

Chapter: Volunteer Management
Title: Interns as Volunteers

Effective Date: 10/7/08, T-10
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Replaces: VLS.03.06, 11/01/01

ACA Standard(s): N/A

(a) **Policy.**

Interns are encouraged to participate in the TYC volunteer program.

(b) **Procedures.**

- (1) Interns are subject to the procedures for volunteer eligibility and selection as set forth in VLS.01.01 and VLS.01.02.
 - (2) When assigning an intern, the course curriculum may be substituted for the volunteer job description. The curriculum will be filed in the volunteer personnel record.
 - (3) An intern should include a personal character reference from the course instructor whenever possible.
 - (4) When indicated by the course curriculum, an intern should be supervised by program staff who meet certification/license requirements.
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