

Chapter: Health Screening and Examination	<b>Effective Date: 4/15/17</b>
<b>Title: Hearing/Vision Screenings</b>	Page: 1 of 2
	Replaces: HHS.35.20, 7/15/11

(a) **Standard.**

Each youth who wears glasses and/or uses hearing aids receives annual vision and/or hearing screenings, as relevant. Otherwise, vision and hearing screenings are completed during the youth's birth month at ages 12, 15, and 18, or at other times if the youth complains of vision or hearing problems. Only prescribed contact lenses are allowed.

(b) **Procedures.**

(1) **Hearing Screenings.**

(A) The **institution nurse**:

- (i) schedules a nursing appointment for a hearing screening at the assigned institution infirmary or schedules an off-site medical provider appointment, if warranted by the youth's complaint;
- (ii) performs a sweep check on the right and left ears;
- (iii) documents the results on the standard hearing form in the electronic health record (EHR);
- (iv) re-screens the youth in two weeks if the youth does not pass the first screen according to guidelines;
- (v) performs a threshold test if the youth does not pass the second screen; and
- (vi) refers the youth to a physician for evaluation if the youth does not pass the threshold test.

Note: Steps (ii)–(vi) may be performed by an off-site local provider or school district.

- (B) A **medical provider** evaluates the youth's hearing concerns and treats the youth accordingly.
- (C) The **institution nurse** retests the youth after treatment is completed, if applicable.
- (D) The **medical provider** refers the youth to a specialist if the youth does not pass the hearing test after the treatment has been completed, or at the discretion of the medical provider.

(2) **Vision Screenings.**

(A) The **institution nurse**:

- (i) schedules a nursing appointment for a vision screening at the assigned institution infirmary or schedules an off-site medical provider appointment if warranted by the youth's complaint;
- (ii) checks the youth's far-distance acuity in each eye;
- (iii) documents the results on the standard vision form in the EHR;

- (iv) re-screens the youth in two weeks if the youth does not pass (20/40 vision or greater) any component of the vision screening;
- (v) refers the youth to an ophthalmologist or optometrist, as appropriate, for evaluation if the youth does not pass the second screening; and
- (vi) obtains approval for referral from the Utilization Review Department.

Note: Steps (ii)–(vi) may also be performed by an off-site provider or school district.

- (B) The **institution nurse** completes an [Off-Campus Consultation Report, HLS-120](#), for the human services specialist (HSS) or juvenile correctional officer (JCO) to take to the appointment. The **HSS** or a **JCO** requests that the off-site provider complete the form.
  - (C) The **HSS** or **JCO**:
    - (i) obtains a written prescription, if applicable; and
    - (ii) upon returning to the halfway house, scans and emails the HLS-120 and prescription to the assigned institution infirmary.
  - (D) The **institution nurse**:
    - (i) emails the eyewear prescription to the vendor to be filled;
    - (ii) receives the prescribed glasses from the vendor; and
    - (iii) forwards or delivers them to the assigned halfway house.
  - (E) Upon receipt of the prescribed glasses, the **HSS** or a **JCO**:
    - (i) gives the glasses to the youth with instructions for care;
    - (ii) has the youth sign and date the invoice;
    - (iii) files the invoice in the Daily Health Records Binder for the institution nurse to take back to the institution for billing purposes; and
    - (iv) documents receipt of the glasses and provision of instructions on the [Treatment and Intervention Record, HLS-505](#).
  - (F) The **institution nurse** scans the vendor record and prescription into the EHR.
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