

# Updates from the Research Division

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# Overview

- Review the FY2016 Funding Source Audit error checks and how to fix errors
- Evaluate results from Quarter 1 Funding Source Audit
- Discuss common issues and questions
- Identify available and upcoming TJJD reports on juvenile probation departmental data

		State Aid Grants				
		Basic Probation Supervision	Community Programs	Pre & Post Adjudication	Commitment Diversion	Mental Health Services
Budget/Expenditure Categories	Court Intake	X	X			
	Direct Supervision	X				
	Youth Services	X	X		X	
	Mental Health Assessments	X	X	X	X	X
	Community-Based Programs (General)		X		X	
	Community-Based Programs (Mental Health)		X		X	X
	Residential Programs & Services			X	X	X
	Post-Adjudication (Non-Secure)			X	X	
	Post-Adjudication (Secure)			X	X	
	Detention/Pre-Adjudication			X		
	Residential Mental Health Placement			X	X	X

# New Funding Sources

## Only One Funding Source

When 100% of the service, program or placement is provided exclusively with one funding source indicate the one:

- Basic Probation Supervision
- Community Programs
- Pre & Post Adjudication
- Commitment Diversion
- Mental Health Services

## Blended Funding Source

When a specific funding source makes up 50% or more but is combined with another indicate the funding is blended:

- Basic Probation Supervision - Blended
- Community Programs - Blended
- Pre & Post Adjudication - Blended
- Commitment Diversion - Blended
- Mental Health Services - Blended

# FY2016 Funding Source Audit

- Why?
  - To ensure accurate data entry of new funding sources
- What?
  - Program, Placement, Behavioral Health Service, and Non-Residential Service records
- When?
  - Audits will be conducted Quarterly

# FY2016 Funding Source Audit

Fiscal Year 2016	Sent to Departments	Corrections Due By
Quarter 1 YTD	mid-January 2016	March 31, 2016
Quarter 2 YTD	mid-April 2016	June 30, 2016
Quarter 3 YTD	mid-July 2016	September 30, 2016
Quarter 4 YTD	mid-October 2016	December 31, 2016

# FY2016 Funding Source Audit (FSA)

- 4 tabs in the Excel spreadsheet
  - Program FSA Checks
  - Placement FSA Checks
  - Behavioral Health Service FSA Checks
  - Non-Residential Service FSA Checks

CheckError
3. Change location to Community or change funding source



- Funding Source Audit Manual

# PROGRAM FSA ERROR CHECKS

# Program FSA Error Check 1

Records with a Program Begin Date in FY2016 flagged as an error if...

- State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T\*), or N Grant Mental Health Services (TN) retired funding source used.
- **How to Fix:** Inactivate the retired funding source. Then change the funding source to one of the new TJJD funding sources, if applicable.

# Program FSA Error Check 2

Records with a Program Begin Date in FY2016 flagged as an error if...

- No funding source entered on a record with a Program End Date entered.
- **How to Fix:** Enter the funding source, required if TJJD funds were used.

# Program FSA Error Check 3

Records with a Program Begin Date in FY2016 flagged as an error if...

- Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B\*), Pre & Post Adjudication (PA), or Pre & Post Adjudication – Blended (P\*) funding source used when youth served in a community-based program.

# Program

## FSA Error Check 3 (continued)

### ○ How To Fix:

○ Verify the program location.

○ If the youth was served in the community

○ Change funding source to Community Programs (CP), Community Programs – Blended (C\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

○ If the youth was served in detention or post-adjudication facility

○ Change program location to Detention or Post-Adjudication Facility, and 

○ Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

# Program FSA Error Check 4

Records with a Program Begin Date in FY2016 flagged as an error if...

- Mental Health Services (MH) or Mental Health Services – Blended (M\*) funding source used, but not for a Mental Health, Mental Health Court or Counseling program type.
- **How to Fix:**
  - Change program type to Mental Health, Mental Health Court or Counseling; or
  - Change funding source to Community Programs (CP), Community Programs – Blended (C\*), Commitment Diversion (DC), or Commitment Diversion – Blended (D\*), if applicable.

# Program

## FSA Error Check 5

Records with a Program Begin Date in FY2016 flagged as an error if...

- Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B\*), Community Programs (CP), or Community Programs – Blended (C\*) funding source used when youth served in detention or post-adjudication facility.

# Program

## FSA Error Check 5 (continued)

### ○ How to Fix:

- Verify the program location.

- If the youth was served in detention or post-adjudication facility

- Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

- If the youth was served in the community

- Change program location to Community,  and

- Change funding source to Community Programs (CP), Community Programs – Blended (C\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

# Quarter 1 FSA Results for Program Error Checks... PENDING

- Quarter 1 FSA results exclude program error checks for departments using JCMS due to an issue with the extract.
- The issue will be resolved before the Quarter 2 FSA results are emailed.

# PLACEMENT FSA ERROR CHECKS

# Placement FSA Error Check 1

Records with a Placement Begin Date in FY2016 flagged as an error if...

- State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T\*), or N Grant Mental Health Services (TN) retired funding source used.
- **How to Fix:** Inactivate the retired funding source. Then change the funding source to one of the new TJJD funding sources, if applicable.

# Placement FSA Error Check 2

Records with a Placement Begin Date in FY2016 flagged as an error if...

- No funding source entered on a record with a Placement End Date entered.
- **How to Fix:** Enter the funding source, required if TJJD funds were used.

# Placement

## FSA Error Check 3

Records with a Placement Begin Date in FY2016 flagged as an error if...

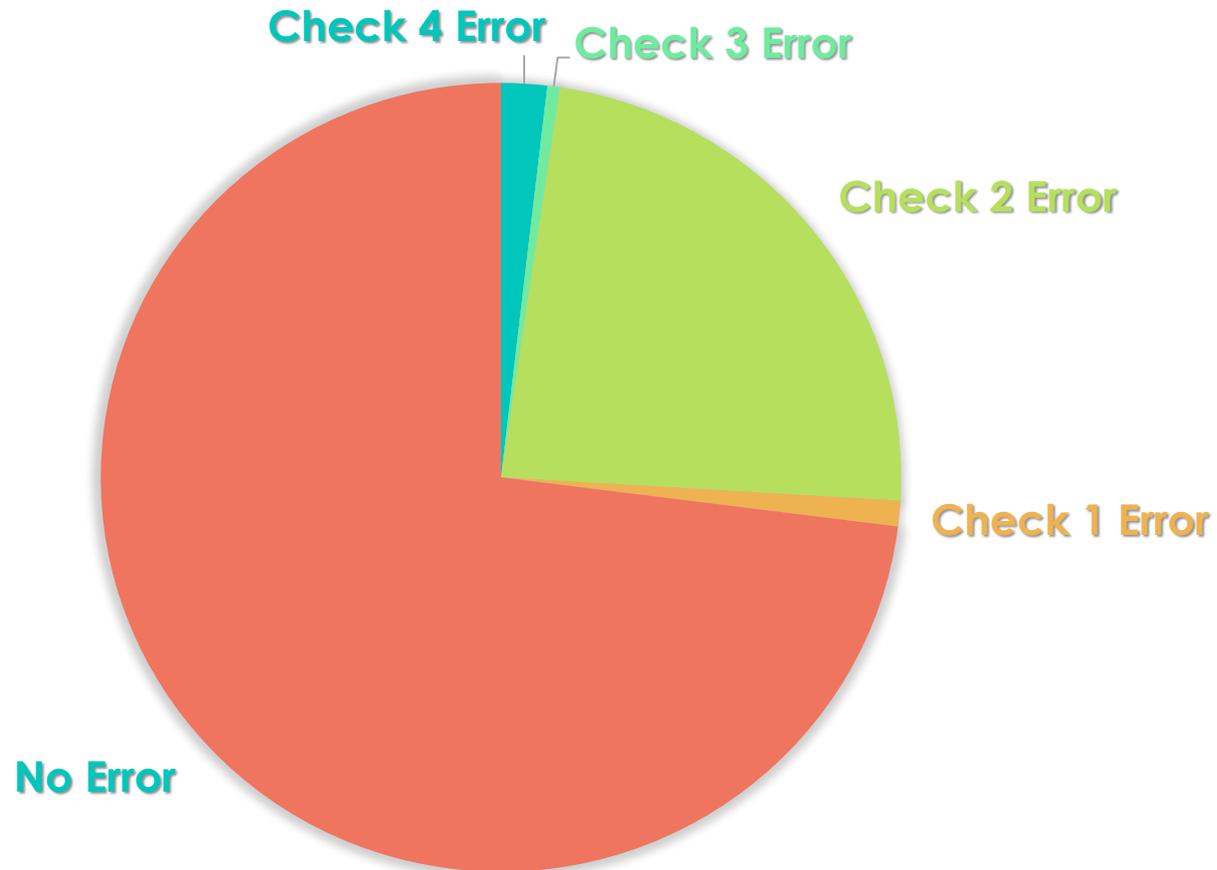
- Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B\*), Community Programs (CP), or Community Programs – Blended (C\*) funding source used.
- **How to Fix:** Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

# Placement FSA Error Check 4

Records with a Placement Begin Date in FY2016 flagged as an error if...

- Mental Health Services (MH) or Mental Health Services – Blended (M\*) funding source used, but not for a Mental Health or Sex Offender placement service type.
- **How to Fix:**
  - Change placement service type to Mental Health or Sex Offender; or
  - Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), or Commitment Diversion – Blended (D\*), if applicable.

# Quarter 1 FSA Results for Placement Error Checks



# BEHAVIORAL HEALTH SERVICE FSA ERROR CHECKS

# Behavioral Health Service FSA Error Check 1

Records with a Service Date in FY2016 flagged as an error if...

- State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T\*), or N Grant Mental Health Services (TN) retired funding source used
  - **How to Fix:** Inactivate the retired funding source. Then change the funding source to one of the new TJJD funding sources, if applicable.

# Behavioral Health Service FSA Error Check 2

Records with a Service Date in FY2016  
flagged as an error if...

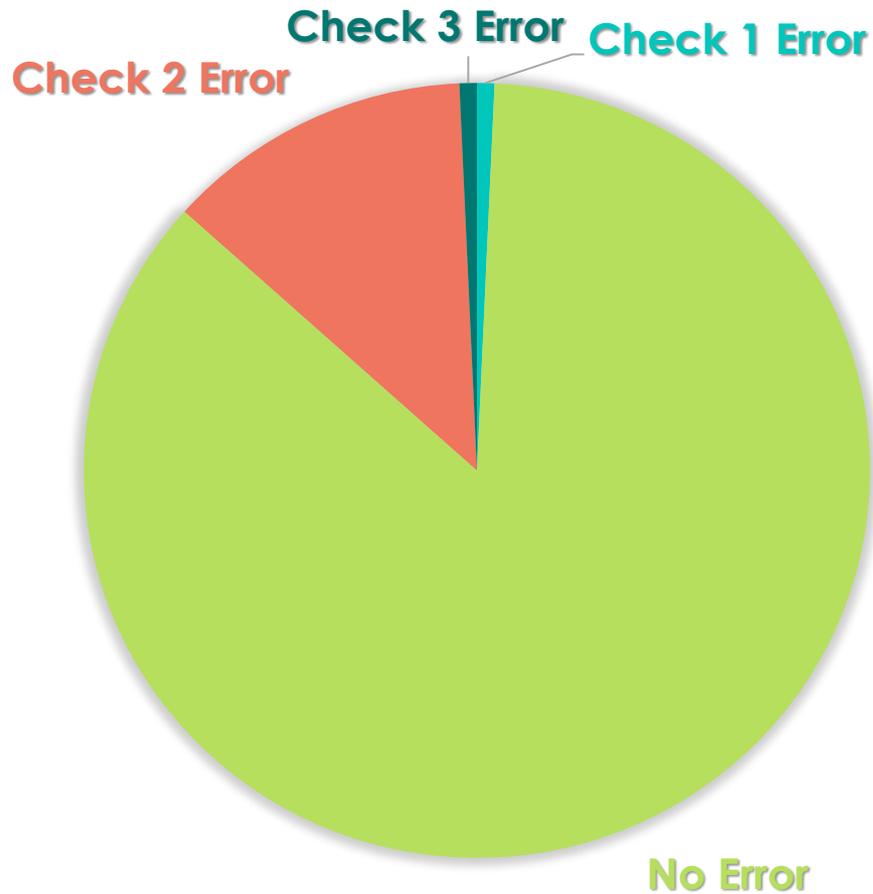
- No funding source entered on a record with a Service Date entered.
- **How to Fix:** Enter the funding source, required if TJJD funds were used.

# Behavioral Health Service FSA Error Check 3

Records with a Service Date in FY2016 flagged as an error if...

- Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B\*), Community Programs (CP), or Community Programs – Blended (C\*) funding source used when youth served in detention or post-adjudication facility
- **How to Fix:**
  - Change location to Community; or
  - Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

# Quarter 1 FSA Results for BH Service Error Checks



# **NON-RESIDENTIAL SERVICE FSA ERROR CHECKS**

# Non-Residential Service FSA Error Check 1

Records with a Service Date in FY2016 flagged as an error if...

- State Aid (TA), Commitment Reduction Grant (TC), C Grant Blended (T\*), or N Grant Mental Health Services (TN) retired funding source used.
- **How to Fix:** Inactivate the retired funding source. Then change the funding source to one of the new TJJD funding sources, if applicable.

# Non-Residential Service FSA Error Check 2

Records with a Service Date in FY2016  
flagged as an error if...

- No funding source entered on a record with a Service Date entered.
- **How to Fix:** Enter the funding source, required if TJJD funds were used.

# Non-Residential Service FSA Error Check 3

Records with a Service Date in FY2016 flagged as an error if...

- Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*) funding source used when youth served in the community
- **How To Fix:**
  - Change funding source to Basic Probation Supervision (BP), Basic Supervision – Blended (B\*), Community Programs (CP), Community Programs – Blended (C\*), Commitment Diversion (DC), or Commitment Diversion – Blended (D\*), if applicable.

# Non-Residential Service FSA Error Check 4

Records with a Service Date in FY2016 flagged as an error if...

- Basic Probation Supervision (BP), Basic Probation Supervision – Blended (B\*), Community Programs (CP), or Community Programs – Blended (C\*) funding source used when youth served in detention or placement facility.
- **How to Fix:**
  - Change funding source to Pre & Post Adjudication (PA), Pre & Post Adjudication – Blended (P\*), Commitment Diversion (DC), Commitment Diversion – Blended (D\*), Mental Health Services (MH), or Mental Health Services – Blended (M\*), if applicable.

# Quarter 1 FSA Results for NR Service Error Checks



# Common Issues & Questions

- Missing funding source on programs, placements, and services
  - If TJJD funds were used, you are required to enter the funding source information on the record
- Mental health counseling single session and assessment/testing service records entered in JCMS as a Non-Residential Service
  - Enter this record as a Behavioral Health Service in the Behavioral Health container in JCMS
  - Then remove the Non-Residential Service record

# Available and Upcoming TJJD Reports



**Texas Juvenile Justice Department**  
Annual Report to the Governor and Legislative Budget Board

**Community Juvenile Justice**  
**Appropriations, Riders**  
**and Special Diversion Programs**

December 2015

Coming soon...

- The State of Juvenile Probation Activity in Texas reports for 2013 and 2014
- JJAEP Performance Assessment Report for School Year 2014-2015
- Study of Salary and Turnover Rates for Juvenile Probation Department Personnel in Texas

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