

# Harris County Leadership Academy

D-2018-19 Biennium

Effective date 09/01/2017

Latest Revision 09/01/2015

## I. GRANT DESCRIPTION.

- A. The Harris County Leadership Academy (formally Harris County Boot Camp) provides an intensive cognitive-based program to address the problems of the youth to reduce their negative behavior and promote the acquisition of new positive behavior skill sets. The focus of the program is to redirect the thinking and behavior patterns of juveniles to remove barriers to their successful transition into their families and communities. The curricula will be combined with a new educational and physical activity program (including drill and ceremony) to provide an environment that promotes leadership skills.

## II. GRANT SPECIFIC DEFINITIONS.

- A. **Grantee.** The juvenile board and/or juvenile probation department receiving funds under this grant.
- B. **Personality Instrument.** A proprietary instrument that will be utilized to allow juveniles to learn how to quickly identify their own temperament and that of others and assist in the development of effective communication skills and build better relationships.

## III. PERFORMANCE MEASURES.

- A. **Goal.** The goal of the Harris County Leadership Academy is to reduce delinquency, increase offender accountability, learning leadership skills, and rehabilitate juvenile offenders through a comprehensive, coordinated community-based juvenile probation system.
- B. **Program Objective.** The objective of the Harris County Leadership Academy is to positively impact the thinking and behavior patterns of juveniles to successfully reintegrate them back into the community.
- C. **Program Performance.** Grantee performance under this grant shall be determined using the following measures:
1. Total number of juveniles entering the Harris County Leadership Academy during each fiscal year of the grant period;
  2. Total number of juveniles exiting the Harris County Leadership Academy during each fiscal year of the grant period;
  3. Number and percentage of juveniles exiting the Harris County Leadership Academy who complete the program;
  4. Number and percentage of juveniles exiting from the Harris County Leadership Academy for behavioral reasons; and
  5. Average length of stay in the Harris County Leadership Academy.

## IV. PROGRAMMATIC COMPONENTS.

- A. **Eligibility/Target Population.** The target population of juveniles served through this program shall be:
1. Juveniles who meet the definition of "child" under the Texas Family Code Section 51.02(2); and
  2. Juveniles who have been adjudicated by the juvenile court and placed on court-ordered probation.
- B. **Requirements.** The Grantee shall operate the Harris County Leadership Academy using a personality instrument along with the evidenced-based and youth-specific curricula provided by the National Corrections Training Institute which utilizes group processing to promote the identification and initiation of an intrinsic desire to change behavior. The program will include the following levels:
1. **Level 1.** A thirty-day program that will help the juvenile establish trust and learn program expectations.
  2. **Level 2.** A sixty-day program that will help the juvenile recognize and commit to self-change.
  3. **Level 3.** A sixty-day program that will help the juvenile trust and believe in themselves as leaders.

# Harris County Leadership Academy

D-2018-19 Biennium

Effective date 09/01/2017

Latest Revision 09/01/2015

4. **Level 4.** A thirty-day program that will help the juvenile reintegrate into family and community.

- C. **Aftercare Plan and Supervision.** At least ninety (90) days before the juvenile is expected to be discharged, a transition plan identifying services and supports which facilitate the juvenile's reintegration into the community, family and school shall be developed. Aftercare supervision must include intensive supervision by juvenile probation officers from the Community Unit Probation Service 7 (CUPS 7) field office (e.g., Saturday programs, electronic monitoring, parent-education workshops, etc.). Older juveniles may participate in special programming that prepares them for careers and independent living. The duration of aftercare shall extend through the time the juvenile remains under probation supervision in the community.

## V. PROGRAMMATIC REPORTING.

A. **Annual Reports.** See Also General Grant Requirements.

1. The Grantee shall submit to the Department the Harris County Leadership Academy Annual Report, which shall detail compliance with the performance measures in Section III (C) of this grant. The Grantee shall submit the annual report by October 1 after the end of the current fiscal year.

B. **Quarterly Reports.** None.

C. **Monthly Reports.** Grantee shall submit accurate monthly extract data electronically to the Department no later than the 10<sup>th</sup> calendar day of each month following the reporting period as required in Title 37, Texas Administrative Code, Chapter 341 or successor provisions which may become effective during the term of this Contract.

D. **Other Periodic Reports.** See General Grant Requirements.

## VI. PROGRAMMATIC MONITORING.

A. **On-Site Monitoring Visits.** See General Grant Requirements.

B. **Unannounced On-Site Monitoring Visits.** See General Grant Requirements.

C. **Desk Audits.** See General Grant Requirements.

D. **Other.** None.

VII. **APPLICABLE LAW, POLICY AND PROCEDURE.** The Grantee shall comply with the following applicable state laws, federal laws, standards, policies, and procedures as they currently exist or as amended or renumbered and enacted and effective during the term of this Contract:

A. **Applicable Standards.**

1. **Texas Administrative Code (TAC) Title 37 Public Safety and Corrections, Chapters 341 – 359.**

B. **General Statutes.**

1. **Federal Law.** See General Grant Requirements.
2. **State Law.** See General Grant Requirements.
- a. **Texas Family Code, Title 3, Juvenile Justice Code.**
- i. Chapter 60 – Uniform Interstate Compact on Juveniles.
- b. **Texas General Appropriations Act.**
- c. **Texas Government Code, Title 7, Intergovernmental Relations.**
- i. Chapter 783 - Uniform Grant and Contract Management Act.

**Harris County Leadership Academy****D-2018-19 Biennium**

Effective date 09/01/2017

Latest Revision 09/01/2015

**C. Policy and Procedure.**

1. **Texas Juvenile Probation Compliance Resource Manual (CRM), Volume 1 - 2.**

**VIII. FINANCIAL COMPONENTS.****A. Allowable Expenditure of Funds.**

1. Grant funds shall only be expended for the reasonable and necessary expenses for the operation of the Harris County Leadership Academy facility located at 9120 Katy Hockley Road, Katy, Texas.
2. The Grantee shall expend Harris County Leadership Academy funding in the amounts allocated in the three budget categories of staff services, non-residential services and residential services in accordance with the *Annual Budget Application* submitted by the Grantee each fiscal year for the current grant period.

**B. Unallowable Expenditure of Funds.** See Also General Grant Requirements.

1. All expenditures other than those listed in Section VIII (A) are unallowable.

**C. Financial Match Requirements.** None.**D. Funding Adjustments.**

1. **Reduction of Grant Payments.** See General Grant Requirements.
2. **Unexpended Balances.** See General Grant Requirements.
3. **Overpayments.** See General Grant Requirements.
4. **Refunds Due.** See General Grant Requirements.

**E. Timely Expenditure of Grant Funds.** See General Grant Requirements.**F. Audits.** See General Grant Requirements.**G. Financial Assurances.** See General Grant Requirements.**H. Service Provider.** See General Grant Requirements.**IX. FINANCIAL REPORTING.****A. Annual Reports.** See General Grant Requirements.**B. Quarterly Reports.** See General Grant Requirements.**C. Monthly Reports.** None.**D. Other Periodic Reports.**

1. **Budget Adjustments.** See General Grant Requirements.

**X. FINANCIAL MONITORING.****A. Annual Monitoring.** See General Grant Requirements.**B. Periodic Monitoring.** See General Grant Requirements.