



TEXAS  
JUVENILE JUSTICE  
DEPARTMENT

TRANSFORMING YOUNG LIVES AND CREATING SAFER COMMUNITIES

**Finance and Audit Committee Meeting**

11209 Metric Boulevard, Building H, Ste. A  
Lone Star Conference Room  
Austin, TX 78758  
Thursday, October 27, 2016 – 11:00 a.m.

1. Call to order
2. Discussion, consideration, and possible approval regarding excused absences (Action)
3. Discussion, consideration, and possible approval regarding the August 4, 2016 meeting minutes (Action)
4. Updates from the Chief Information Officer
5. Updates from the Chief Financial Officer
6. Discussion regarding the TJJD population and commitment trends
7. Discussion regarding Agency hiring practices
8. Discussion, consideration, and possible approval regarding Board authorization to designate a housing allowance for Chaplains for tax year 2017 (Action)
9. Discussion, consideration, and possible approval of the recommendations made in the TJJD salary study and to support efforts to obtain additional funding to achieve the goals of attracting and retaining qualified juvenile justice employees and reducing turnover (Action)
10. Discussion, consideration, and possible approval regarding a construction contract for paving and drainage improvements at McLennan County State Juvenile Correctional Facility (Action)
11. Discussion and possible action regarding a contract with Conference of Urban Counties for the maintenance and support of county Juvenile Case Management Systems (JCMS) (Action)
12. Discussion, consideration, and possible approval regarding the acknowledgement of gifts (Action)
13. Discussion, consideration, and possible final adoption of revisions and rule review for 37 TAC §§385.8153, relating to Research Projects, 385.9967, relating to Court-Ordered Child Support, and 385.9993, relating to Canteen Operations (Action)

14. Discussion, consideration, and possible approval to adopt revisions to the Board Governance and Policy Manual and to repeal GAP.09.01, relating to Budget Administration and Process, GAP.09.35, relating to Signatory Authority, GAP.09.45, relating to Vending Machines and Pay Telephones, and GAP.09.63, relating to Claim Settlements (Action)
15. Discussion, consideration, and possible approval regarding the Title IV-E Audit Report (Action Item)
16. Discussion, consideration, and possible approval regarding the FY 2016 Internal Audit Annual Report (Action Item)
17. Discussion, consideration, and possible approval regarding the FY 2017 Internal Audit Charter (Action Item)
18. Discussion, consideration, and possible approval regarding the FY 2017 Internal Audit Plan (Action Item)
19. FY 2016 Annual Internal Quality Assessment
20. Adjourn

- Items may not necessarily be considered in the order in which they appear on the agenda.
- Committee meetings may include a quorum of the Board in attendance.
- If ADA accommodations are needed, please contact Jeannette Cantu at 512.490.7004 or [Jeannette.Cantu@tjcd.texas.gov](mailto:Jeannette.Cantu@tjcd.texas.gov)