



JJAEP: Monthly Attendance Voucher

Texas
Juvenile
Justice
Department

County name: _____ Date of submission: _____

Regular school year JJAEP will operate: From _____ to _____ (Month/Year)

Actual attendance days should be counted only during the regular school year and should not exceed the 180 days of required operation.

Printed name of program administrator: _____

Signature of program administrator: _____

Month ending: _____

What is the number of actual, regular mandated student* attendance days for the month?

**Mandated student - may be counted as a student only as defined in TJJD's JJAEP program grant.*

Total of actual mandated students x \$60.00

A signed payment voucher must be submitted to TJJD by the 10th calendar day of the month following the end of the payment period requested.

If this is a corrected voucher, type Yes.

Corrected voucher - If the total number of actual mandated student attendance days changes for any of the months, please submit a revised voucher to reflect those changes for that month.

Return This Voucher to:

Texas Juvenile Justice Department
Probation & Community Services - JJAEP
P. O. Box 12757
Austin, Texas 78711
Fax: (512) 490-7717