



# Texas Juvenile Justice Department

## Administrative Directive #1 FY13

**To: Parole Supervisors**  
**Cc: Institution Superintendents**  
**From: James Williams, Senior Director of Probation and Community Services**  
**Subject: Changes to Parole Supervision Requirements**  
**Date: January 16, 2013**

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Effective immediately, I am directing the following two changes:

- (1) Each youth released on parole whose committing offense was a felony against a person or a high severity offense must be placed on electronic monitoring (E.M.) until completion of the initial 30-day parole re-assessment.**

This directive does not include youth currently in the community on parole. This directive does not change the use of E.M. devices as a consequence for violations of the terms and conditions of parole.

To prepare for this change in supervision requirements:

- Inventory your supply of E.M. devices. The total number of working devices should always equal the number of units in use (i.e. assigned to a youth) plus two in reserve for immediate use.
- For additional devices for immediate use, contact other parole regions to check for surplus and arrange for overnight shipping. If there are no surplus devices, contact the current E.M. contractor for additional devices.
- Parole officers must take special care during re-entry planning to note if a youth's committing offense requires E.M. as required by this directive.

- (2) Unless a Level I hearing will be held, the parole officer must hold a Level III hearing on all parolees alleged to have committed a new criminal offense. Any exceptions must be approved by the director of probation and community services.**

This directive will remain in effect until corresponding changes are made to the Case Management Standards Manual.

  
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James Williams  
Senior Director of Probation and Community Services