiefs Conference. We continue to coordinate some of these efforts at the local level. This was in line with work done with our advisory council to start communicating a little bit better with DFPS. They have regional teams as well. We hope to continue to strengthen that relationship.

New admissions to TJJD in FY20 through the first quarter have seen a slight increase of 3% (five actual youth), as compared to this same period in FY19. Harris County continues to do a wonderful job in diverting kids. Their efforts and things they have implemented have been instrumental in a lower commitment rate. Along with several other departments, we have seen a decrease in Fort Bend County, Jefferson County, Wichita County, McLennan County and a few others. We have seen an increase in violent felonies, gun offenses, coming out of west Texas,

Permian Basin. Lubbock as well where we have seen an increase in commitment from those areas.

Mr. Edeska asked if Mr. Serrano's staff is still going out to the residential placement and checking on those individuals. Mr. Serrano stated that we still go out quite a bit and help coordinate that. The responsibility lies with the placement department, but we still put eyes on many of our facilities in each of those regions and that is an effort we continue to do and to stay in communication with those placement facilities. Over the coming weeks the probation field will see our placement facility inventory which will be a great tool to the field. The tool was presented to the advisory council and it will list all of the placement facilities that have been used to divert kids under the regionalization effort. It will have cost per day, services provided, and what that service looks like. From a field standpoint if you are looking for services for a sex offender you can click sex offender and it will take you to all those facilities that provide sex offender treatment. Mr. Barnes stated that he could see where that would be very beneficial to probation departments.

Mr. Matthew asked if it would give completion rates and lengths of time for confinement, the number of abuse, neglect and exploitations and things like that. Mr. Serrano stated that we are hoping that we will be able to update that and get it out. The last time we were able to give recidivism numbers was data from 2015 and there was a little bit of confusion over that information and what we were collecting. But it was discussed at the advisory council and being in the next step in being able to clean that up and now exactly what is going on at that facility from looking at our performance measures that we are held to for RDA. Yes, that is something that we are looking into.

Mr. Serrano stated that we continue to work toward implementation of our new grant management software (FLUXX). We have had good success in resolving some of the roadblocks to IT security. It will take longer to implement the solutions devised, but work should be able to resume on the parts of the project that do not include youth-specific data. TJJJ personnel from Probation Services, Finance, Research and the Office of General Counsel will soon begin work on revisions to the FY22-23 grant contract. The FY20 Community and Residential Project grant review process has concluded, with \$3.9 million awarded to 14 grant programs. This includes the \$250,000 set aside by rider 36 to implement reentry pilot projects in Harris, Cameron or Hidalgo counties. All three of these counties received some funding for their projects. Including the previously awarded Regional Service Enhancement grants, TJJJ has awarded \$4.8 million in new FY20 grant funds.

We have also pushed another \$1 million through the supplemental and emergent funds back to the probation departments. These are funds that departments do not spend over the given fiscal year and are provided back to the probation field for services to the kids and probation departments. These funds are maintained by regional leadership and they work with the departments to determine use of the funds.

TJJJD is in the process of implementing the single grant application process required by the new rider 35 included in the general appropriations act from the last legislative session. Implementation of this rider will include the following substantive changes to the grant process: All grant requests will be submitted on a single application, competitive grants that are not reimbursement grants will be funded from any available applicable funds, all grants will be rebid more regularly than they have in the past (at least every 6 years) and grants will be evaluated based on performance measures identified by TJJJD to make determinations of when to renew or rebid grant funds.

Mr. Serrano provided updates on the JJAEPs, Title IV-E and the Interstate Compact various activities, as well as updates on the implementation of a statewide child sex trafficking screening instrument, the Chiefs Summit which is scheduled for February 23-26 in Rockwall, and the Data Coordinators Conference which is scheduled for May 4-6 at Horseshoe Bay. Mr. Barnes commended Lou and Amy for making it to the southeast Texas regional meeting in November. He appreciates that and has received positive feedback. He also commended the ICJ team. They are always behind the scenes and are doing a great job.

Discussion, consideration, and possible approval of an appointment to the Advisory Council for Juvenile Services (Action)

Mr. Serrano reviewed the nominees and stated that the recommendations can be found on page 87 of the board packet. The regional chiefs associations have submitted for Board consideration the following individuals for appointment to the Advisory Council for terms to expire on February 1, 2022: The Honorable Natalia Oakes of the 313th Juvenile District Court in Houston, Texas; The Honorable Mark Allen of the Jasper County Court in Jasper, Texas; Ed Cockrell, Jefferson County, Southeast Texas Juvenile Chiefs Association; and Teri Ann Trull of the 452nd Judicial District Juvenile Probation Department, West Texas Juvenile Chiefs Association.

Ms. Hencerling moved to accept the names as presented by Mr. Serrano to be presented to the full board. Seconded by Mr. Castro. Motion carried.

Updates from the deputy executive director for state services

Ms. Carter, Deputy Executive Director for State Services, provided an update of state program services. Population today is at 793. Moving mental health treatment program from Mart to Giddings with anticipated opening in March. CSU beds will increase from seven to eleven and we will have more of the general mental health beds, which is where we are seeing an increase for those services.

Mr. Barnes noted that the Giddings population numbers seem to be higher than the other facilities. Ms. Carter replied yes, Giddings is full. It is our largest facility and we maintain it. They have the ability to successfully maintain a larger population than other locations. It is not that they have better staffing, but their numbers are telling us that it is more productive. Ms. Cain stated that Ms. Steptoe has created a culture that allows them to avoid negative interactions with kids. Their numbers regarding security referrals are a lot lower, their use of restraints and OC spray are also lower.

Mr. Barnes noted that our younger offenders are holding steady at twelve. Ms. Carter responded that that is misleading as the program is capped at twelve youth, with overflow at Mart.

Ms. Chambers asked if it would be possible for Ms. Steptoe to train other officials at the other facilities on how she is doing this. Ms. Cain responded that we are working with her to try to figure out exactly what it is.

Texas Model 102 - IDEAL response and Levels of Engagement Training

Mr. McPeak, Associate Director of the Texas Model, provided a handout and brief overview of the Texas Model 102, which is a two-hour block training provided to our staff. Ms. Cain stated that if any of the board members are interested in fuller training, we will let you know when and where we are doing the training and get you a seat in that. Ms. Chambers and Mr. McPeak had a brief discussion.

Mr. Barnes stated that the scenarios were for probation kids, know that you are at TJJJ do you see this particular model/program actually working with the TJJJ kids who are often referred to as the worst of the worse. Mr. McPeak said absolutely. He was in residential placement at Williamson County and this model will work. These kids are no different from other kids. They are all yearning for connection. Ms. Cain said they are trying to place someone at each facility who

can be Troy's eyes and ears, to be his helper, moving from dorm to dorm modeling and checking training needs related to this model.

Mr. Matthew commented that to him it is not about the kids, it is about our staff whether on the state level or county level. This is a validated scientific process and that a person has to be well regulated themselves, to be able to retain that regulation, they have to be able to follow the steps and that is not for everybody. We have a hundred people in facilities and only forty or fifty that are good at it. We probably have 60 today, after six years, that go well I can relate to the kids but I do not believe in what we are doing. I think that if you can get to that point, you will see a change.

Ms. Martin commented that she is excited about your (Mr. McPeak's) passion. She has been a public school teacher for a long time and remembers when she first started teaching she had just gotten out of the military and had the attitude in my classroom that I was going to demand respect, so I can kind of relate to the training that you've talked about. She attended a three-day training of Capturing Kids Hearts and at first I was like are they really going to make me hug a teddy bear and I didn't buy into it at all. But by day three I was like hmmm, there might be something to it. I started using those techniques, and I have been able to teach in some rough schools and I really wish we could get some of your energy and enthusiasm even in the public school system. If we could do that in public schools, then you would not have to deal with as many. I believe that the relationship piece is so important. I appreciate that you are doing it at your level and I feel a big responsibility to do more of it at ours. Mr. McPeak responded.

Discussion regarding options to limit the risk of homelessness coming out of Halfway Houses and Parole

Todd Novak, Director of Reentry Services, gave a brief overview of changes made to TJJ conditions of parole brought about by youth posting, on social media, pictures of themselves with weapons, which were not addressed specifically in the conditions of parole. We also had a youth attempt to purchase a firearm. The system worked and he was denied the purchase. OIG was notified, we were notified, and these situations gave birth to the refinement of our conditions of parole so we can better address these behaviors. We also decided to revise our conditions of placement and those are respective of kids that go into our halfway houses.

Additionally, Mr. Novak gave an update on changes in the way youth are dealt with during revocation hearings, with Mr. Von Wupperfeld providing additional information. A brief Q&A followed.

Mr. Novak moved on to a brief discussion, and to provide information, regarding agency options available to assist youth who are at risk of homelessness.

Adjournment

Mr. Barnes entertained a motion to adjourn. Motion by Mr. Smith. Second by Mr. Castro. The motion carried. Meeting adjourned.

DRAFT

To: TJJJ Board Members

From: Louis Serrano, Deputy Executive Director for Probation Services

Subject: Update on Probation Services Division

Date: July 22, 2020

Following is a brief update concerning each of the five departments within the Probation Division.

Regionalization

The regionalization team supports the activities of the agency's regionalization plan and administers the regional diversion alternatives and regional service enhancement grants.

- At the beginning of FY20, there were 171 youth in diversion placement. As of July 24, 2020, 255 youth have been placed during FY20, and 221 have been released from placement. There have been 373 applications submitted by 90 juvenile probation departments. As of July 24, 2020, there are 27 youth who have been approved and are pending placement, and 205 youth are in diversion placement.
- There have been 416 new admissions to TJJJ in FY20 through June 30, 2020. At this same time last year there were 576 new admissions. As of July 27, 2020, we are tracking 97 youth with a TJJJ commitment disposition pending admission to TJJJ.
- While diversion applications continue to be submitted by juvenile probation departments, there has been a decrease in applications over the last three months. If we compare May - July of FY19 to May - July of FY20, there has been a 30% decrease in the number of applications submitted.

Grants

The grants team administers the TJJD grants to juvenile probation departments, including contractual, financial, and programmatic elements of the grants, and completes monitoring and technical assistance activities related to grants.

- We continue to work toward implementation of our new grant management software (FLUXX). Our most recent work has been collecting additional information for the regional diversion alternatives grant and the Title IV-E grant.
- TJJD personnel from Probation Services has completed their first draft of the FY22-23 grant contract. We will soon convene the larger group to include Finance, Research, and Office of General Counsel.
- While the board approved FY21 grant funding at the main meeting, there has since been a request from the legislature and governor's office to reduce the budget by 5% across the biennium.
- The Internal Audit Office has completed their audit of the county grants process. The results will be presented at the August board meeting. The process has gone well, and we appreciate the efforts of the Internal Audit and County Grants staff to help us improve our processes.
- The deadline for the independent audits has past (March 1, 2020). We have received 163 Independent Audits and still waiting receipt of three. Mr. Paul Alamo, County Grants Monitor has been reviewing each of those reports. He has suspended his monitoring in the field, but he will resume his visits at a later date to allow departments to focus on other pressing issues. Mr. Alamo has modified his procedures to implement desk monitoring moving forward.

Juvenile Justice Alternative Education Program

This department provides guidance and technical assistance to juvenile probation departments in all matters related to Juvenile Justice Alternative Education Programs (JJAEP).

- Ms. Alawan Thomas accepted the position of JJAEP Accountability Specialist, and started with the agency on April 1, 2020. Ms. Thomas brings excellent counseling skills as well as a background in working with discipline alternative education programs to her position.
- Dr. Welsch and Ms. Thomas completed the statutorily required legislative report, due May 1, 2020, forwarded it for approval, and submitted it to the LBB.
- Dr. Welsch completed all JJAEP site visits for the school year, providing technical assistance to support the implementation of the latest revision of chapter 348 standards that were effective August 1, 2018.
- Following the announcement of school closures due to the pandemic, all JJAEP programs completed the transition from on campus instruction, and provided remote education services to 1257 students assigned to their JJAEPs.
- JJAEP staff monitored monthly attendance closely as the number attendance days and students entering JJAEPs continued to increase during 2019-2020 school year. As of the end of regular school in June, JJAEPs reported over 97,600 attendance days for student with mandatory offenses. The total attendance days far exceeded last school year's total of just over 80,000 eligible attendance days. The final per day rate paid for attendance days from January to June was \$58.16.
- JJAEPs reported 1983 students entered the program with mandatory offenses this year compared to 1,772 students all last year, an increase of 12%. The increase was mostly due to students' vaping of THC oil on campus. The number of new students sent to JJAEPs during this COVID-19 situation was far fewer (N=107, 77 were expelled in March), since they were not receiving on-campus instruction for those months.

- The JJAEP staff have tracked, studied, and shared Texas Education Agency, Texas Association of School Boards, and Texas School Safety Center guidance to support JJAEPs in preparing for the next school year. They have also shared resources that support improved remote instruction activities.

Title IV-E/Medicaid

This department administers the Title IV-E federal foster care reimbursement program, provides technical assistance and compliance monitoring on matters related to Title IV-E programs and funding, and assists juvenile justice youth and families with Medicaid services.

- Currently, there are 20 (plus 7) juvenile probation departments with 15 active Title IV-E placements and 4 youth pending approval. TJJD has no active youth at this time, and no pending approvals.
- We continue to work with DFPS to make the reimbursement process as smooth as possible and are seeing improvements on the turnaround time for payment.
- We have a new employee, Maureen Vale who started work with the department on May 4, 2020.

Interstate Compact

This department administers a contract between the states that regulates interstate movement of juveniles under court supervision or who have run away from home and left their home state, provides support to juvenile probation departments and TJJD in all matters related to the Interstate Compact, and represents Texas on the Interstate Commission for Juveniles.

- ICJ began FY20 with 400 opened supervision cases. During the 3rd quarter of FY20, ICJ opened 136 supervision cases, closed 178 cases, extraditions included 31 cases, and provided 0 airport supervisions.

Other Projects/Updates

- Guidance continues to be provided to our probation departments and facilities in response to COVID-19. The juvenile probation departments have done a tremendous job implementing local policies, and adhering to agency directives related to COVID-19.
- Weekly updates are provided to the juvenile probation departments regarding positive COVID-19 cases involving staff and youth at the local level. Through July 23, 2020, there have been 195 county COVID-19 reports made. There have been 294 staff and 69 youth who have tested positive reported through July.
- The Data Coordinators Conference had been scheduled for May 4-6, 2020 at Horseshoe Bay Resort. This conference has been rescheduled for the Fall 2020. Over 150 participants had registered for this conference. That will be a partnership with the Correctional Management Institute of Texas.
- The Regional Collaboration Summits that were scheduled to help build Community Resource Coordination Groups will be rescheduled in FY21.



TEXAS
JUVENILE JUSTICE
DEPARTMENT

Memorandum

To: TJJD Board Members

From: Camille Cain, Executive Director

Shandra Carter Deputy Executive Director of State Services

Subject: Report from the State Services Division

Date: July 28, 2020

Population: (as of 07/28/2020)

Programs	Actual	Female Pop
Evins	104	
Gainesville	110	
Giddings	119	
Giddings Young Males	0	
Mart Phoenix	14	
MRTC	0	
Mart LongTerm	168	
RonJackson O&A	15	2
RJ LongTerm (females)	80	66
Total Institutions	655	68

Halfway Houses	Actual	Female Pop
Ayres	6	
Brownwood	0	
Karyns House	0	
McFadden	19	
Schaeffer	11	
Tamayo	6	
Willoughby	6	
Total HWH	48	

COACH STRENGTH REPORT

r612020

Type of Facility	Facility Name	Total Staff Needs (FTEs)	Filled Positions (FTEs)	Hires	Involuntary Terminations	Voluntary Terminations	Percent Filled	In Pre-Serurce Training (FTEs)	On Continuous FMI-A (FTEs)	Other Unavailable FTEs	Vacant Positions (FrEs)	Total FTEs Available for Coverage	Percent Available for coverage
1 - SECURE	Evins	137.00	143.00	0.00	0.00	3.00	104.38%	5.00	21.00	4.00	-6.00	113.00	82.48%
	Gainesville	131.00	114.00	0.00	0.00	0.00	87.02%	7.00	6.00	1.00	17.00	100.00	76.34%
	Giddings	164.00	186.00	0.00	0.00	0.00	113.41%	17.00	13.00	1.00	-22.00	155.00	94.51%
	Mart	225.00	197.00	0.00	0.00	0.00	87.56%	29.00	5.00	0.00	28.00	163.00	72.44%
	Ron Jackson	162.00	153.00	0.00	0.00	0.00	94.44%	18.00	13.00	0.00	9.00	122.00	75.31%
1 - SECURE Total		819.00	793.00	0.00	0.00	3.00	96.83%	76.00	58.00	6.00	26.00	653.00	79.73%

Type of Facility	Facility Name	Total Staff Needs (FTEs)	Filled Positions (FTEs)	Hires	Involuntary Terminations	Voluntary Terminations	Percent Filled	In Pre-Serurce Training (FTEs)	On Continuous FMI-A (FTEs)	Other Unavailable FTEs	Vacant Positions (FTEs)	Total FTEs Available for Coverage	Percent Available for Coverage
2 - HWH	Ayres	12.00	18.00	0.00	0.00	0.00	150.00%	1.00	0.00	0.00	-6.00	17.00	141.67%
	Erownwood	0.00	1.00	0.00	0.00	1.00	-	0.00	0.00	0.00	-1.00	1.00	-
	Karyn's House	19.00	15.00	0.00	0.00	0.00	78.95%	0.00	0.00	0.00	4.00	15.00	78.95%
	McFadden Ranch	21.00	24.00	0.00	0.00	0.00	114.29%	4.00	1.00	0.00	-3.00	19.00	90.48%
	Schaeffer	12.00	11.00	0.00	0.00	0.00	91.67%	0.00	0.00	0.00	1.00	11.00	91.67%
	Tamayo	12.00	17.00	0.00	0.00	0.00	141.67%	0.00	2.00	0.00	-5.00	17.00	141.67%
	Willoughby	12.00	13.00	0.00	0.00	0.00	108.33%	0.00	0.00	0.00	-1.00	13.00	108.33%
2 - HWH Total		88.00	99.00	0.00	0.00	1.00	112.50%	5.00	1.00	0.00	-11.00	93.00	105.68%

Grand Total		907.00	892.00	0.00	0.00	4.00	98.35%	81.00	59.00	6.00	15.00	746.00	82.25%
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Facility Leadership Update

Violence Continuum Update

The Texas Model update will be delivered by Dr. Emily Knox, Sr. Research Specialist for State Programs



The Texas Model:

Building and Maintaining a Culture of Connection

Emily A. Knox, Ph.D.

Programs Committee Meeting

August 6, 2020

Texas Model 101

What are the goals of the Texas Model?

- Create safer environments for kids and staff.
- Help staff understand behaviors that are survival behaviors vs. willful acts, and upstairs vs. downstairs brain.
- Creating appropriate, safe, and supportive youth/ staff relationships, establishing healthy boundaries.
- Establish a healthy balance between nurture and structure.
- Promote skill building in emotional regulation.
- Successful community (re)integration.

Integration vs. Isolation

Why does connection matter?

Connection:

- Strengthens your immune system
- Increases longevity
- Decreases stress overall, and improves ability to cope with stressful situations
- Enhances self-esteem
- Helps you recover from disease more quickly
- Strengthens emotion regulation skills
- Increases compassion



Loneliness:

- Increases instances of depression and anxiety
- Higher likelihood of suicide
- Later-life cognitive decline
- Increased risk of cancer, neurodegenerative diseases, and viral infections
- Increased antisocial behavior and violence

Design

How do we measure Texas Model success?

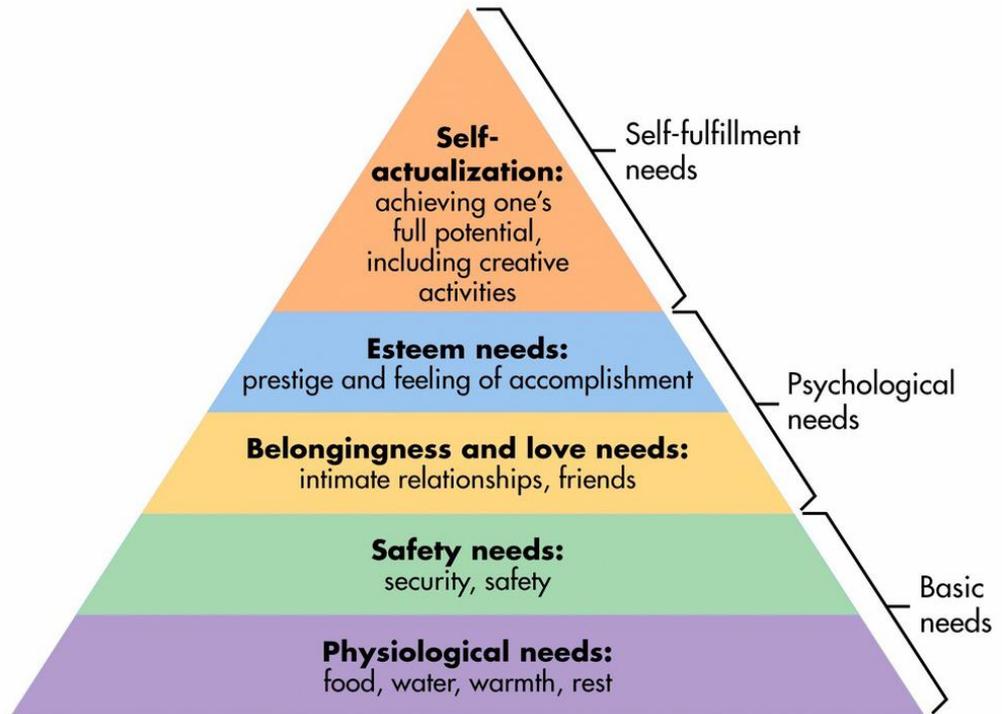
- **3 Pillars of Trauma-Informed Care**

- Felt-Safety
- Emotional Regulation
- Connection

- **TBRI Principles**

- Empowering
- Connecting
- Correcting

- **Maslow's Hierarchy**

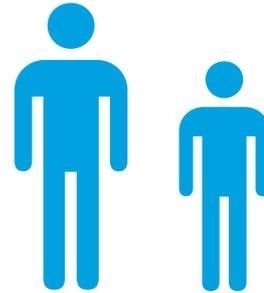


Measuring Connection

How is it different for kids and staff?

Youth Survey:

- Perceived Social Support
- Actually Received Social Support



Staff Survey:

- Collective Efficacy or “Teamliness”



Response Rates-Waves 1 and 2

Who all participated in the evaluation?

- **Staff Response Rate:**
- **Wave 1 (July 2019): 25%**
 - 385 participants
 - 636 participants
- **Wave 2 (Jan. 2020): 32%**
 - 466 participants
 - 661 participants
- **Participants are distributed throughout all facility job functions: teachers, coaches, administrators, case managers, maintenance and food prep staff, and facility leadership**
 - Youth between ages 12 and 18
 - Average age: 16.4
 - Race Category: 20% White; 43% Black; 36% Latino/a; <1% Other races
 - Sex Category: 92% Male; 8% Female

Staff Survey: Findings

What does the data tell us about trust among teammates?

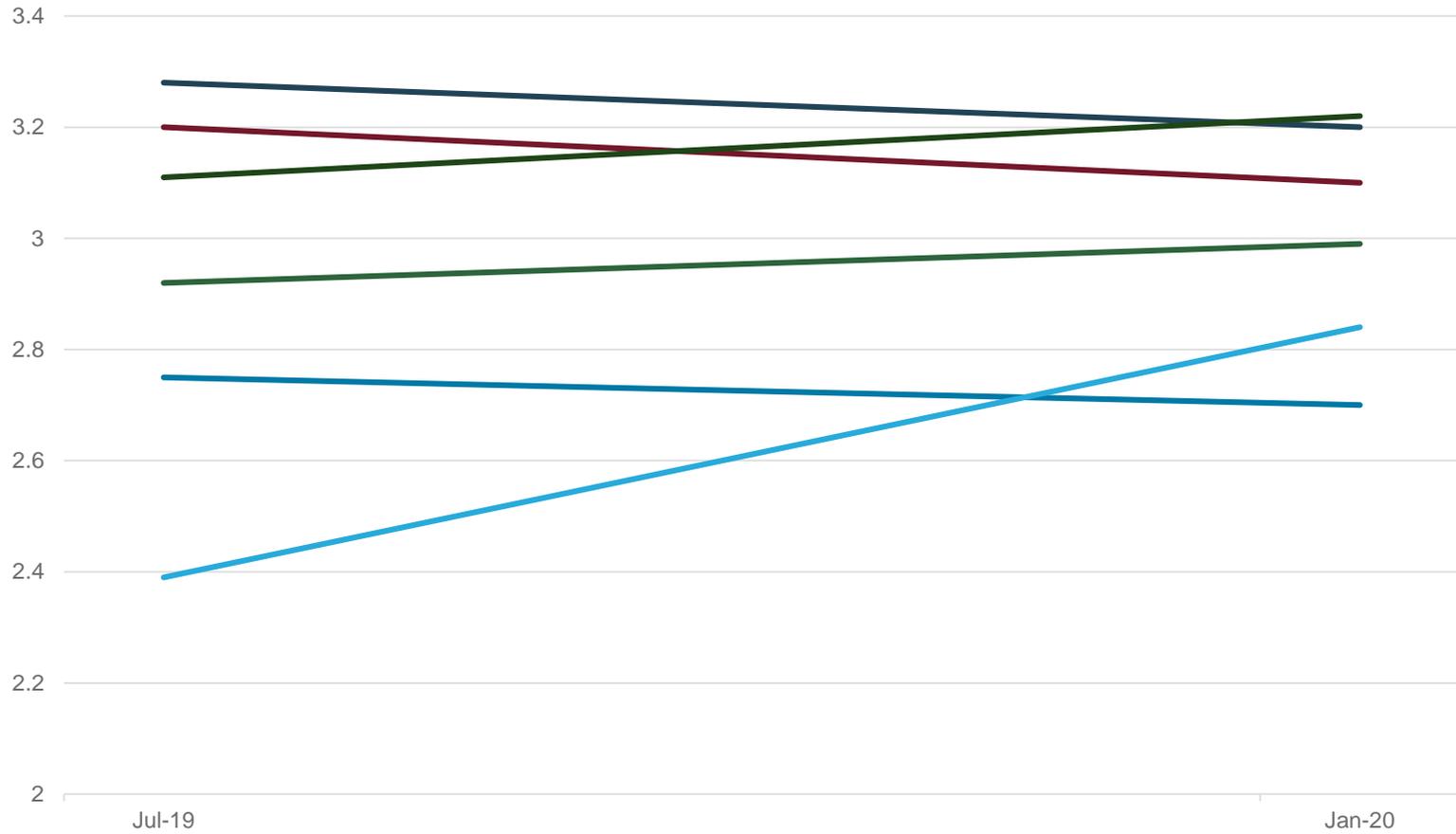
- 
- Lower levels of reported burnout
 - Higher positive affect (happy feelings)
 - Lower negative affect (sad feelings)
 - More felt safety
 - Greater job satisfaction
 - Higher commitment to the agency and facility
 - More perceived input into facility decision making
 - Higher self-efficacy (or feeling more in control and effective) at work

Staff: Control Variables

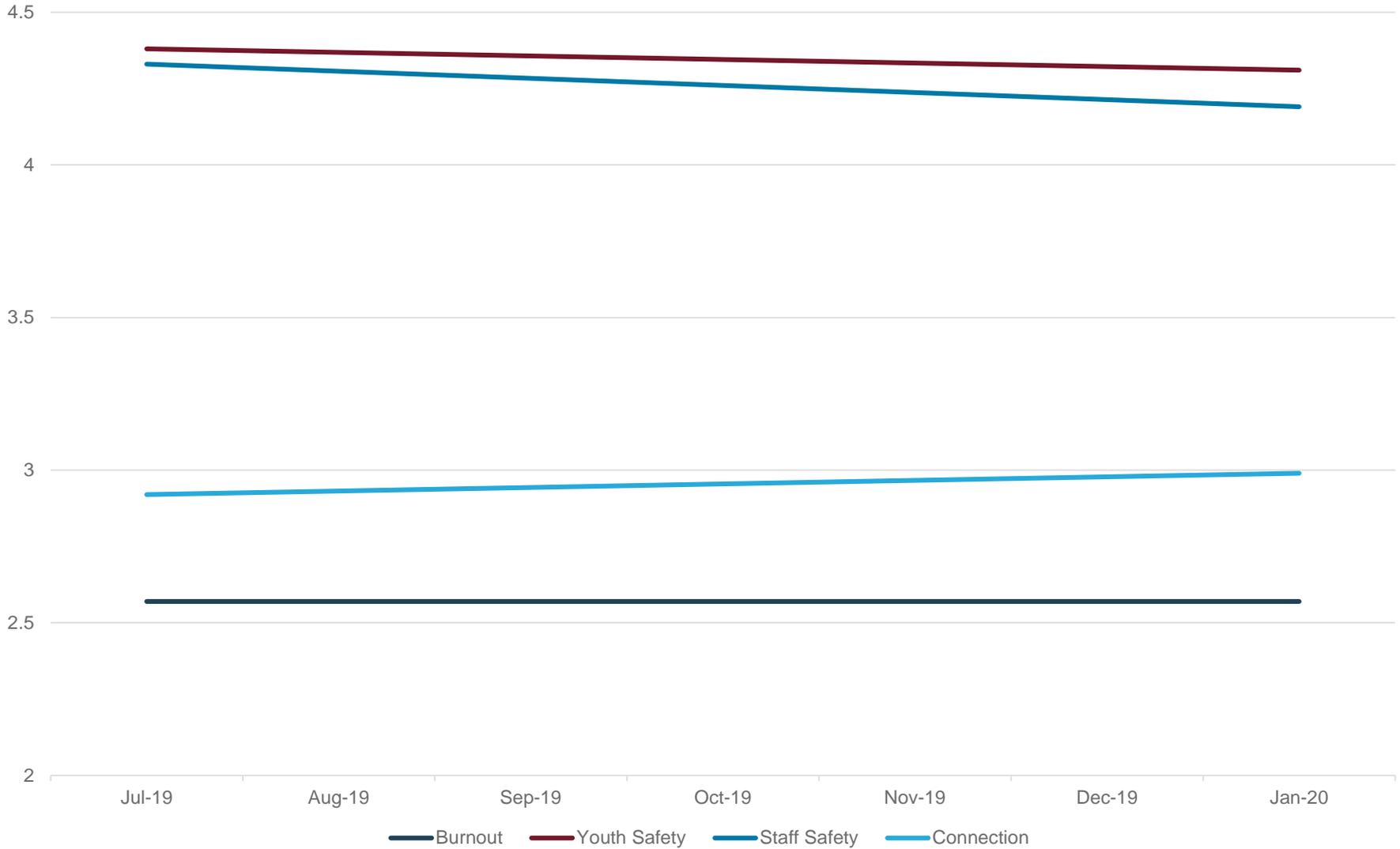
What doesn't impact connection between staff members?

- Race
- Gender
- Age
- Facility
- Tenure at TJJD
- Job Function
 - Coach or Education Staff

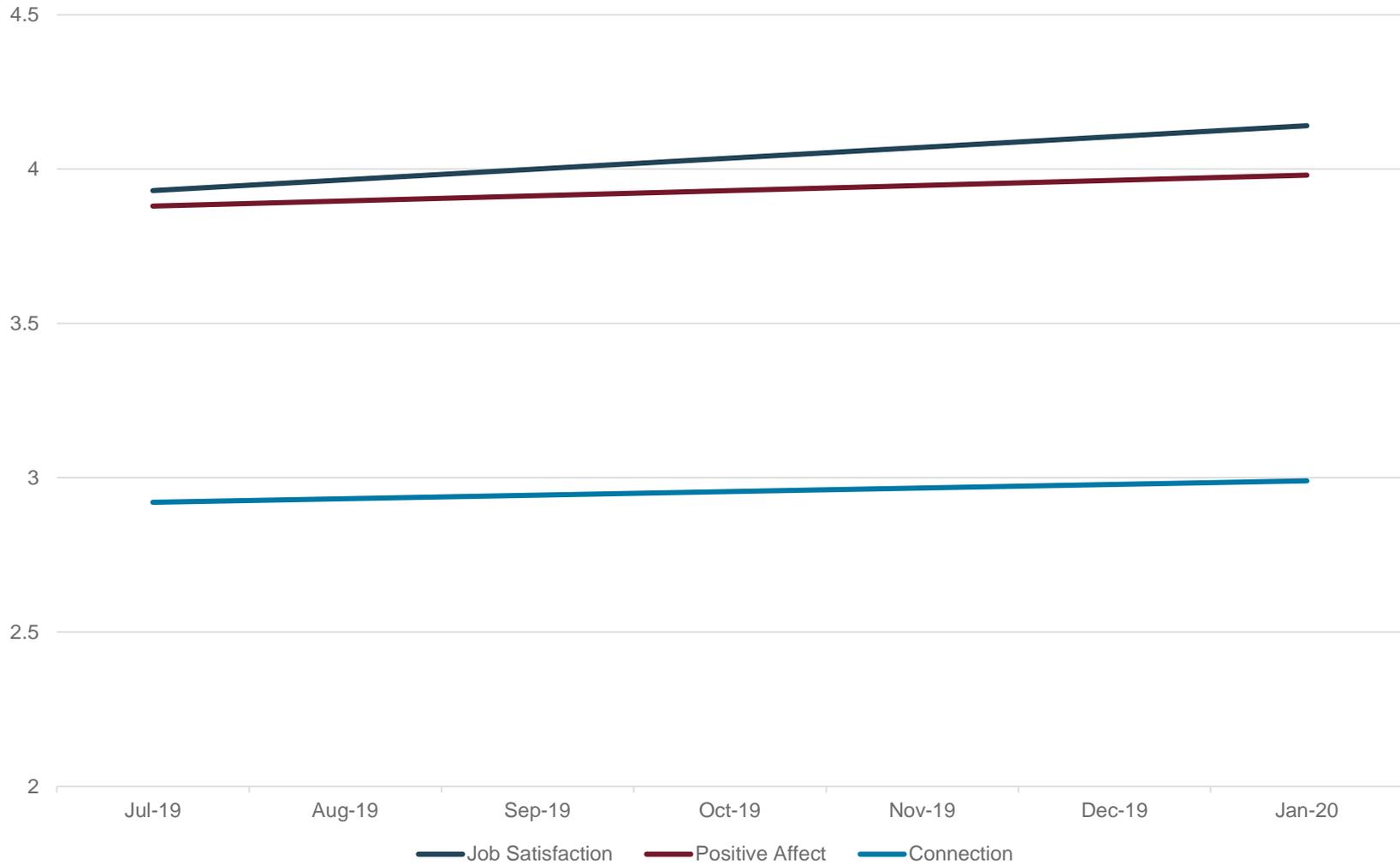
Collective Efficacy (Staff Connection), by Facility



Negative Staff Outcomes, Waves 1 & 2



Positive Staff Outcomes, Waves 1 & 2



Youth: Findings

What does the youth data tell us about connection?

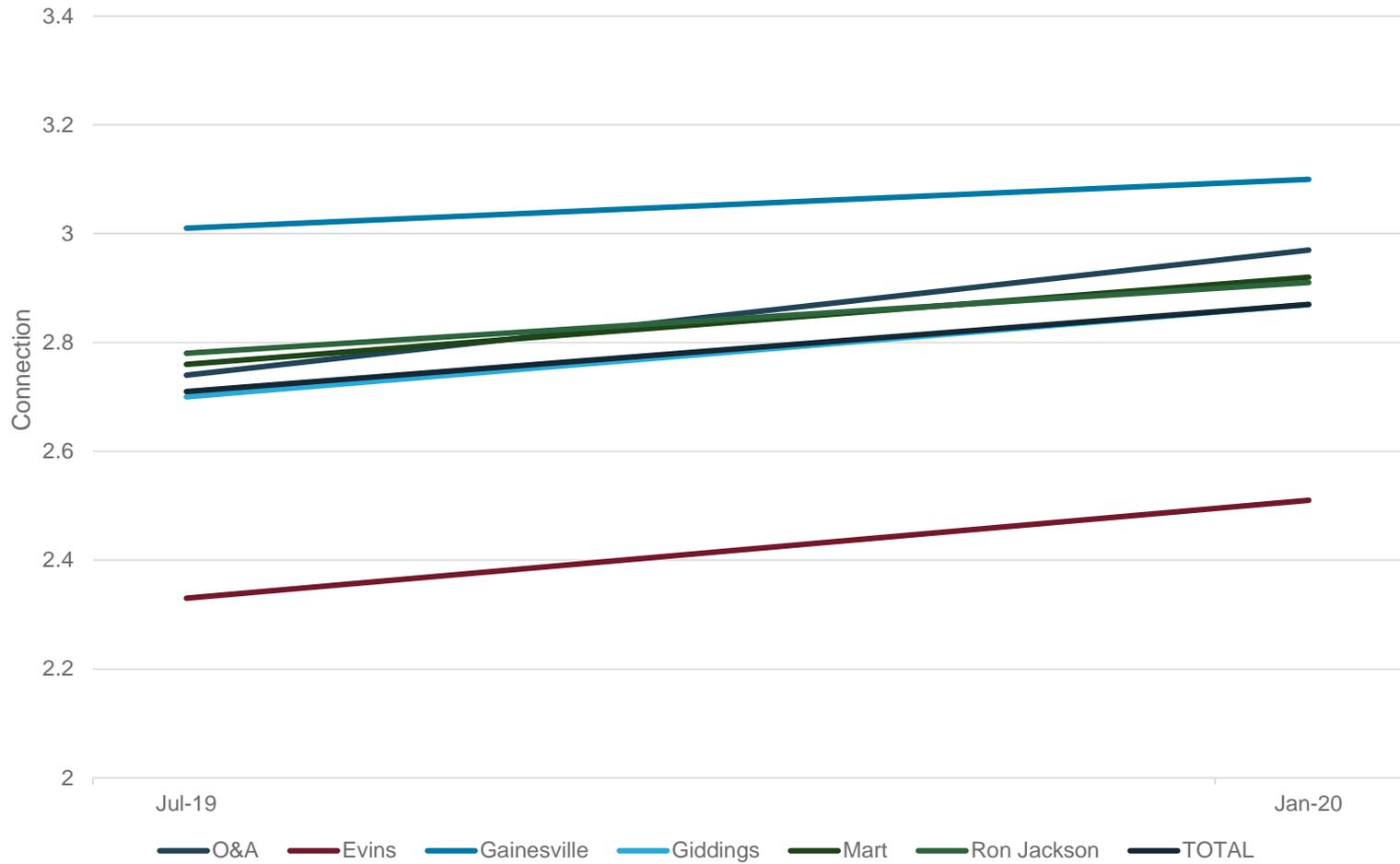
- 
- Greater satisfaction with physical health
 - Higher felt safety
 - More perceived fairness
 - Fewer major rule violations (MRVs)
 - Higher positive affect (happy feelings) and higher negative affect (bad feelings)

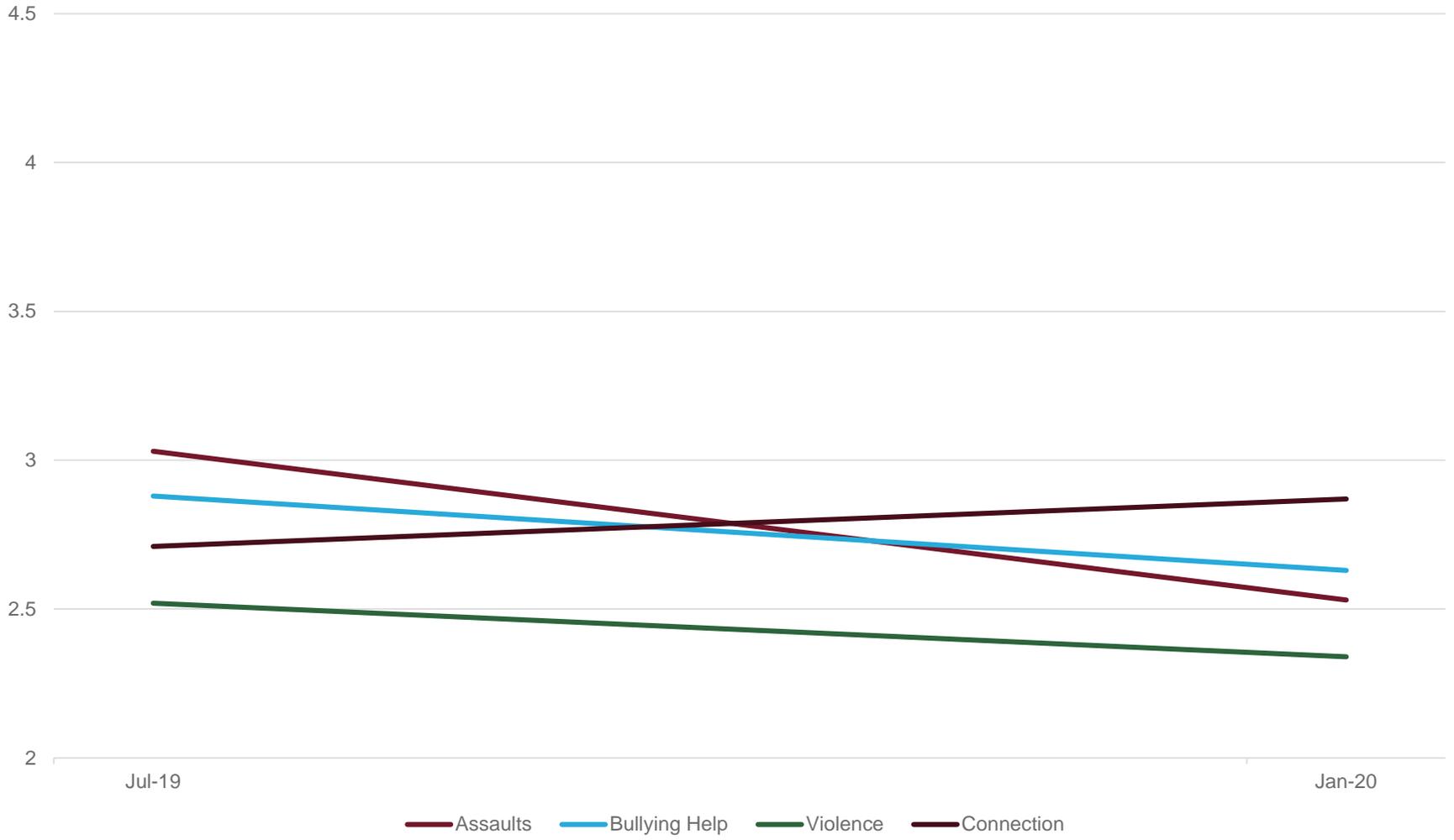
Youth: Control Variables

What things *don't* impact the power of connection for our kids?

- Race
- Gender
 - Felony Level, Capitol Offense
- Age
 - DSO current or initial
- Age at Admission
- Facility
- ACE Score
- Total MRVs (last 6 mos.)

Youth Connection, by Facility





Conclusions

Where do we go from here?

- Round 3 of Data Collection—July 2020 (Postponed due to COVID-19)
- Increase accountability through establishing Texas Model Mentors at each facility, and forming larger TBRI mentorship groups for facility leadership
- Incorporate social support behaviors into every day practice.
- Collaboration with the reentry team, and new research focusing on how to help youth build and maintain healthy social support networks upon release. Focus on which *controllable factors* put our youth in the best position for success.

Questions?



TEXAS
JUVENILE JUSTICE
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

Safety and Security Committee Meeting
11209 Metric Boulevard, Building H, Ste. A
Lone Star Conference Room
Austin, TX 78758
Thursday, January 23, 2019 – 3:00 p.m.

Call to Order

Presiding Chairman, Judge Lisa Jarrett called the meeting to order at 3:19 p.m.

Discussion, consideration, and possible approval regarding excused absences (Action)

Presiding Chairman, Judge Lisa Jarret advise that everyone is present on the committee except for Stephanie Moreno who has resigned from the board so no need to discuss excused absences.

Discussion, consideration, and possible approval regarding the October 24, 2019 meeting minutes

(Action)

Motion was made by Scott Matthew, second was made by James Castro.

Office of the Inspector General Update – Chief Forrest Mitchell

Chief Inspector General Forrest Mitchell reported that he will be providing an update regarding OIG operations on the OIG board materials starting on page 33 of the packet. Chief Mitchell advised that he will brief the committee in three parts. First, discussing the first quarter of FY20 noticing a slight change in the formatting of the first page. OIG will now include more specific information about the type of calls received at the Incident Reporting Center, and categorizing them based on their area of concern. In reviewing the number of criminal investigations opened, three numbers of concern include the number of sexual abuse and assaults on employee cases at Ron Jackson. These numbers are higher than the other

secured facilities. Another concern is the number of assaults on employees at Gainesville, which remains high despite a reduction in the population of the facility. Chief Mitchell advised that he would also like to point out the number of gang intelligence investigations opened in the first quarter, which is 147 between the five facilities. Currently, between all of the five secure facilities, roughly 10 percent of the TJJD population has been confirmed as gang members. This statement does not mean we don't have more gang members in TJJD custody, but merely that 10% have met the requisite criteria to be confirmed as gang members. The facility with the highest percentage remains in Evins with 17% confirmation, with the lowest confirmed rate at Giddings with approximately 8%. The number of charges filed by OIG, both adult and juvenile, totaled 92 cases. The majority of those charges 83, were on juvenile offenders as indicated on page 35. Over a half of the charges filed 52, were for assaults on public servants as indicated on page 37. Nearly a quarter of the charges filed 18, were for harassment of a public servant which is also on page 37. Returning to page 35, OIG submitted a total of 119 cases for prosecution, one being sent to a local District Attorney. OIG also learned of 87 returned indictments and 34 convictions from OIG investigations. There were 56 case declinations, 48 cases taken into consideration (plea bargain agreements), and 7 dismissals. There were a total of 123 Directive to Apprehends by TJJD for parole violations or absconding from halfway houses. Also, 68 TJJD offenders were picked up by other law enforcement agencies, two with OIG assistance, and another 8 by OIG directly. Chief Mitchell advised that he's moving on to page 38, and the Abuse, Neglect, and Exploitation part involving Administrative Investigations team. Chief Mitchell advised the committee that they can see a significant drop in the number of cases opened which is due to the prioritization of ANE investigations over policy violations. OIG is prioritizing its limited administrative investigative resources at the facilities to focus on abuse, neglect, and exploitation. OIG continues to point out policy violations learned in its reports, and provides those reports to State Programs and Facilities in reports. The number of days to closure remains high at 126, however this number was based upon a large number of cases pending supervisory approval. With the reorganization and regionalization of OIG personnel and management previously discussed, the regional supervisors are now approving these reports instead of relying on OIG headquarters staff. Chief

Mitchell reported that he's proudly to say that number is now down to 45 days in Quarter 2 according to Assistant Chief Kevin DuBose. Redirecting on to the County report on page 40, the number of serious reports received by OIG from county facilities and programs remains relatively consistent between 2 years. Chief Mitchell advised the committee that they can see on page 41 some difference between the years in the assessed types of serious incident reports. The number of investigations opened is similar, though there has been a slight increase in the number of supervisory neglect cases opened on the county side. There has also been an increase in the number of attempted escapes, escapes, escapes from furlough, reportable injuries, youth on youth assaults and sexual contacts. One positive number is the number of attempted number attempted suicides reported from the County has declined nearly 25%.

Chief Mitchell reported that on page 42, you can see that the number of days to completion remains high at 91. This number is skewed by five older investigations, including three that had to be reassigned after an investigator accepted a position with another state agency. When those five older investigations are removed, the number was reduced to 78. OIG continues to closely monitor this, as well as the case loads of each investigator to apply the resources necessary in order to complete these in as timely a manner as possible. Chief Mitchell advised that he would like to discuss the OIG Annual Summary of Law Enforcement Operations for FY19 which is a two-page summary will be published shortly, and the committee will be receiving a copy by electronically. Of importance, OIG met most legislative performance measures. One area that OIG did not meet performance measures was in the number of juvenile offenders apprehended by OIG on directives to apprehend. Chief Mitchell reported that he had projected a total of 36 for FY19, and OIG actually only arrested 28, due in part to not being fully staffed throughout the fiscal year, but it still does represent an increase from FY17 & FY18. In FY19, OIG filed a total of 346 criminal charges stemming from its investigations, while submitting a total of 370 for prosecutorial review. Of those 346 arrests, 11 were staff members of juvenile facilities and programs, 9 of those were for sex related offenses, with 1 occurring in a state facility, 2 in county facilities, and 6 in contract case facilities. OIG also obtained 93 indictments and 112 convictions in FY19. In the area of staff discipline, OIG Abuse, Neglect, and Exploitation investigations resulted in a total of 101

dispositions in state facilities, 77 dispositions in county facilities, and 20 in contract care facilities. Third, and finally, Chief Mitchell briefed the board on administrative updates. OIG has completed its application to TCOLE, and pleased to announce that he will be signing the training provider contract with TCOLE next week. Chief Mitchell advised that he would like to thank Xavier Casares and his team for their hard work and perseverance through a process which has taken nearly a year. OIG is currently working with the State Auditor's Office and the TJJD Internal Audit team on a review of the Incident Reporting Center, and complaint processing. In addition to the audit, OIG is still working with Criminal Justice Department of Sam Houston State University – Crimes software team, TJJD Information Technology team, and the Office of the Independent Ombudsmen to modernize call/complaint center processing, OIG have met with their design team, and look forward to implementing this new software solution. This month, OIG is completing the mandatory training for its staff including ethics, discrimination, sexual harassment, computer security, and general PREA awareness. Gatehouse hiring continues to be strong following the equity adjustments in salaries. Some of the facilities have a full crew, while others are nearly a complete staff with good applicants and others in background processing. Though OIG have hired some security professional with the requisite licensing credentials, we have also hired that needed additional training. OIG is providing the requisite security officer license training locally at each facility with the assistance of some OIG Headquarters staff. Chief Mitchell advised that this concludes his prepared remarks, and he's happy to answer any questions that the committee may have.

Office of Independent Ombudsman – Chief Ombudsman J. D. Robertson

Chief Ombudsman J. D. Robertson advised that last quarter the Ombudsman's Office conducted 114 site visits which is 114 different Post Adjudicated Facilities across the state. That includes county and state level facilities includes, 45 site visits at TJJD facilities and contract care facilities. OIO interviewed over 1100 youth offenders during those site visits, the good news is that there's a 67 percent decrease in complaints that are investigated by the OIO for this quarter. Chief Ombudsman Robertson advised that

they received approximately 800 to 1000 complaints a year, a number of those are criminal and referred to OIG for appropriate investigation, others are referred out to other agencies, and some are referred to the TJJD grievance process of the ones that are rise to the level of the complaint that OIO handle there has been a 67 percent decrease. Chief Ombudsman Robertson reported that the areas that concerns him in the OIO at this time is high staff turnover rates which leads to staff fatigue, increase supervision within the facilities, there's an increase on youth on staff assaults at Ron Jackson, Evins, and Gainesville, and an expanding gang culture within several of the facilities also gives OIO a concern. Chief Ombudsman Robertson reported the board that he and Inspector General Chief Mitchell came into an agreement to combine reporting systems, those reporting systems will be kept separate between OIG and OIO neither departments can look at each other's reports. Also, OIG and OIO will be combining call centers receiving a number of complaints from both parents and youth that calls were not getting answered timely, OIG was complaining that calls coming in from the OIO call center lacked sufficient information for investigations that was causing problems so we combined our 1-800 numbers into the IRC operated by the OIG and think this streamline process will kind of mesh things together better and facilitate more efficient operations and very appreciative on Chief Mitchell for his engagement on this project. Chief Ombudsman Robertson advised the board that this conclude his presentation and will be happy to entertain any questions that they may have for him. Judge Wes Ritchey advised the board that he would like to thank Chief Ombudsman Robertson for working with Chief Mitchell, Executive Director Camille Cain, and other staff members on working on these issues that was addressed.

Review, discussion, and possible action regarding the Bexar County Juvenile Board Application for Permanent Variance for Title 37 Texas Administrative Code Section 343.600(a)(3) related to Secure Post-Adjudication Facility Pre-Admission Records Requirements (Action) – Scott Friedman

Representing the agency the Office General Counsel Scott Friedman reported to the board that he has a variance request from a standard that's part of Secure Post-Adjudication Standards 343.600(a)(3) and Bexar County is the applicant, their juvenile board and their department staff have submitted all the

requisite and have completed the application and also sent the juvenile board a resolution that authorizes them to request the variance on behalf of their juvenile board. Mr. Friedman advised in addition to himself and the applicant Bexar County does have a team present for the board meeting Chief Lynn Wilkerson, General Counsel Jill Mata, Mr. Zuniga, and Mr. Martinez from their program and Quality Assurance staff are here to answer any questions or aid in helping him answer any questions as well. Mr. Friedman reported to the board that his package will cover pages 103 thru 113 starting with the weekend program in Bexar County is a Non Traditional Post Adjudication Program that requires a youth to participate in four consecutive weekends. Youth arrives on Friday afternoon for the program and are typically discharged early afternoon on Sunday which is four consecutive weekends is the intent and the design of the program is four youths on formal probation that are struggling with meeting their conditions of probation. Mr. Friedman advised that two and half day exposure to the residential programming there is a full complement in continuing of counseling and program services that the youth experience over the weekend, because of its unique nature weekend program the facility has received from the former TJPC board numerous variances to accommodate the nature of a weekend program and what their juvenile board is asking for is a clarification and sort of an extension of a previous variance that was granted them for the same section of standards in 2011. Mr. Friedman advised that it's a need on both of their parts to clean up that prior variance because since that time 2011 the definition of some key terms has changed, specifically the definition of a behavior health assessment which is one of the requisite requirements that all Post-Adjudicated Facilities have prior to placement. Also, Bexar County has received the past 2011 variance allows them to delay that behavior health assessment and also avoid a couple of its components and they are asking for clarification of this current variance. Mr. Friedman believe that as a staff they have appropriately answered all the six eligibility criteria and they have presented a sound and appropriate case for the variance at hand. Mr. Friedman advised the board with the Behavior Health Assessment that is required and that they had the prior variance for is eight or nine components, one of the component in play is Psychometric Testing the 2011 definition was sort of spread out between two source documents both tact and a companion document, but now it's all been consolidated and tact where

Psychometric Testing stays relatively sane the definition there are changes in the terminology and in the expectations. Mr. Friedman reported that the core of the variance is that the old definition needs to be kept.

Motion made by Allison Palmer, second was made by Pama Hencerling, Abstained by Lisa Jarrett.

Discussion, consideration, and possible approval regarding the discipline of certified officers-

Agreed Orders (Action)

- a. Shatner Gooden, Certification No. 10071, 20-10071-190092
- b. Jordan Brazell, Certification No. 31708, 20-31708-190225
- c. Kaitlyn Hoffman, Certification No. 34137, 20-34137-190306

Motion made by Scott Matthews, second was made by Pama Hencerling.

Discussion, consideration, and possible approval regarding the discipline of certified officers-

Default Orders (Action)

- a. Bryston Bass, Certification No. 31028, 20-31028-190246
- b. Zachery Rogers, Certification No. 32707, 20-32707-190266
- c. Austin Howell, Certification No. 33325, 20-33325
- d. Marcus Barber, Certification No. 33933, 20-33933-190269
- e. Ihezue, Jr., Bright, Certification No. 34006, 20-34006-190238 (Individual reached out this week)
- f. Rene Flores, Certification No. 28721, 20-28721-190233

A, B, C, D, and F. Motion made by Scott Matthews, second was made by James Castro.

Adjourn

Judge Lisa Jarrett adjourned the meeting at 3:43 p. m.