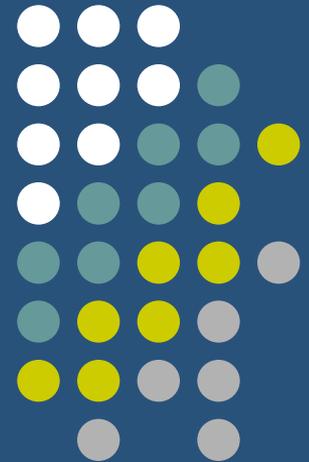


New Reporting Requirements

2009 Data Coordinators
Conference





This Session...

- There are new reporting requirements that will impact ALL DEPARTMENTS
- This session will cover:
 - The new requirements
 - Where the requirements came from
 - How to enter data in CW or your data system to respond to these requirements

New Mandates Enacted by 81st Legislature



- During the 81st Legislative Session new mandates were enacted that impact juvenile probation
- Mandates came about as part of the Sunset process as well as the legislature's desire to more closely track juvenile justice populations and funding

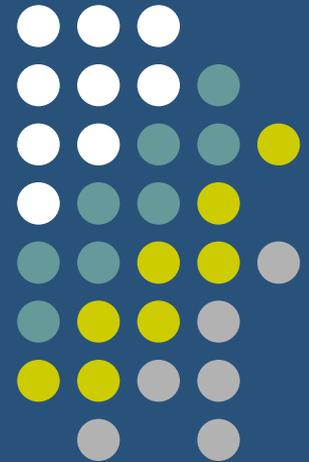
New Mandates Enacted by 81st Legislature



- New mandates will require departments to:
 - Identify juveniles served with specific grant funding
 - Provide detailed information on programs and services
 - Conduct a risk and needs assessment on all juveniles prior to disposition and report results

New Reporting Requirements

Identifying Juveniles Served with Specific Grant Funds



New Quarterly Reporting Mandates



- TJPC must report information quarterly on juveniles served by newly funded initiatives
- Information reported includes:
 - Amount of funds expended
 - Number of youth served
 - Percent of youth completing successfully
 - Types of programming and services provided

New Quarterly Reporting Mandates



- Average cost per juvenile served
- Number of juveniles committed to TYC and certified as adults
- Juveniles served by the funding that reside in a secure placement for longer than 180 consecutive days

Quarterly Report Form



Juvenile Probation Commission FY 2011 Quarterly Reporting	
Rider 21. Community Corrections Diversion Program	First Quarter Fiscal Year-to-Date
Number of youth served by the program	
Amount of funds expended	
Average cost per youth participating in the program	
Number of program participants who complete/discharge/terminate	
<i>a. Successful completions</i>	
<i>b. Absent without permission</i>	
<i>c. Deceased</i>	
<i>d. Depletion of funds/closure</i>	
<i>e. Transferred out of jurisdiction</i>	
<i>f. Unsuitable/not eligible</i>	
<i>g. Failure to comply</i>	
<i>h. Other*</i>	
Percent of youth who successfully complete the program	
Number of youth who receive mental health services through TCOOMMI	
Amount of funds provided to TCOOMMI for mental health services for youth	
Number of diversion program participants committed to TYC	
Number of youth in the diversion program who served a consecutive length of time over six	
Number of juveniles transferred to criminal court under Family Code § 54.02	
Juvenile Justice Information System	
Amount of funds expended	
Number of additional staff employed for project (4 FTEs)	
*Requires an explanation in the comments section.	

New Annual Reporting Mandates



- TJPC must also develop an annual report with “detailed monitoring, tracking, utilization, and effectiveness information for funds appropriated”
- Annual report “shall” include the long-term success of programs and services in diverting youth from TYC and the adult criminal justice system
- Report is due December 1st of each year

Annual Report Form



Juvenile Probation Commission FY 2011 Annual Reporting	
December 1, 2010	
	FY 2010 Actual
Serious and Chronic Felony Offenders - \$4,366,500 per year	
Number served	
Amount of funds expended/disbursed	
Amount of refunds of unexpended balances from local juvenile probation departments	
Misdemeanor Offenders No Longer Eligible for Commitment to TYC - \$6,901,835 per	
Number served	
Amount of funds expended/disbursed	
Amount of refunds of unexpended balances from local juvenile probation departments	
Community Corrections Diversion Program	
Amount of refunds of unexpended balances from local juvenile probation departments	
Total amount of refunds of unexpended balances from local juvenile probation departments	
Goal A	
Goal B	
Other	
Total refunds of unexpended balances	
Juvenile Mental Health Facility - \$1,000,000	
Amount of funds expended	
Additional Reporting	
Average Daily Population: Harris County Boot Camp	
Average Daily Population: Sechre Post-adjudication Facilities	
Average Number of Youth in Specialized Supervision Caseloads for Youth with Mental Illness	



Focus of Reporting

- The focus of quarterly reporting is the Commitment Reduction Grant (Grant C)
- Annual reporting includes all TJPC grant funds with specific focus on
 - Commitment Reduction Grant (Grant C)
 - Intensive Community-Based Program Grants (Grant X and Grant U)
 - Secure Felony Placement Fund (Grant L)

What Does This All Mean to You?



- Departments must identify juveniles served with the following grants as of September 1, 2009:
 - Commitment Reduction Grant (Grant C)
 - Intensive Community-Based Programs (Grant X)
 - Intensive Community-Based Program Pilots (Grant U)
 - Secure Felony Placement Fund (Grant L)

What does “Identify” Mean?



- TJPC must be able to distinguish each individual juvenile served with Grant C, Grant X and/or Grant U funding
 - The aggregate number of juveniles served will no longer be sufficient
- Recommend also identifying juveniles served with the Secure Felony Placement Fund



What does “Identify” Mean?

- Departments must report juveniles served electronically
 - In the monthly extract
 - Through Excel or other database tables
- All supervisions, services, programs and placements funded with Grant C, Grant X, Grant U or Grant L must be reported

What Data Identifies Each Juvenile?



- To identify a juvenile served, TJPC must have the following information:
 - First name
 - Last name
 - PID #
 - Referral #
 - Grant funding
 - Type of service provided

What Data Identifies Each Juvenile?



- If possible, TJPC would also like to receive:
 - Start date
 - End date
 - Outcome (if appropriate)



How Can Funding be Used?

- Grant C, Grant X, Grant U and Grant L funds can be used to provide juveniles the following:

	Service	Program	Secure Placement	Non-Secure Placement	Supervision
Grant C	✘	✘	✘	✘	✘
Grant U	✘	✘			
Grant X	✘	✘			
Grant L			✘		

How Will I be Able to Identify Juveniles Receiving Services?



- In CW use the “funding source” field to identify juveniles receiving grant funded services
- “Funding source” is currently available for use on the following service related tables: drug testing, behavioral health referral, non-residential services
 - “Funding source” will also be added to the behavioral health treatment table

Drug Testing Funding Source



New Drug Test

Test Date: 9 /27/2009 Results: Administered By: NARRIGONA

Funding Source

- P GRANT JJAEP PROGRAM (TJPC)
- PARENTS
- R GRANT SMALL COUNTY DIVERSIONARY PLACEMENT (State (Non-TJPC))
- U GRANT INTENSIVE COMMUNITY BASED PILOT (TJPC)**
- W GRANT JJAEP DISCRETIONARY (TJPC)
- X GRANT INTENSIVE COMMUNITY BASED PROGRAM (TJPC)
- Y GRANT COMMUNITY CORRECTIONS (TJPC)

Other Drugs / Comment

Non-Residential Service Funding Source



Non-Residential Program Last Changed by AZAMARRON on 2/05/2008 2:05 pm

Detail User Defined Fields

Service In: 9 / 4 / 2009 Cost: \$43.00

Provider: WALMART

Service: PURCHASE PERSONAL ITEMS (CLOTHING, ETC)

Funding Source: H GRANT DIVERSIONARY PLACEMENT FUND (TJPC)

Save **Close** **Delete**

Attach To: 09/14/2008 AGG ASSAULT CAUSES SERIOUS BODILY INJ (F2)



Using Funding Source

- To use “funding source” to identify juveniles served with grant funds, simply select the correct grant letter/name from the drop-down list
 - Grant C will not be available until the CW updates are implemented
 - Funding source will not be available on the mental health treatment table until CW updates are implemented

How Will I be Able to Identify Juveniles in a Program?



- For juveniles served in a program, the “program description” and “program value” can be used to identify grant funding in CW
- “Funding Source” is available on the program table and can also be used to identify juveniles served

Setting Up a Grant Identified Program Name

A screenshot of a software dialog box titled "Existing Code". The dialog has a blue title bar with standard window controls (minimize, maximize, close). The main area is light beige and contains three input fields: "Value" with the text "UWT", "Status" with a dropdown menu showing "ACTIVE", and "Description" with the text "U-WHY TRY". Below these is a "Category" dropdown menu showing "EDUCATIONAL". On the right side of the dialog, there are three buttons: "Save", "Close", and "Delete".

- Go to Administration, Codes, Programs
- Add a new code
- Enter grant letter as the first letter in “value”
- Enter grant letter before the program name in the description field

Example of Program Table



Program Last Changed by AZAMARRON on 9/14/2009 1:01 pm

Program Detail User Defined Fields Officer Change History

Program Referral Date Begin Date Estimated End Date Actual End Date
12/ 1 /2008 12/10/2008 5 /10/2009 5 /14/2009

Program
U-WHY TRY

Provider
TRAVIS CO JUVENILE PROB. DEPT.

Officer
NANCY MEDINA

Level/Phase

Funding Source
U GRANT INTENSIVE COMMUNITY BASED PILOT (TJPC)

Conditions

Outcome
COMPLETED

Attach To: 09/14/2008 AGG ASSAULT CAUSES SERIOUS BODILY INJ (F2)

Save Close Spell Check Delete

Using Program Name and/or Funding Source



- To use “funding source” simply select the correct grant letter/name from the drop-down list
 - Grant C will not be available until the CW updates are implemented
- To use an established program name, simply select the correct program name from the drop-down list

How Will I be Able to Identify Juveniles in a Placement?



- In CW use the “funding source” field to on the placement table to identify juveniles placed with grant funds
- Identify all juveniles placed with Grant C and Grant L funds

Funding Source on the Placement Table



New Placement [Close]

Placement Detail | Case Plan Reviews | User Defined Fields

Placement Type: SECURE CORRECTIONAL | Facility: AMADOR RODRIGUEZ BC & EDU CTR(CAMERON)

Service Type: BOOTCAMP | Placement Date: 9 /14/2009 | Cost Per Day: \$130.00 | Level Of Care: []

Funding Source: L GRANT SECURE FELONY PLACEMENT FUND (TJI) | Days Per Week: 7 | IV-E Certified: YES

Estimated Date Out: 3 /14/2010

Length of Stay (days) and Cost		
Estimated	182	\$23,660.00
Actual	11	\$1,430.00

Actual Date: 9 /24/2009

Discharge Reason: [] | Child Progressing?: [] | Total Cost: \$0.00

Attach To: 09/14/2008 AGG ASSAULT CAUSES SERIOUS BODILY INJ (F2)

[Save] [Close]

Identifying Juveniles For Non-CW Departments



- Non-CW departments will have to create one or more fields in their database to capture grant funded services and placements
- Non-CW departments can use the EDI “program name” and “program decode description” fields to identify juveniles in programs

When Grant Funds are Used for a Probation Officer



- Grant C funds can be used to hire a probation officer to supervise juveniles
- Determine which officer was hired with grant funding and use their caseload(s) to identify juveniles served

As If That Wasn't Already Enough...



- Departments using Grant C funding to provide mental health services through TCOOMMI will need to identify and report those juveniles receiving mental health services
 - TJPC is working to develop direct reporting from TCOOMMI
 - Bottom line - the number of youth receiving mental health services and their outcomes have to be reported quarterly



Getting Data to TJPC

- Juveniles receiving new initiative funded programs, services, supervisions and placements must be reported to TJPC no less than quarterly
 - Quarterly reporting due January 1st, April 1st, July 1st and October 1st
 - Annual reporting due October 1st



Getting Data to TJPC

- Remember that TJPC will automatically receive only information on juveniles reported through the “program name”/”program description” option
 - This information will come in through the monthly extract
- Use of funding source, supervision caseloads or county specific codes will require a separate data submission



Getting Data to TJPC

- Data can be pulled from CW or your department database and imported to an Excel table
 - CW departments can develop sneak-a-peeks to pull data and can save the results to Excel
- Although not recommended, data can also be maintained in a separate database



Remember !

- At a minimum, TJPC must receive:
 - Juvenile's name
 - Juvenile's PID#
 - Juvenile's Referral #
 - Service provided
 - Grant funding used

In Addition, Departments Must Submit End of Year Reports



- Departments receiving Grant C, Grant X and/or Grant U funds are required to submit end of year reports
- Grants X and U require departments to report:
 - List of program activities or services
 - Number of clients served
 - How the program met overall goals
 - Total yearly expenditures for the program

In Addition, Departments Must Submit End of Year Reports



- Grant C requires departments to report:
 - List of program activities or services
 - Number of juveniles served and the percent completing the program, service or placement
 - Number of juveniles committed to TYC and certified as adults
 - How the program met overall goals
 - Total yearly expenditures for the program

Performance Measures will Also be Tracked



- Performance Measures for each grant also require the tracking of recidivism for juveniles served with grant funding
 - One, two and three year recidivism rates
 - Recidivism tracking will include re-arrest/re-referral and incarceration

New Reporting Requirements

Program Registry



Reporting of Program and Service Information



- The 81st Legislature mandated that TJPC collect detailed information on all programs and services offered by juvenile probation departments
 - Description of programs and services offered including a description of the components of each program or service

Program Reporting Requirement



- The requirement to report detailed program information was included in House Bill 3856
 - *”The commission shall collect comprehensive data concerning the outcomes of local probation programs throughout the state. Data collected must include: a description of the types of programs and services offered by a juvenile probation department, including a description of the components of each program or service offered;”*

Reporting of Program and Service Information



- TJPC will develop a web-based program “registry” form
- Departments will be asked to complete the form for each program offered
 - Include department and contract run programs
- The program registry form will be posted in January



Information to be Collected

- “Detailed” program descriptions will include:
 - Program Name
 - Program Type
 - Program Description
 - Including component parts and expected length of stay
 - Program Objectives/Goals
 - Target Population

Service Information Will Also be Collected



- Services offered by juvenile probation departments will also be collected
- Service information will not be detailed
 - Envision an extensive “check box” listing of possible services

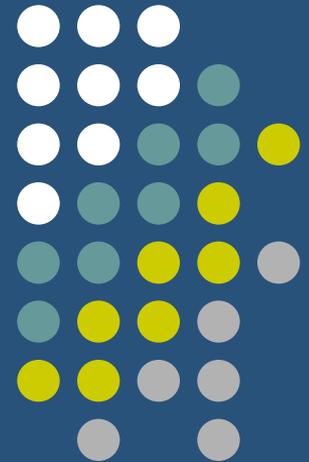
TJPC Must Report Program Outcomes



- TJPC will be required to report program outcomes and determine effective programs statewide
 - *“to the extent possible, the rate at which juveniles who enter or complete juvenile probation programs are later committed to the custody of the state.”*
- Program information VERY important
 - Be sure that all information is entered accurately!

New Reporting Requirements

Risk and Needs
Reporting



New Assessment Requirement



- The 81st Legislature mandated that juvenile probation departments complete a risk and needs assessment on all juveniles prior to disposition
 - *“A juvenile probation department must, before the disposition of a child's case and using a validated risk and needs assessment instrument or process provided or approved by the commission, complete a risk and needs assessment for each child under the jurisdiction of the juvenile probation department.”*

Assessment Results Must be Reported to TJPC



- The statute also mandates that the results from the risk and needs assessment be reported to TJPC
 - *“A juvenile probation department shall report data from the use of the screening instrument or clinical assessment under Subsection (e) and the risk and needs assessment under Subsection (f) to the commission in the format and at the time prescribed by the commission.”*

TJPC Developed a Risk/Needs Assessment Instrument



- Risk and needs assessment will be available for statewide use by February of 2010
 - The assessment is currently being piloted in 9 departments
- Assessment will be web-based
 - Web-based assessment will automatically score the juvenile's risk and needs levels and provide suggested case management domains

TJPC Developed a Risk/Needs Assessment Instrument



- By completing the web-based assessment the assessment results will automatically be reported to TJPC
 - Results will also be available to departments for analysis
- Departments choosing not to use the TJPC risk and needs assessment will need to report assessment results independently

Current Risk and Needs Assessment Template



Risk Assessment

Age at first referral	<input type="text"/>
Total referrals (including the current one)	<input type="text"/>
Drug use	<input type="text"/>
Parent/guardian supervision control	<input type="text"/>
Parent has a criminal history?	<input type="text"/>
No. of runaways	<input type="text"/>
No. of school discipline referrals in previous year	<input type="text"/>
Ever failed a grade?	<input type="text"/>
Juvenile is chronically truant?	<input type="text"/>
What type of peers does the juvenile have?	<input type="text"/>

Needs Assessment

Prior traumatic event(s)?	<input type="text"/>
Mental health needs?	<input type="text"/>
Is current offense a violent felony?	<input type="text"/>
Failing under supervision?	<input type="text"/>
Sibling criminal history?	<input type="text"/>
Frequent substance use?	<input type="text"/>
Currently failing 2+ subjects?	<input type="text"/>

Suggested Case Plan Domains



Questions?